

Abergele Town Council

MINUTES

A meeting of the Newsletter Sub-Committee was held at 10am on Wednesday 20th February 2019 in Room 4, Town Hall, Llanddulas Road, Abergele.

636/18 **Attendance Register**

Cllrs: G. Frost; S. Jones-Roberts; D A MacRae; R.M. Medicott; B.C.Roberts;
Mrs L Whalley (Deputy-Clerk)

637/18 **Apologies for Absence**

None

638/18 **Absence without Apologies**

None

639/18 **Declaration of Interest –**

Members are reminded that they must declare the **existence** and **nature** of their personal interests (using the form provided for this purpose). None Declared

640/18 **Minutes**

The Minutes of the Newsletter Sub-Committee, held on 23rd October 2018 were **APPROVED** and **SIGNED**

- 641/18** Information regarding difficulties with distribution was **RECEIVED**. The options were **CONSIDERED** and after discussion it was **RESOLVED** to utilise the Royal Mail service if the quote **RECEIVED** was within the budget for delivery to the LL22 7 area. Members **CONSIDERED** the options as follows:
- a. Members distribute the Newsletter in their own wards **NOT APPROVED**
 - b. Reduce print requirement and make a one-off delivery to key outlets in the community **NOT APPROVED**
 - c. Utilise Royal Mail service **APPROVED** subject to budget.
 - d. To consider re-imbursing advertisers in the event of no distribution **NOT APPLICABLE**

In accordance with the Public Bodies (Admission to Meetings Act) 1960 and with Standing Order no.68, in view of the confidential nature of the business about to be transacted, it was advised in the public interest that the press and public be temporarily excluded and instructed to withdraw.

- 642/18** Costs for printing the Newsletter were **RECEIVED** and, based on information regarding services provided by Royal Mail, the printing service provided by CCBC was **APPROVED**. The deputy Clerk is to establish costs for transporting the Newsletter to the Town Hall and the Warrington sorting office by courier.

- 643/18** A summary of advertising revenue **NOTED**

- 644/18** A summary of costs (act & estimated) **NOTED**

645/18 The review of the draft copy of the Newsletter was started but due to time constraints, was deferred to the next meeting which was scheduled for Monday 4th March at 10am. Cllr Frost offered to design the front cover using the branding.

Meeting Closed at: NOON

Signed
(Chairman)