

# Cyngor Tref Abergele

## MINUTES

Cynhelwyd Cyfarfod Cyffredinol y Cyngor ar Dydd Iau, 6 Chwefror 2020 am 6.45yh yn Neuadd y Dref, Ffordd Llanddulas, Abergele.

The Ordinary Meeting of the Council was held on Thursday 6<sup>th</sup> February 2020 at 6.45pm in the Town Hall, Llanddulas Road, Abergele.

596/19 **Cofrestr Presenoldeb - Attendance Register**

The Mayor, Cllr. S Jones-Roberts,

Cllrs: Dr. M. Baker; J M Bird; M. Bond; G. Frost; P Heap-Williams (arrived at 6:55pm);

C. McCoubrey; D A MacRae; R.M. Medicott; M. Richards; B. C. Roberts;

S Rowlands (arrived at 7pm); R.G. Waters;

Mrs. M. J. Evans (Clerk)

597/19 **Ymddiheuriadau am Absenoldeb – Apologies for Absence**

Apologies were received from:

Cllrs: D M Armstrong; A. Hunter; A. Wood;

598/19 **Yn absennol heb ymddiheuriad- Absence without Apology**

None

599/19 **Datganiad o Ddiddordeb: Côt Ymddygiad - Declaration of Interest: Code of Conduct**

Atgoffwyd aelodau eu bod yn rhaid iddynt ddatgan **bodolaeth** a **natur** unrhyw fantais personol (gan ddefnyddio'r ffurflen a ddarperir ar gyfer y pwrpas hwnnw).

Members were reminded that they must declare the existence and nature of any personal interests (using the form provided for this purpose).

600/19 **Announcements by the Mayor**

- a) The Mayor informed members of the recent events that she had added including the Holocaust Evening
- b) A cheque from the Christmas Concert was presented to St Kentigern and a tour of the new wing. Open days will follow
- c) Beulah Brass Band have been nominated for an Award and will receive the Clwyd High Sheriff Award in March

*Cllr. Heap-Williams arrived at this juncture*

601/19 **Cofnodion - Minutes**

**Derbyn, cymeradwyo ac arwyddo fel yn gywir gofnodion y cyfarfodydd canlynol. It was RESOLVED to RECEIVE, APPROVE and SIGN as a correct record the Minutes of the following meetings:**

- a) **Ordinary Meeting held on the 9 Ionawr/January 2020**
- b) **Special Ordinary Meeting held on the 14<sup>th</sup> November 2019**
- c) **Special Ordinary Meeting held on the 13<sup>th</sup> January 2020**

602/19 **Matters Arising from those and other minutes**

- a) An update from the Clerk regarding CCBC providing IT services (deferred from previous meeting) was RECEIVED and CONSIDERED. A query was raised with regard to the telephone system/Skype and the transfer of hardware.

**It was RESOLVED to approve the progression of the pilot, pending clarification on the above points.**

- b) An email update from Cllr. Hunter and an update from the Clerk with regard to the chamber wall was RECEIVED.

**It was RESOLVED to APPROVE the RECOMMENDATION by NWP.**

- c) A copy of the Agenda from the last meeting of the NAMWALC held on the 13/12/19 and to receive an update from the representative from the Council was NOTED.

#### 603/19 Gohebiaeth - Correspondence

Yr eitemau gohebiaeth canlynol wedi DERBYN ac YSTYRIED /the following items of correspondence were RECEIVED, CONSIDERED and NOTED.

- (a) Mayor's Diary - details of the Mayor's engagements for Chwefror/February 2020  
(b) Details of forthcoming meetings of the Council and its committees / sub-committees  
(c) CVSC and OVW mail sent to members by email.  
(d) The continued membership for the Clerk and Deputy Clerk with the SLCC. **It was RESOLVED to APPROVE the amount of £483 from the subscriptions budget.**

Cllr. Rowlands arrived at this juncture

- (e) A request from Wales Air Ambulance for a donation (£500 in the current year budget) was RECEIVED and CONSIDERED.  
**It was RESOLVED to APPROVE a donation of £200.**
- (f) The OVW February training sessions for Mold were RECEIVED.
- (g) The quote from RBS for the financial year end closedown was RECEIVED.  
**It was RESOLVED to APPROVE the amount of £560 plus travel from the Finance Software budget.**
- (h) A timetable of actions for the end of the financial year from OVW was RECEIVED.
- (i) A request from the Health Authority to attend a meeting with members was RECEIVED, CONSIDERED and APPROVED. Members expressed concern regarding the relocation of the eye clinic.
- (j) A copy of OVW's response to the Consultation on the Local Government and Elections (Wales) Bill was DEFERRED to the Local Government Sub Committee.
- (k) An email from OVW with regard to the recent Area Committee meeting and an update from the Deputy Clerk was RECEIVED.
- (l) An email from CCBC outlining the method for members to request a copy of the Electoral Register was RECEIVED.
- (m) A flyer from CCBC with regard to planned road resurfacing on the A547 was RECEIVED.  
**It was RESOLVED to write to CCBC and Hogan's to thank them for their efficient work.**

