

# Abergele Town Council

## MINUTES

A meeting of the Placeplan Committee was held on Thursday 23<sup>rd</sup> May 2019 at 6:30pm in the Town Hall, Llanddulas Road, Abergele.

### 77/19 Attendance Register

The Mayor, Cllr S. Jones-Roberts

Cllrs. P Heap-Williams; A. Hunter (arrived at 18:45); C. McCoubrey; M. Richards; S Rowlands (arrived at 19:45); James Harland CCBC; Shane Wetton CCBC;

Linda Tavernor ITACA; Tomos Jones ITACA

Mrs L Whalley (Deputy-Clerk)

In attendance: Cllrs: G. Frost; R.M. Medlicott; R.G. Waters

### 78/19 Apologies

Cllrs: M D Bird; Dr. M. Baker D A MacRae; B. C. Roberts; A. Wood;

### 79/19 Absence with no apologies

Peter Brown CCBC

### 80/19 Declaration of Interest

- Members were reminded that they must declare the **existence** and **nature** of any personal and/or prejudicial interests (using the form provided for this purpose).

Cllr A Hunter            Min No:        77/19 b)

### 81/19 Presentation to Members

A presentation to members from Mr James Harland, CCBC Strategic Planning and Communities Manager, regarding an update on the LDP and the South East Development was **RECEIVED**. Mr Harland provided information on the issues brought about by the current review of the LDP and the new Growth Deal. The East of the County has limited opportunities for development due to flood risk and highways. However, Abergele has been identified as the best location with the requisite amount of land for the development needed in the East of the County under the Growth Deal requirements, but further development of land for housing is viable only if traffic congestion in the town centre can be resolved. A form of gyratory system is needed for future growth.

*Standing Orders were suspended to allow Councillors in attendance at the meeting to participate in the Q and A.*

Members emphasised that the relocation of an existing school was very important to the Abergele Community. Mr Harland stated that several options for school provision would become apparent determined by the outcomes of the review.

*Standing Orders were reinstated.*

### 82/19 Minutes

**It was RESOLVED to RECEIVE, APPROVE and SIGN the Minutes of the last Placeplan Committee meeting, held on 28<sup>th</sup> March 2019.**

### 83/19 Matters Arising from those and other Minutes

- a) The approval of a contractor to populate the new website (*decision deferred from last Place Plan meeting to the Policy & Finance Committee*), was **RATIFIED**. **The Clerk is to meet with the contractor, VCA and Chris Jones to confirm the terms/nature of the working relationship, lines of communication and to ensure that the content of the website conforms to Abergele Town Council policies and legal obligations.**
- b) An email from Cllr Wood claiming the reimbursement of monies for the purchase of domain names and hosting for the new website (*approved under Min No: 775/18 for the Council to purchase VisitAbergele&Pensarn.com*) was **RECEIVED** and **APPROVED**. Deputy Clerk reminded Members that as the domain names would now be in the ownership of the Town Council, LOGIN and PASSWORD details must be transferred to the Town Clerk. Clerk to contact Cllr Wood.

*Chris Jones of Chris Jones Regeneration joined the meeting via internet link at this juncture*

- c) An update from the Deputy Clerk regarding the funding of Tourism Signage was **RECEIVED**. The **RESOLUTION** made by the Ordinary Committee on Thursday 2<sup>nd</sup> May (877/18) APPROVED the ring fencing of £15K towards the signage scheme and that Chris Jones Regeneration continues to drive the signage scheme forward. Chris Jones gave an update on his signage reports which referred to A55 signage, free car parking signage within the town which should be erected in the next 4-5 weeks, and destination signs. Mr Jones said that he was also approaching the owners of building with visible gable ends for them to consider a branding mural. It was **RESOLVED to APPROVE** that Chris Jones moves forward with the briefs for the signage projects on the A55, town centre and gable ends.
- d) An update from VCA regarding the request for the Newsletter to be included as a part of a subscription service on the new website was RECEIVED. It was **RESOLVED to DEFER** the item to a future agenda after the website becomes fully operational.
- e) An email from WG Government with feedback from the recent Green Gele grant application was **RECEIVED**. Despite the negative outcome of the application it was recognised that it had required a lot of work to complete within a short space of time. A vote of thanks was proposed to Mr Jones for his excellent work. Mr Jones then informed the committee that another round of grants had been announced by Green Gele and suggested that one of the Theme Leads meet with CCBC to discuss. **Cllr McCoubrey confirmed that he had a meeting with a CCBC representative in the following week.**

