

Abergele Town Council

MINUTES

Cynhelwyd cyfarfod y PWYLLGOR POLISI A CHYLLID am 6.45yh ar Dydd Iau 19 Rhagfyr 2019, yn Neuadd y Dref, Ffordd Llanddulas, Abergele.

A meeting of the POLICY & FINANCE COMMITTEE was held at 6.45pm on Thursday 19th December in the Town Hall, Llanddulas Road, Abergele.

496/19 **Cofrestr Presenoldeb - Attendance Register**

The Mayor, Cllr. S Jones-Roberts,
Cllrs: D M Armstrong; Dr. M. Baker; G. Frost; A. Hunter; C. McCoubrey; D A MacRae;
R.M. Medicott; M. Richards; B. C. Roberts; S Rowlands; R.G. Waters;
In attendance: Simon Billington CCBC, Carl Jones CCBC, Aled Roberts, Hogan
Mrs L Whalley (Deputy Clerk)

497/19 **Ymddiheuriadau am Absenoldeb - Apologies for Absence**

Cllrs: J M Bird; M. Bond; A. Wood;

498/19 **Yn absennol heb ymddiheuriad - Absence without Apologies**

Cllr: P Heap-Williams;

499/19 **Datganiad o Ddiddordeb- Disclosure of Interest**

Atgoffir aelodau eu bod yn rhaid iddynt ddatgan bodolaeth a natur unrhyw fantais personol (gan ddefnyddio'r ffurflen a ddarperir ar gyfer y pwrpas hwnnw).

- Members were reminded that they must declare the **existence** and **nature** of any personal interests (using the form provided for this purpose).

None Declared

500/19 *With the permission of the Mayor, Standing Orders were suspended to allow the visitors from CCBC to present to Council. One member expressed his dissatisfaction that as the Agenda did not include their presentation then they would not ordinarily be afforded an opportunity to speak. However, the guest speakers were in attendance at the invitation of the Clerk which had been arranged prior to her absence. The Chair gave permission for them to heard. The Deputy Clerk apologised for the oversight due to unsynchronised calendars.*

Mr Simon Billington provided information on the forthcoming resurfacing works in Market Street and Bridge Street (Commencing 20th January 2020 for 2^{1/2} to 3 weeks.). SB acknowledged that the work is likely to cause a bottleneck. The disruption to the daily flow of traffic was unavoidable and will be unpopular. The required work is essential and urgent, and all measures have been taken to ensure a safe and speedy programme of works including weekend and night-time working. A traffic management company has been employed to facilitate the movement of traffic using signals and convoy working. In the event of an emergency or an incident on the A55, the traffic management company will liaise with Police on a contingency plan. The timing of the work has been thoroughly researched there being no planned closures on the A55 for the duration. Early signposting will inform drivers of the proposed works in the town.

A second phase of resurfacing will take place on Llanddulas Road from 3rd February 2020.

A question and answer session followed which included drainage, box junctions, Lon Dirion and conservation considerations.

Members expressed their satisfaction with the comprehensive information that was provided and thanked the gentlemen for their time.

The visitors left the meeting.

Standing Orders were reinstated.

501/19 **Cofnodion – Minutes**

Derbyn, cymeradwyo ac arwyddo fel yn gywir gofnodion y cyfarfodydd canlynol

It was RESOLVED to RECEIVE, APPROVE and SIGN the Minutes from the last meeting of the Policy & Finance Committee, held on Thursday 21st November 2019

502/19 **Correspondence**

- a) The draft Employers Results report 2019 from Gwynedd Pensions was APPROVED.
- b) An e-mail update from CCBC regarding the trial skip provision in Pentre Mawr Park was RECEIVED and NOTED. Members were informed that at present no budget has been set aside for skips in 20/21

In accordance with the Public Bodies (Admission to Meetings Act) 1960 and with Standing Order no.68, it was RESOLVED that, in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw.

503/19 **Quotations**

The following quotes were RECEIVED and CONSIDERED:

- a) Replacement iPads – A quote for replacement iPads at £2699.17. **It was RESOLVED to APPROVE the purchase subject to the note below.** County Members indicated that they would forego the Town Council iPad if their County iPads could facilitate Town Council business. The Clerk is to field County Members for their preferences prior to ordering.
- b) A quote for the installation of a new customer reception window was RECEIVED, CONSIDERED and NOT APPROVED. It was considered that the purpose could be served by a better, more secure design and also that this project could be incorporated into the upgrading works to take place in the Summer. The Clerk to make enquiries regarding the feasibility of making this improvement during the forthcoming building work.

