

# Abergele Town Council

## MINUTES

A meeting of the Events Sub-Committee, was held at 6.30pm on Monday 17<sup>th</sup> September in Room 4, Council Offices, Llanddulas Road, Abergele.

287/18. **Attendance Register**

The Mayor, M D Bird;

Cllrs: P Heap-Williams; S. Jones-Roberts; D MacRae; R.M. Medicott; B. C. Roberts;

In attendance Mr Iain Martin RBL

Mrs M Evans (Clerk); Mrs L Whalley (Deputy Clerk)

288/18. **Apologies for Absence**

Cllrs: D M Armstrong; A. Wood;

289/18. **Absent without Apologies**

None

290/18. **Declaration of Interest**

Members were reminded that they must declare the **existence** and **nature** of any personal interests (using the form provided for this purpose). None declared

291/18. **Minutes**

The minutes from the last meeting held on 12<sup>th</sup> July 2018 were **RECEIVED** and **APPROVED**

*Standing orders were suspended*

- 292/18. Mr Iain Martin from the Royal British Legion was welcomed to the meeting. Mr Martin confirmed that CCBC had all the information they required for the road traffic management and that he was waiting for their confirmation. It has not been possible to engage a marching band. NWP will be assisting with traffic management for the parade, standard bearers have been organised, and refreshments will be available in the Castle Hotel when the Parade returns after the service. The Clerk confirmed that she has been in touch with a company for marshalling services. For this Centenary year, all children who take part in the parade will be given a certificate.

Mr Martin informed Members that it has been made clear to the Youth representative that numbers for the parade will be limited to 12 per school, and a total of 12 from the Brownies Scouts Cubs and Beavers. Parents are to be informed that they cannot join the parade but can follow by walking along the pavement.

Mr Martin was thanked for his contribution and invited to stay for the remainder of the meeting which he accepted.

*Standing Orders were reinstated*

293/18. **Matters arising on those and previous Minutes**

- a) Members felt that the service to remember the victims of the train disaster was a success. The service was well attended and the exhibition was informative. It was **RESOLVED** to send a letter of thanks to both Tony Griffiths and Reverend Kate for their

parts in organising and contributing to the service, and to the Reverend also for providing refreshments.

b) The programme of Civic Events for 2019/20 was **CONSIDERED**. The events were confirmed as follows:

- a. Annual Mayor Making (Annual Meeting) 9<sup>th</sup> May
- b. Civic Service 7<sup>th</sup> July
- c. Remembrance 10<sup>th</sup> November
- d. Mayor's Civic Function - date to be confirmed possibly in Spring 2020

c) Meeting notes from the Clerk following the RBL meeting held on the 16<sup>th</sup> July, 2018 regarding arrangements for the Remembrance Day Parade were **RECEIVED** and **NOTED**

294/18. **Remembrance Day Service: Sunday 11<sup>th</sup> November 2018**

- a) A delivery of 10 transparent 'There but not there' soldiers has been received via a grant to the Town Council for the Remembrance event which was **NOTED**.
- b) An update with regard to the marshals for the event and an email from PC Chris Jones were **NOTED**.
- c) A meeting to **DISSEMINATE** information regarding all the roles on the day was provisionally made for 4pm Monday 1<sup>st</sup> October at St Michael's subject to confirmation by Reverend Kate. It was **RESOLVED** that letters should be sent to the schools inviting their reps to the meeting and to inform them of the arrangements for the parade.

295/18. **7<sup>th</sup> December 2018 Christmas Concert**

Members were informed that Reverend Kate had orchestrated a performance of the nativity by the St Michael's drama group with the Gele Singers, Beulah Brass and children from the local schools providing musical accompaniment. Members asked whether the Order of Service had been completed and whether the Mayor was to do a reading. The choice of Carols also needed to be confirmed.

296/18. **WW1 Tea Parties**

- a) Members were updated regarding the arrangements for the WW1 tea party to be held on Monday 12<sup>th</sup> November in St George Village Hall. The venue is reserved at a cost of £35 and the Deputy Clerk is to contact local supermarkets for a donation of cakes tea and coffee. A risk assessment is to be undertaken on the Village Hall. Members felt that due to the anticipated popularity of the event, that the event should be ticketed to control numbers; the capacity of the village hall is to be confirmed. The entertainment, a British Soldier re-enactor does not require payment but donates any payment made to the RBL Poppy Appeal. A sum of £50 was **AGREED**.

297/18. It was **RESOLVED** to delegate the completion of the Events' tasks to officers in consultation with the Mayor and Chair.

Meeting Closed: 19:55

Signed: ..... (Chair)