

Abergele Town Council

MINUTES

A meeting of the Christmas Decorations Sub-Committee was held at 5:00 p.m. on Thursday 28th February 2019 in Room 4, Council Offices, Llanddulas Road, Abergele.

678/18 **Attendance Register**

Cllrs: Cllr Mike Bird; P Heap-Williams; A. Hunter; S. Jones-Roberts; D A MacRae; B. C. Roberts; A. Wood (Chair);
Mrs L Whalley (Deputy Clerk)

679/18 **Apologies for Absence**

Cllr: M. Bond; R.M. Medlicott;

680/18 **Absence without Apologies**

The Mayor, Cllr. M D Bird,

681/18 **Declaration of Interest**

Members were reminded that they must declare the nature and existence of any personal and/or prejudicial interests, using the form provided for this purpose. The following declarations were made:

- | | | |
|--------------------|---------|--------|
| a) Cllr. A. Hunter | Min No: | 687/18 |
| b) Cllr A Wood | Min No: | 687/18 |

Cllr Pauline Heap-Williams arrived at this juncture

682/18 **Minutes**

The Minutes of the last meeting of the Christmas Decorations Sub-Committee, held on 27th September 2018 were **RECEIVED, APPROVED** and **SIGNED**.

Standing Orders were suspended

683/18 Mr Geraint Williams was welcomed to the meeting who provided members with an overview of installation carried out on behalf of the Town Council as part of Min No: 684/18 below. Mr Williams presented his report to the Members in light of which the following items were considered en-bloc:

684/18 **Christmas lights**

(a) **Christmas Lighting Scheme 2018**

- (i) To receive the Schedule of checks carried out during the period for Motif's and Trees **NOTED**
- (ii) A copy of the notes on the lighting scheme for 2018 It was **NOTED** that a where a Bridge Street motif appeared to be out of order the cause was that the timer was an old one which could only be set at half hourly intervals and was not in sync with other motifs. Newer timers can be set to shorter 5 min intervals.

- (iii) A copy of the feedback form for 2018 was **NOTED**
- (iv) A report from GWP Electrical with matters for the Committee to consider was **RECEIVED**. There were no infrastructure matters to consider.
- (v) The purchase of new strings of lights for the Christmas trees was **CONSIDERED**. The report recommended that new strings of tree lights will be needed for Christmas 2019. It was estimated that 8x10m strings would be needed per tree subject to the tree scheme remaining the same
- (vi) Adding extra strings of lights to the Town Hall tree in order to enhance the first Tree of Lights ceremony being held by St Kentigern's Hospice this year was **CONSIDERED**. Mr Williams advised that new lights will be whiter and brighter against the existing lights which would appear duller.

(b) 2019 Christmas Scheme

- (i) Remedial work required following the 2018 scheme was **CONSIDERED**. Mr Williams' report recommended that the four motifs held in the Cemetery store would need a complete overhaul if they were to be used again. Mr Williams also advised that some of the larger motifs needed to be located where windspeed was lower and that he had used extra strapping (2018) for extra security. Mr Williams is happy to advise on the children's competition winning design.
- (ii) New schemes for the Town of Abergele for 2019/20 were **CONSIDERED**. 2019 is the third year of the Lite Scheme agreement with an option to take ownership of the motifs at the end of the contract. Mr Williams provided information on the type and logistics of storage conditions and basic maintenance needed to protect the lifespan of motifs in general. Existing storage for the lights is adequate but not ideal and is limited in capacity if the Town Council were to take ownership. Members then discussed
Mr Williams was thanked for his input and left the meeting.

Standing Orders were reinstated, and the following actions were agreed:

- a. GWP to provide a quote for new tree light strings
- b. It was **RESOLVED** not to purchase extra strings for the Tree of Lights event.
- c. GWP to provide a quote for the overhaul of 4 motifs in storage
- d. Costs of storage of motifs to be obtained
- (v) The installation of the Christmas lights for 2019 was **CONSIDERED**. Installation by GWP runs concurrently with the lights contract and the cost will remain the same as 2018 subject to there being no changes to the existing specification. **APPROVED**
- (vi) Provision of Christmas Trees for 2019 was **CONSIDERED**. Members felt that this was area where alternative schemes could be explored and **RECOMMENDED** that in addition to obtaining the quotes for real trees as per the normal scheme, the Clerk should obtain quotes for a one-

dimensional tree crafted out of galvanised metal with fixtures on which to drape strings of lights.

685/18 **Christmas Window Competition**

The Window Competition for 2019 was CONSIDERED. Following a review of the reasons for its cessation Members **RESOLVED** not to reinstate the competition.

Cllr MacRae left at this juncture

686/18 **Design a Light Competition** The 2019 Design a Light and Christmas card Competition was CONSIDERED and **APPROVED**

687/18 A donation for the provision of mini xmas trees in the town from the Round table was **RECEIVED**. Cllrs Hunter & Wood were required to leave the meeting as they had declared an interest, but this rendered the meeting inquorate. The item was therefore **DEFERRED** to the next meeting.

688/18 A copy of the financial summary to date was **NOTED**

Meeting Closed at 18:25

Signed:
(Chairman)