#### 604/19 Draft Minutes

The Draft Minutes from the following Meetings were RECEIVED and CONSIDERED as follows:

- (a) Executive Committee held on the 27<sup>th</sup> January 2020

#### 605/19 Matters arising on those Minutes

- a) Recommendations made by the Executive Committee with regard to the restructuring of the Town Council's Committees under Min No: 584/19 were RECEIVED.
- b) A copy of the OVW Committees & TOR were RECEIVED.
- c) A copy of the current Town Council's TOR were RECEIVED.
- d) A copy of the DRAFT 2020 TOR were RECEIVED.
- e) A copy of proposed recommendations by members were RECEIVED

Members expressed concern with the need to attend three standing Committee meetings each month. It was PROPOSED that attendance for the Ordinary meeting only is published.

Members thanked Cllr. Dr Baker for his suggestions and the Clerk for her work.

**It was RESOLVED to APPROVE the RECOMMENDATIONS by the Executive Committee.**

606/19 **Update from Clerk regarding other matters to consider**

- a) A report from the Clerk with regard to other matters raised in their email regarding the reduction of Committees was RECEIVED, CONSIDERED as follows:
1. Amount of time noting and receiving correspondence should be emailed for information. Delegated authority to staff to filter correspondence in order to reduce was APPROVED.
  2. Request for a written report from County members was NOT APPROVED. Matter was debated and members RECOMMENDED that the update should *not* be relating to work in their ward, but what work the County have been carrying out that affects the Town of Abergele.
  3. Environmental footprint - use of paper – it was APPROVED that the Planning documents should *not* be printed as they are all available online.
  4. The use of disposable cups/beverages. It was RECOMMENDED to move to mugs but to continue with the individual wrapped beverages.
  5. Too many items sign posted to sub-committees. Item addressed above under Min No: 605/19
  6. Confidential items should be circulated digitally, no items tabled at the meeting. It was APPROVED to receive digital confidential files and to continue to receive items tabled at the meeting when required.
  7. Staff should not be present when discussions around salary and condition of employment are discussed. It was CONSIDERED that this is the current practice.
  8. Members who are not members of the committee should not have to retire from a sub committee when confidential items are discussed including staffing and members should have access to all Minutes and Confidential files. Sub committees should be open to all members who are not members of the Committee to contribute, without the suspension of Standing Orders  
Item was debated and members questioned the rule and considered that work carried out by the Council should be available information to all. It was RECOMMENDED to contact One Voice Wales for clarification on the rule.
  9. A request by the Clerk to introduce an open session at the Ordinary meeting following the Annual meeting i.e. a ten-minute slot for members of the Community to address members of the Council directly.  
It was RECOMMENDED to obtain further guidance from Cllr. Chris Cater in the first instance and seek the views of other Councils regarding the process.

607/19 **Nominations**

The nominations for the Office of Mayor and Mayor for 2020/21, in preparation for the Annual Meeting, to be held on the 14<sup>th</sup> May 2020 were RECEIVED and CONSIDERED.

It was PROPOSED by Cllr. Brian Roberts, seconded by Cllr. Mike Richards that Cllr Alan Hunter is nominated as Mayor for 2020/21. There being no other nominations Cllr Hunter was PROPOSED for the role of Mayor with a unanimous vote.

It was PROPOSED by Cllr. George Frost, and seconded by Cllr. Dr. Mark Baker that Cllr. Charlie McCoubrey is nominated as Deputy Mayor. There being no other nominations Cllr Hunter was PROPOSED for the role of Deputy Mayor with a unanimous vote.

608/19 **Y diweddraf gan Gynghorwyr Sir – Update from County Councillors**

Llafar gan Gynghorwyr Sir wedi eu DERBYN/ Verbal reports from County Councillors were RECEIVED as follows:

- a) Blocked drain on Eldon Drive, scheme of work to rectify is being developed
- b) Parking issue on Sea Road
- c) Fly tipping on Sea Road and Rhuddlan Road
- d) Kinmel Hall - Planning and Enforcement have issued an injunction, ERF is seeking to repair the road
- e) Dementia bus will be at Abergele Library
- f) Churches are opening their doors to the homeless and working with the homeless team
- g) Ysgol Glan Gele are to receive a mobile classroom
- h) The site for a new school is progressing, but must not be on a site that impacts on the congestion of the town
- i) LDP Consultations - task and finish group to be set up
- j) Drug clean up carried out in the town
- k) £1.5m grant available for schools to carry out maintenance and repair, £1.9m grant for digital improvement and £3.5m to schools from CCBC.

609/19 **Cofnodion - Minutes**

The Minutes of the following Meetings / Committees were RECEIVED.

- a) General Purpose and Planning meeting held on the 19<sup>th</sup> December 2019
- b) Policy & Finance Committee meeting held on the 19<sup>th</sup> December 2019

610/19 **Documents for information**

The following documents were NOTED:

- a) Wales Air Ambulance Annual Review 2018/19
- b) Play for Wales

Meeting Closed at 8:30pm

Signed

.....  
(Chairman)