

Abergele Town Council

MINUTES

Cynhelwyd cyfarfod y PWYLLGOR POLISI A CHYLLID am 6.45yh ar 18 Hydref 2018, yn Neuadd y Dref, Ffordd Llanddulas, Abergele.

A meeting of the POLICY & FINANCE COMMITTEE was held at 6.45pm on Thursday 18th October 2018, in the Town Hall, Llanddulas Road, Abergele.

383/18 **Cofrestr Presenoldeb - Attendance Register**

The Mayor, Cllr. M D Bird,

Cllrs: D M Armstrong; Dr. M. Baker; G. Frost; P Heap-Williams (arrived at 7:05pm);

A. Hunter; S. Jones-Roberts; C. McCoubrey; R.M. Medicott; M. Richards;

B. C. Roberts; S. Rowlands; R.G. Waters; A. Wood;

Mrs. M. J. Evans (Clerk)

384/18 **Ymddiheuriadau am Absenoldeb - Apologies for Absence**

Apologies were received from:

Cllrs: M. Bond; D A MacRae;

385/18 **Yn absennol heb ymddiheuriad - Absence without Apologies**

None

386/18 **Datganiad o Ddiddordeb- Disclosure of Interest**

Atgoffir aelodau ei bod yn rhaid iddynt ddatgan bodolaeth a natur unrhyw fantais personol (gan ddefnyddio'r ffurflen a ddarperir ar gyfer y pwrpas hwnnw).

- Members were reminded that they must declare the **existence** and **nature** of any personal interests (using the form provided for this purpose).

None were declared

387/18 **Visitor to the Council**

Standing orders were suspended

The Chairman welcomed Ms. Glain Williams, Deputy Headteacher and pupils from Ysgol Glan Morfa to the meeting who provided members with an overview of the Welsh Charter (Siarter Iaith) within the school and how this year they are hoping to achieve the gold award for the Siarter Iaith. The pupils informed members that Ysgol Glan Morfa have created a framework to a charter to encourage children and young people to use the Welsh language in all aspects of their lives. The aim is to encourage the use with a positive attitude and Siwan Jones from Mentir Iaith can be contacted for further information. The pupils are to carry out various different activities including visiting local businesses in order to promote, applying for grants, presenting to the Town Council, running a competition to promote a Welsh Language Superhero, and for the pupils to teach their parents.

The school will be holding an event in December in which they would like to invite a representative from the Council to present awards to the winners.

Standing orders were reinstated

It was AGREED that the Mayor and Deputy Mayor would attend.

388/18 **Cofnodion – Minutes**

It was RESOLVED to RECEIVE, APPROVE and SIGN the Minutes of the Policy & Finance Committee, held on Thursday 20th Medi/September 2018

389/18 **Correspondence**

- a) The Annual Report 2019/20 from IRPW with regard to the following was RECEIVED, CONSIDERED and APPROVED as follows:
- i) Representations to the contents of the report to be submitted by 27th November 2018 was NOTED
 - ii) The figures to be included in the 2019/20 Estimates for the following determinations were RECEIVED and APPROVED as follows:
 - Determination 37 – 16 x £150 = £2400 (mandatory) APPROVED
 - Determination 38 – £500 minimum of 1 max 5 members (mandatory) – 1 member approved unless the Chairman of the Place Plan Committee is different from that of the Mayor.
 - Determination 40 – travel @ 45p per mile for staff and members was NOTED
 - Determination 41 – overnight stay was NOTED
 - Determination 42 – financial loss was NOTED
 - Determination 43 – dependent care (mandatory). It was RECOMMENDED to include £500 as a contingency
 - Determination 44 – Civic allowances were NOTED
- b) A letter from the Pension Regulator with regard to the Town Council's legal duties as an employer was RECEIVED
- c) An update from CCBC with regard to the Summer Playing out Provision for 2018 was NOTED

Cllr P Heap-Williams arrived at this juncture

- d) A letter from the Secretary of the Eisteddfod Appeal Committee confirming their acceptance for match funding from the Council in 2019/20, together with a request for an early release of the donation from this financial year was APPROVED.
It was RESOLVED to release £2699.00 from the Annual Grants in advance from the total for 2019/20 of £5000.
- e) A letter from Abergele Neighborhood Watch with a request for funding and an offer to present to members of the Council was APPROVED
- f) A letter from the Town Council's bank with regard to a change to the account was NOTED

390/18 **In accordance with the Public Bodies (Admission to Meetings Act) 1960 and with Standing Order no.68, it was RESOLVED that, in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw.**

391/18 **Draft Minutes**

The following recommendations were RECEIVED, CONSIDERED and APPROVED:

- a) Draft Minutes from the last meeting of the Marketing & Promotion Sub Committee held on the 8th October 2018 with regard to the Town Council's computer systems was APPROVED. The Clerk informed members that the shortfall of expenditure over budget was £385 as the contact was to commence half way

through the financial year. A request to consider alternative software for the production of the Newsletter was raised and it was RECOMMENDED as Publisher is included in the new package to continue with this package.

- b) Draft Minutes from the last meeting of the Heritage Sub Committee held on the 24th September 2018 Min No: 326/18 was APPROVED.

392/18 **Quotations**

- (a) The provision of free parking for Water Street Car park for the duration of the Remembrance Parade should the free parking provision not be in place by that time was RECEIVED, CONSIDERED and APPROVED
- (b) The annual charge for the finance software for 2019/20 in preparation for the Estimates Committee was RECEIVED, CONSIDERED and APPROVED. It was RECOMMENDED to consider other systems/providers for the following financial year due to the ongoing costs.
- (c) The purchase of the past Mayors medallions were RECEIVED and CONSIDERED. It was RECOMMENDED to obtain quotations from other companies and to clarify who owns the dye.

393/18 **The Financial Situation as at today was NOTED:-**

Current Account	18,623.68
Monthly Interest Account	146,506.76
General Reserve	<u>52,459.36</u>

TOTAL: £117,589.80

Hall & Development Account £49,337.34

394/18 **Payment of Accounts**

The payment of accounts falling due, as detailed on Schedule 'A' attached was APPROVED as £18,392.24.

395/18 **Monthly Report**

- a) A copy of the Monthly Report as at 30th Medi/September 2018 was RECEIVED

396/18 **Documents for information**

The following document for information was RECEIVED

- a) Sunshine Gym

397/18 **Letter of thanks**

A letter of thanks from the following grant recipient was NOTED:

- a) Abergele Field Club

Meeting Closed at 7:40pm

Signed
(Chairman)

Abergele Town Council

SCHEDULE 'A'

Payments to be authorised as at 18th October 2018

	Chq No:	Total £	Incl. VAT £	Notes / Statutory Powers (new or unusual payments)
1	Salaries	FP	£4,860.84	monthly salaries
2	HMRC	FP	£1,403.61	monthly payment
3	Gwynedd Pensions	FP	£1,620.84	monthly payment
4	Clerical Medical	FP	£50.00	monthly charges
5	Bank Charges	DD	£10.84	monthly charge
6	CCBC	DD	£784.00	monthly charges
7	BT	DD		
8	DCK	DD	£30.00	£5.00 Monthly Charge
9	Cathedral Hygiene	DD	£13.00	£2.17 Hygiene service
10	Npower	DD	£60.00	£2.85 Monthly payment
11	Computer World	FP	£461.69	£76.95 Monthly support contract plus Wi-Fi provision
12	Pitney Bowes	FP	£15.54	£2.59 Franking machine
13	Apogee	FP		Photocopier
14	Thomas Fattorini	FP	£30.88	£5.15 repair to Dep Mayor's Consort chain
15	Clothes for Work	FP	£76.38	£12.73 Caretaker Uniform
16	WNW	FP	£188.75	£31.46 Stationery and paper
17	One Voice Wales	FP	£60.00	Local Government Finance Training x 1 25/09/2018
18	CVSC	000774	£15.00	CVSC Membership Application 2018/19
19	CCBC	FP	£1,499.72	£215.14 Trade Recycling and watering hanging baskets
20	GWP	FP	£34.80	£5.80 Repair to extractor fan
21	Meirion Jones Landscapes	FP	£1,584.00	£264.00 Flower beds, under fairtrade signs, sea rd bed, tan y gopa bed and Rhuddlan Rd bed
22	Lite	FP	£834.00	£139.00 Bespoke Heart column motif
23	Bebbington & Wilson	FP	£360.00	£60.00 Removal of hanging baskets quote ES2864 16/03/2018
24	Mrs Mandy Evans	FP	£13.50	Travel Claim Forum
25	Cllr Delyth MacRae	FP	£35.10	Travel Claim Training
26	Mrs Susan James	FP	£13.70	Travel Claim Training
27	Mrs Tina Heath	FP	£29.25	Travel Claim various
Total Payments		25	£14,085.44	£822.84

** Under the Local Government Act 1972, Sect. 137 & 139, the Council can incur expenditure which, in the opinion of the Council, is in the interest of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure.