

Abergele Town Council

MINUTES

Cynhelwyd cyfarfod y PWYLLGOR POLISI A CHYLLID am 6.45yh ar 19 Gorffennaf 2018, yn Neuadd y Dref, Ffordd Llanddulas, Abergele.

A meeting of the POLICY & FINANCE COMMITTEE was held at 6.45pm on Thursday 19th July 2018, in the Town Hall, Llanddulas Road, Abergele.

213/18 **Cofrestr Presenoldeb - Attendance Register**

The Mayor, Cllr. M D Bird,

Cllrs: D M Armstrong; Dr. M. Baker; M. Bond; G. Frost; P Heap-Williams; A. Hunter; S. Jones-Roberts; C. McCoubrey; R.M. Medlicott; M. Richards; B. C. Roberts; S Rowlands; A. Wood;
Mrs M. J. Evans (Clerk)

214/18 **Ymddiheuriadau am Absenoldeb - Apologies for Absence**

Apologies were received from:

Cllrs: D A MacRae; R.G. Waters;

215/18 **Yn absennol heb ymddiheuriad - Absence without Apologies**

None

216/18 **Datganiad o Ddiddordeb- Disclosure of Interest**

Atgoffwyd aelodau eu bod yn rhaid iddynt ddatgan bodolaeth a natur unrhyw fantais personol (gan ddefnyddio'r ffurflen a ddarperir ar gyfer y pwrpas hwnnw).

- Members were reminded that they must declare the **existence** and **nature** of any personal interests (using the form provided for this purpose).

None

217/18 **Visitor to the Council**

Standing orders were suspended

The Mayor welcomed Cllr Wendy Williams, from Llanddulas Community Council to the meeting who presented the Mayor Cllr Bird with a copy of her book 'Llanddulas Remembers'

Standing orders were reinstated

218/18 **Cofnodion – Minutes**

It was RESOLVED to RECEIVE, APPROVE and SIGN the Minutes of the Policy & Finance Committee, held on Thursday 21 Mehefin/June 2018

219/18 **Matters arising on those and previous Minutes**

- a) The future of the funds held in the Hall & Development account deferred from previous meeting for members to have an opportunity to consider was debated. Members considered that a percentage of the fund should be held for any ongoing maintenance of the building. **It was RESOLVED to DEFER the matter for future use of the fund and match funding for other projects in the Community.**

- b) A copy of emails from Rt Hon David Jones MP and Darren Millar AM with following a letter from the Town Council were NOTED

220/18 **Correspondence**

- a) A Circular 307 from Gwynedd Pension with regard to Employer Training was NOTED
- b) An invitation from OVW to their AGM on the 29th September 2018 was NOTED
- c) A request from Cllr McCoubrey to consider extending the hanging basket column scheme to Bridge Street was RECEIVED and CONSIDERED. **It was RESOLVED to DEFER the matter to the Parks, Street Scene and CCTV Sub Committee for consideration.**

221/18 **The Financial Situation as at today was NOTED:-**

| | |
|--------------------------|-------------------|
| Current Account | 26352.01 |
| Monthly Interest Account | 94710.68 |
| General Reserve | <u>52459.36</u> |
| | <u>£173522.05</u> |

TOTAL:

| | |
|----------------------------|------------------|
| Hall & Development Account | <u>£49337.34</u> |
|----------------------------|------------------|

222/18 **Payment of Accounts**

The payment of accounts falling due, as detailed on Schedule 'A' attached was APPROVED.

- 223/18 **In accordance with the Public Bodies (Admission to Meetings Act) 1960 and with Standing Order no.68, it was RESOLVED that, in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw.**

224/18 **Financial Matters**

- a) The purchase of a replacement iPad following a break in at a Councillors property was RECEIVED, CONSIDERED and APPROVED. Members were informed that the Councillor will complete a claim form for the Insurance Company.
- b) The renewal of the Town Council's Insurance (year 3 of 3) was RECEIVED, CONSIDERED and APPROVED.
- c) An amendment to the original contract with the footpath contractor following clarification that the cost is for one not the two cuts and additional work is required to clear footpath 19 was RECEIVED, CONSIDERED and APPROVED
- d) An upgrade to the Town Council's Wi-Fi system for added security of the system was RECEIVED, CONSIDERED and APPROVED
- e) A quote for the replacement to heritage lighting up to the 30 mile per hour sign on Llanddulas Road (2018/19 has provision in the budget for this replacement) was RECEIVED, CONSIDERED and APPROVED
- f) An early grant application due to the event taking place before the closing date of the Annual Grants was RECEIVED, CONSIDERED and APPROVED as £250 for Abergele Golf Club.

- g) A revised contract for the Town Council's telephone and broadband systems were RECEIVED and CONSIDERED. Members of the Town Council APPROVED the quote from the Town Council's existing supplier.
- h) A letter from CCBC with regard to the take-over of the Abergele car parks was RECEIVED. It was RECOMMENDED that the matter is DEFERRED to the PSS&CCTV Sub Committee and to thank Mr Vic Turner for the information provided and to invite him and the Cabinet Member to the next meeting to consider the parking and NNDR Charges on Pensarn beach. It was RECOMMENDED that Pensarn Car Park is free when events are taking place.