**84/19 To receive an update from Chris Jones Regeneration on the following:**

- a) An update from Mr Jones on the Pensarn Masterplan Brief was RECEIVED. Mr Jones emphasised that as his current contract would be ending shortly, it was vital that a plan would need to be 'project ready' in time for the Welsh Government bidding rounds in the Autumn. Cllr McCoubrey is to lead on this project. Members AGREED that raising the profile of Abergele Pensarn was essential and it was **RESOLVED to APPROVE** the brief in order to move the project forward.
- b) The purchase of branding materials for the town was **RECEIVED** and **CONSIDERED**. Chris Jones will be funding the tote bags from his facilitation fee but the vinyls for the bus shelters and the empty shop windows would need to be funded from elsewhere. **A supplier was RECOMMENDED for the vinyls and it was further RECOMMENDED that CCBC be approached to fund them.**
- c) A protocol for non-priority requests from the Community was **CONSIDERED**. Chris Jones occasionally receives requests for new projects or new ideas for the Placeplan which had not been offered during the initial consultation. It was felt that new ideas should be **NOTED** for consideration in the same way as they

would without a Placeplan being in place. This would mean that new ideas would be subject to both Placeplan and Town Council priority lists which are regularly reviewed.

**85/19 To receive an update from CCBC regarding ongoing projects**

No further updates were given as the presentation by James Harland covered all ongoing projects as they stand whilst the implications of the Growth Deal on the LDP is under review.

**86/19 To receive other correspondence**

- a) An email from a local resident regarding signage for free parking on the A55 was **NOTED**
- b) An email from a local resident with a request for a report on the Place Plan was **RECEIVED**. It was **RECOMMENDED** to signpost the author to publicly available sources of information about the Council's activities.
- c) An email from Cllr Wood regarding a form designed to collate business information was **CONSIDERED** in conjunction with an update from the Deputy Clerk on GDPR. The Deputy Clerk reported that as a website cannot register as a body with the ICO, information for the new website would fall under the Privacy Policy of the Town Council and its legal bases for storing and sharing personal information. Largely, local business information is in the public domain and not subject to GDPR rules, but it is the Data Controller's responsibility to monitor all information held by the Council. The proposed form would be re-written to reflect the Town Council's policy and the rights of individuals.

**87/19 To receive an update from the Theme leads on any progress to date:**

- a) Community Wellbeing and Culture – No meeting has taken place for an update.
- b) Access & Infrastructure – covered in 78/19 (a)
- c) Business Tourism & Jobs
  - (i) A copy of the Meeting Notes from the last meeting of the group was **RECEIVED** and **NOTED**
  - (ii) The following actions were **SUMMARISED**:
    1. Chris Jones will liaise with Cllr McCoubrey regarding the Pensarn Masterplan between the May Bank Holiday and July.
    2. Chris Jones will move forward with the Tote Bags, bus shelter vinyls and shop window vinyls (subject to funding being secured for the vinyls)
    3. Chris Jones will move forward regarding signage for the A55 subject to cost.
    4. It was **RECOMMENDED** that the Placeplan Advisory Groups meet before the next Placeplan meeting scheduled for **25<sup>th</sup> July**.

Meeting Closed at: 20.30

Signed .....(Chairman)