504/19 **Draft Minutes**

The following recommendations from the Confidential Staffing Sub Committee Minutes held Monday 2nd December 2019 were RECEIVED as follows:

- a) The engagement of job evaluation services at £450 Min No: 463/19. **It was RESOLVED to APPROVE the service**
- b) The engagement of independent mediation at £250 Min No: 468/19. **It was RESOLVED to APPROVE the service**

The Financial Situation as at today was NOTED:-

| | |
|--------------------------|-------------------|
| Current Account | £42,566.19 |
| Monthly Interest Account | £151,018.68 |
| General Reserve | <u>£73,000.00</u> |

TOTAL: £266,584.87

Hall & Development Account £49,461.95

Payment of Accounts

The payment of accounts falling due, as detailed on Schedule 'A' attached were AUTHORISED as £12956.37

505/19 **Monthly Report**

a) A copy of the Monthly Report as at 31st Hydref/October 2019 was RECEIVED.

Meeting Closed at: 19:50

Signed

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(Chairman)

Abergele Town Council

SCHEDULE 'A'

Payments to be authorised as at 16 January 2020

| | Chq No: | Total | Incl. VAT | Notes / Statutory Powers |
|-----------------------|---|--------------|------------------|---|
| | | £ | £ | (new or unusual payments) |
| 1 | Salaries | FP | £5,161.52 | monthly salaries |
| 2 | HMRC | FP | £1,513.51 | monthly payment |
| 3 | Gwynedd Pensions | FP | £1,751.58 | monthly payment |
| 4 | Clerical Medical | FP | £50.00 | monthly charges |
| 5 | Bank Charges | DD | £6.50 | monthly charges |
| 6 | CCBC | DD | £802.00 | monthly charges |
| 7 | BT | DD | £124.92 | £20.82 quarterly charges (Broadband) |
| 8 | DCK | FP | £30.00 | £5.00 Payroll |
| 9 | Cathedral Hygiene | DD | £13.00 | £2.17 Hygiene Services |
| 10 | Npower | DD | £41.33 | £1.97 MUGA |
| 11 | Apogee | FP | £73.43 | £12.24 Utax copier |
| 12 | Pitney Bowes | FP | £15.54 | £2.59 Franking machine |
| 13 | Information Commissioner's Office | DD | £ 40.00 | Renewal of Data Protection fee |
| 14 | A P Systems | FP | £155.64 | £25.94 E-mail Hosting and time spent transferring PST files |
| 15 | WWC Group | FP | £86.40 | £14.40 Cleaning bus shelters |
| 16 | Arfon Wynne | FP | £1,170.00 | £195.00 Planters Maintenance |
| 17 | Dwyfor Coffee | FP | £48.49 | £0.00 Tea and Coffee supply |
| 18 | GLS | FP | £131.63 | £21.94 Stationery and cleaning items |
| 19 | Carol Jones | FP | £250.00 | Mediation Service 20/12/19 |
| 20 | Cllr B Roberts | FP | £6.75 | Travel Claim December |
| 21 | Mrs Mandy Evans | FP | £4.50 | Travel Claim December |
| 22 | Mrs Susan James | FP | £10.80 | Travel Claim December |
| 23 | St Kentigern's Hospice | 000815 | £166.00 | Mayor's charity Raffle collection Christmas service |
| 24 | North and Mid Wales Assoc of Local Councils | FP | £51.00 | 3 lunches for NWALC Quarterly mtg 17/01/20 |
| 25 | Rhys Jones | FP | £202.17 | £33.70 Installing Defibrillator cabinet St George |
| 26 | Petty Cash Claim | 000816 | £79.55 | Petty Cash Claim January 2020 |
| 27 | Mrs Lorraine Whalley | FP | £4.50 | Travel Claim December |
| 28 | Clifton Glass Ltd | FP | £115.20 | £19.20 New handle and mechanism ladies toilet |
| 29 | John Ffrancon Griffiths | 000817 | £95.68 | Translation Services |
| 30 | Cambrian Woodland Services | FP | £4,674.00 | £779.00 Erect, dismantle and dispose Christmas Trees |
| 31 | | | | |
| 32 | | | | |
| 33 | | | | |
| 34 | | | | |
| 35 | | | | |
| 36 | | | | |
| 37 | | | | |
| Total Payments | | 24 | £16,875.64 | £1,133.97 |

** Under the Local Government Act 1972, Sect. 137 & 139, the Council can incur expenditure which, in the opinion of the Council, is in the interest of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure.