

# Abergele Town Council

## MINUTES

A meeting of the Newsletter Sub-Committee was held at 10am on Monday 3<sup>rd</sup> June 2019 in Room 4, Town Hall, Llanddulas Road, Abergele.

88/19 **Attendance Register**

The current Chairman Cllr Shirley Jones-Roberts opened the meeting and requested nominations for Chairman of the Sub-Committee for 2019/20.

It was **PROPOSED** that Cllr. Jones Roberts be re-elected as Chairman.

**There being no further nominations, Cllr. Jones-Roberts indicated her willingness to continue and was re-elected as Chairman of the Newsletter Sub-Committee for 2019/20**

89/19 **Apologies for Absence**

Cllr D MacRae

90/19 **Absence without Apologies**

None

91/19 **Declaration of Interest**

Members were reminded that they must declare the **existence** and **nature** of their personal interests (using the form provided for this purpose). None declared

92/19 **Minutes**

The Minutes of the Newsletter Sub-Committee held on 26<sup>th</sup> April 2019 were APPROVED and SIGNED.

93/19 **Matters Arising**

- a. An update from Cllr Frost was RECEIVED. Overall there was a general willingness to accommodate display units for the Newsletter but there were issues concerning commitment, refill, removal, and method of display; so much so that it would likely develop into a time-consuming exercise for office staff. Cllr Frost considered that now was the time to take a digital route to distribution.
- b. The costs of display systems were **CONSIDERED**. Following Cllr Frost's observations, discussion centred around the challenge of reaching those people who were either not online or online but not fully conversant or apprehensive about the use of the internet. At the present time, the purchase of Perspex display units was not considered a suitable solution to the distribution issue. Instead it was **RESOLVED** to place a **NOTICE** in the current edition advising the readership of locations where the Newsletter is currently distributed within the community, and to appeal to local groups to take delivery of paper copies for their members.

**In accordance with the Public Bodies (Admission to Meetings Act) 1960 and with Standing Order no.68, in view of the confidential nature of the business about to be transacted, it was advised in the public interest that the press and public be temporarily excluded and instructed to withdraw (Min no: 94/19)**

- 94/19 Quotes for print and distribution services were **RECEIVED**. It was **RESOLVED** to appoint Mr Flyer at £1375.
  
- 95/19 A list of advertisers for the Summer edition was **RECEIVED**. The decline in the number of advertisers and consequent reduction in revenue was **NOTED**. It was **PROPOSED** that the need for any advertising at all be considered at the next meeting
  
- 96/19 A draft of the Newsletter to date was **RECEIVED** and proof-read for amendments. Amendments were noted for proofing and translation.

Meeting Closed at: NOON

Signed .....  
(Chairman)