225/18 **Draft Minutes**

The following recommendations from the last meeting of the Events Sub Committee held on the 12th July 2018 under Min No: 204/18 (a) was APPROVED at the cost of £1000 from the Events budget to engage a Chapter 8 trained company to facilitate the marshalling for Remembrance Sunday and Min No: 207/18 was APPROVED for a community tea party in St George with refreshments of tea and cake to take place on the 12th November 2018 also from the Events Budget. Members were reminded that the service to commemorate the Abergele Train Disaster will take place on Monday 20th August at 6pm.

226/18 **Monthly Report**

A copy of the Monthly Report as at 31st Mehefin/June 2018 was RECEIVED.

227/18 **Minutes**

The Minutes of the following Meetings / Committees were RECEIVED:

- a) Local Government Sub Committee meeting held on the 14th May 2018
- b) Newsletter Sub Committee held on the 31st May 2018
- c) Christmas Decoration Sub Committee held on the 12th April 2018
- d) Events Sub Committee held on the 4th June 2018

228/18 **Letter of thanks**

A letter of thanks was received by the following grant recipient:

- a) Conwy Remembers WW1

Meeting Closed at 7:45pm

Signed
(Chairman)

Abergele Town Council

SCHEDULE 'A'

Payments to be authorised as at 19th July 2018

| | | Chq No: | Total £ | Incl. VAT £ | Notes / Statutory Powers (new or unusual payments) |
|-----------------------|---|---------|------------|----------------|---|
| 1 | Salaries | FP | £4,669.49 | | monthly salaries |
| 2 | CCBC | DD | £784.00 | | monthly charges |
| 3 | DCK Accounting Solutions | FP | £209.40 | £34.90 | Monthly charge |
| 4 | Bank Charges Lloyds | DD | £13.00 | | monthly charge |
| 5 | BT Phone | DD | | | |
| 6 | HMRC | FP | £1,697.35 | | monthly payment |
| 7 | Npower | DD | £60.00 | £2.85 | Monthly payment |
| 8 | Gwynedd Pensions | FP | £1,531.40 | | monthly payment |
| 9 | Clerical Medical | FP | £50.00 | | monthly charges |
| 10 | Cathedral Hygiene | FP | £13.00 | £2.17 | Hygiene Services |
| 11 | Computer World | FP | £218.40 | £36.40 | IT Support |
| 12 | Pitney Bowes | FP | £15.54 | £2.59 | Franking Machine |
| 13 | Cllr R M Medicott | FP | £120.00 | | Annual Members Allowance 2018 |
| 14 | Cllr J M Bird | FP | £400.00 | | Chairman's Allowance 2018 |
| 15 | Cllr M Bond | FP | £120.00 | | Annual Members Allowance 2018 |
| 16 | Cllr G Frost | FP | £120.00 | | Annual Members Allowance 2018 |
| 17 | Cllr P Heap-Williams | FP | £650.00 | | Annual Members Allowance 2018 |
| 18 | Cllr A Hunter | FP | £120.00 | | Annual Members Allowance 2018/Chairman's Allowance |
| 19 | Cllr S Jones-Roberts | FP | £120.00 | | Annual Members Allowance 2018 |
| 20 | Cllr D MacRae | FP | £120.00 | | Annual Members Allowance 2018 |
| 21 | Cllr D Armstrong | FP | £120.00 | | Annual Members Allowance 2018 |
| 22 | Cllr M Richards | FP | £120.00 | | Annual Members Allowance 2018 |
| 23 | Cllr B Roberts | FP | £120.00 | | Annual Members Allowance 2018 |
| 24 | Cllr R Waters | FP | 120.00 | | Annual Members Allowance 2018 |
| 25 | Cllr A Wood | FP | £120.00 | | Annual Members Allowance 2018 |
| 26 | WNW | FP | £32.38 | £5.40 | Hand towel, toilet roll |
| 27 | Apogee | FP | £70.14 | £11.69 | Utax copier |
| 28 | One Voice Wales | FP | £420.00 | | Chairing skills training x7 places for 19th June. |
| 29 | The Kimmel | FP | £624.00 | £104.00 | Civic Service Luncheon |
| 30 | RBL c/o Andy Green North Wales Poppy Appeal | FP | £1,250.00 | | Silent Soldier x 5 |
| 31 | North & Mid Wales Association of Local Councils | FP | £32.00 | | Lunch for 2 people for 20/07/2018 |
| 32 | John Ffrancon Griffith | 000767 | £182.57 | | Translation Services |
| 33 | Torinio Italian Design | 000768 | £96.00 | | frame artwork for Christmas cards and light |
| 34 | Mrs T Heath | FP | £8.10 | | July Travel |
| 35 | | | | | |
| 36 | | | | | |
| 37 | | | | | |
| 38 | | | | | |
| 39 | | | | | |
| Total Payments | | 33 | £14,346.77 | £165.10 | |

** Under the Local Government Act 1972, Sect. 137 & 139, the Council can incur expenditure which, in the opinion of the Council, is in the interest of the area or it's inhabitants and will benefit them in a manner commensurate with the expenditure.