

# Abergele Town Council

## MINUTES

A meeting of the Events Sub-Committee was held at 6.30pm on Thursday 21st January in Room 4, Council Offices, Llanddulas Road, Abergele.

581/18 **Attendance Register**

The Mayor, Cllr. M D Bird,  
Cllrs: D M Armstrong; P Heap-Williams; S. Jones-Roberts; D A MacRae (Chair); R.M. Medicott; B. C. Roberts;  
Mrs M. J. Evans (Clerk) Mrs L Whalley (Deputy Clerk)

582/18 **Apologies for Absence**

Cllr: A. Wood;

583/18 **Absent without Apologies**

None

584/18 **Declaration of Interest**

Members were reminded that they must declare the **existence** and **nature** of any personal interests (using the form provided for this purpose). None Declared

585/18 **Minutes**

The minutes from the last meeting held on 17<sup>th</sup> September 2018 were **RECEIVED** and **APPROVED**.

586/18 **Matters arising on those and previous Minutes**

a) Feedback from staff on recent events was received as follows:

- i) Remembrance Sunday – It was agreed that the engagement of a traffic management company to marshal the parade was a successful exercise and it was **RECOMMENDED** to engage them again for 2019.
- ii) WW1 tea party – Feedback regarding the cleaning and setup of the venue, the deviation of the running order from the original order and reception by the public was **NOTED**.
- iii) An e-mail from a member of the public regarding the WW1 Tea Party was **NOTED**.
- iv) Feedback on the Christmas Event at St Michael's Church was RECEIVED. It was AGREED that the event was a great success and Rev. Kate had indicated that she was happy to do it again this year. Rev. Kate is to be invited to the next meeting. It was also suggested that other users of the Church for Christmas Services were contacted to avoid untimely clashes.

587/18 To confirm the guest lists and budgets for:

- i) Annual Meeting 9<sup>th</sup> May – the guestlist for the Annual Meeting was reviewed and AGREED.
- ii) Civic Service 7<sup>th</sup> July – it was confirmed that the Kinmel Hotel had been booked. The guestlist review was DEFERRED to the next meeting.
- iii) Remembrance Sunday 10<sup>th</sup> November – with regard to the feedback received above, a quote is to be obtained for marshalling road closures for the Parade. Iain Martin from RBL is to be invited to the next meeting.
- iv) Christmas Concert Friday 6<sup>th</sup> December and/or Christmas 'Switch On' – Members stated that, based on previous considerations, a 'switch on' event for the Christmas lights scheme is not possible due to budget restraints, logistics, and resources; the preferred Christmas celebration being the Church Service.

588/18

- i) A Family Christmas Film event in conjunction with TAPE and Ysgol Emrys ap Iwan was CONSIDERED for screening on Sunday 15<sup>th</sup> December 2019. Members felt that this would be a good free event to bring families and the community together but deferred agreement until more information could be gathered related to costs and availability of the venue and film.
- ii) St Kentigern's Hospice's request to hold an annual 'Tree of Lights' event at the Town Hall was CONSIDERED. Members were keen to support this request and suggested that the event takes place when the Christmas lights scheme switches on i.e Friday 29<sup>th</sup> November 2019. St Kentigern's to be contacted for more information.
- iii) Cllr Bird suggested that the D-Day landings (Thursday 06/06/19) anniversary should be commemorated. Unfortunately, this anniversary falls on a Full Council meeting night. Rev. Kate is to be contacted to establish whether a service could be held near the time.

589/18

Events for 20/21 were considered for forward planning:

- i) Cllr Bird suggested that the 75<sup>th</sup> anniversary of the end of the 2<sup>nd</sup> World War is marked. (Friday 08/05/20)
- ii) Cllr Jones Roberts suggested a Festival of Christmas Trees at St Michael's Church Dec 2019.  
Both items were **DEFERRED** to a future agenda

590/18

Staff training in 'Public Safety at Events' was CONSIDERED. Members AGREED that it would be beneficial to raise staff awareness of events management with regard to public/crowd safety when organising events involving the public. It was **RECOMMENDED** that the Clerk and the Deputy Clerk attend the training at Eirias Park at a cost of £109.90.

Meeting Closed at 19:50

Signed

.....  
....

(Chairman)