

Abergele Town Council

MINUTES

Cynhelwyd cyfarfod y PWYLLGOR POLISI A CHYLLID am 7.10yh ar Dydd Iau 20 Mehefin 2019, yn Neuadd y Dref, Ffordd Llanddulas, Abergele.

A meeting of the POLICY & FINANCE COMMITTEE was held at 7.10pm on Thursday 20th June 2019 in the Town Hall, Llanddulas Road, Abergele.

154/19 **Cofrestr Presenoldeb - Attendance Register**

The Mayor, Cllr. S Jones-Roberts,
Cllrs: G. Frost; P Heap-Williams; A. Hunter; C. McCoubrey; D A MacRae; R.M. Medlicott; M. Richards; S Rowlands; R.G. Waters; A. Wood;
Mrs M. J. Evans (Clerk)

155/19 **Ymddiheuriadau am Absenoldeb - Apologies for Absence**

Apologies were received from:

Cllrs: D M Armstrong; Dr. M. Baker; J M Bird; M. Bond; B. C. Roberts;

156/19 **Yn absennol heb ymddiheuriad - Absence without Apologies**

None

157/19 **Datganiad o Ddiddordeb- Disclosure of Interest**

Atgoffwyd aelodau eu bod yn rhaid iddynt ddatgan bodolaeth a natur unrhyw fantais personol (gan ddefnyddio'r ffurflen a ddarperir ar gyfer y pwrpas hwnnw).

- Members were reminded that they must declare the **existence** and **nature** of any personal interests (using the form provided for this purpose).

None were declared

158/19 **Cofnodion – Minutes**

It was RESOLVED to RECEIVE, APPROVE and SIGN the following Minutes

(a) The Policy & Finance Committee, held on Thursday 16 Mai/May 2019

(b) The Confidential Policy & Finance Committee, held on Thursday 16 Mai/May 2019

159/19 **Matters arising from those and previous Minutes:**

a) An update from CCBC with regard to the request to clarify the fibre broadband installation was RECEIVED. The Clerk confirmed that the first round would be Community Councils and Medical Services and the second would include Community Centres.

160/19 **Correspondence**

a) An email from the Welsh Audit office with regard to internal audit arrangement was RECEIVED.

b) An offer for an Eisteddfod Chair to be gifted to the Town Council was RECEIVED and CONSIDERED. Cllr. MacRae provided members with the background to the Chair and it was AGREED to accept the Chair as a gift to the Council.

c) An email from a retiring Abergele Librarian was RECEIVED. It was AGREED to send a letter of thanks together with flowers to the value of £25.

d) A letter from the Town Council's bank with regard to changes to increase security for online banking was NOTED

161/19 **In accordance with the Public Bodies (Admission to Meetings Act) 1960 and with Standing Order no.68, it was RESOLVED that, in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw.**

Quotes

- a) A quote as requested for the purchase of WI-FI stickers for the businesses and branding stickers for the bus shelters (original email from CCBC included for information) was RECEIVED and CONSIDERED. The Clerk confirmed to members that both Chris Jones Regeneration and the Clerk had been tasked with obtaining quotes for stickers and Chris Jones' stickers were approved at the last Place Plan Committee meeting. **It was RESOLVED that the Clerk purchases 20 stickers at £2.50 each for the Wi-Fi stickers and FURTHER RESOLVED that the Town Council contribute £250 towards the bus shelter stickers that Chris Jones is to purchase. Both items were approved from the Town Council's Reserves.**
- b) Quotes for the replacement of the hot water boiler in the Town Council's kitchen (current boiler condemned by two electricians) was RECEIVED and CONSIDERED. **It was RESOLVED to APPROVE the first quotation as the lowest quote received.**
- c) **It was RESOLVED to APPROVE the quotation for the installation above from the Town Council's Premises budget**

162/19 **Draft Minutes**

The recommendations from the recent meeting of the Events Sub Committee under Min No: 76/19 (a) (i) & (ii) and (b) were RECEIVED and CONSIDERED. **It was RESOLVED to APPROVE the quotation received at £1200 per year for five years and AGREED to sign a contract for the five years, subject to an annual review and to request that the Council have the option for a break clause if the Council are not satisfied with the service received. It was FURTHER RESOLVED to fund from the Town Council's reserves.**

It was RESOLVED to APPROVE the Traffic Management services for Remembrance Sunday at £720 and the installation of the Soldiers at £200 from the Events Budget.

163/19 **The Financial Situation as at today was NOTED:-**

Current Account	16,273.59
Monthly Interest Account	96,000.00
General Reserve	<u>73,000.00</u>
<u>TOTAL:</u>	<u>£185,273.59</u>
Hall & Development Account	<u><u>£49,437.30</u></u>

164/19 **Payment of Accounts**

The payment of accounts falling due, as detailed on Schedule 'A' attached were APPROVED as £16,194.06

165/19 **Monthly Report**

- a) A copy of the Monthly Report as at 30th Ebrill/April 2019 & 31st Mai/May was RECEIVED.

166/19 **Minutes**

The Minutes from the following meetings were RECEIVED:

- a) Newsletter Sub Committee held on the 26th April 2019
- b) Christmas Decoration Sub Committee meeting held on the 1st April 2019
- c) Marketing & Promotion Sub Committee meeting held on the 25th February 2019
- d) Marketing & Promotion Sub Committee meeting held on the 5th March 2019
- e) Events Sub Committee meeting held on the 11th April 2019

Meeting Closed at 8pm

Signed

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(Chairman)

Abergele Town Council

SCHEDULE 'A'

Payments to be authorised as at 18 July 2019

	Chq No:	Total £	Incl. VAT £	Notes / Statutory Powers (new or unusual payments)
1	Salaries	FP	£5,161.52	monthly salaries
2	HMRC	FP	£1,513.51	monthly payment
3	Gwynedd Pensions	FP	£1,751.58	monthly payment
4	Clerical Medical	FP	£50.00	monthly charges
5	Bank Charges	DD	£9.30	monthly charge
6	CCBC	DD	£802.00	monthly charges
7	BT	DD	£0.00	quarterly charges
8	DCK	FP	£30.00	£5.00 Monthly Charge
9	Cathedral Hygiene	DD	£13.00	£2.17 Hygiene Services
10	Npower	DD	£0.00	MUGA Pentre Mawr, floodlighting
11	A P Systems	FP	£68.62	£11.44 IT Monthly charge
12	Apogee	FP	£121.45	£20.24 Utax copier
13	Pitney Bowes	FP	£15.54	£2.59 Franking machine
14	Mr Flyer	FP	1,479.00	£104.00 Distribution of Newsletter
15	Thomas Fattorini	FP	£25.26	£4.21 Green ribbon collarette
16	CCBC	FP	£232.85	£38.81 Installation of Tommy Silhouettes
17	On Track Photography	000805	£125.00	Photography Service for Annual Meeting
18	Clerks and Councils Direct	FP	£48.00	Subscription renewal
19	Mrs Lorraine Whalley	FP	£24.00	Travel Claim
20	Clr B Roberts	FP	£6.75	Travel Claim
21	Petty Cash Claim	000806	£105.91	£1.64 Claim for July 2019
22	Abergele & District Round Table	FP	£600.00	Grant - Fireworks Display
23	PPL Caron Ltd	FP	£113.40	£18.90 Distribution of Town Guides
24	Arfon Wynne	FP	£3,546.00	£591.00 Footpath maintenance and Planter maintenance
25	Business Communications Associates	FP	£1,250.00	Abergele Town Website
26	Mrs Susan James	FP	£5.85	Travel Claim for training 09/07/2019
27	Mr D Hargreaves	FP	£24.00	Window Cleaning service
28	GWP Electrical	FP	£269.79	£44.96 PAT test and light repairs
29	Play Wales	FP	£50.00	Annual Subs
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Total Payments		25	£17,442.33	£844.96

** Under the Local Government Act 1972, Sect. 137 & 139, the Council can incur expenditure which, in the opinion of the Council, is in the interest of the area or it's inhabitants and will benefit them in a manner commensurate with the expenditure.