

Abergele Town Council

MINUTES

Cynhelwyd cyfarfod y PWYLLGOR POLISI A CHYLLID am 6.45yh ar Dydd Iau 18 Ebrill 2019, yn Neuadd y Dref, Ffordd Llanddulas, Abergele.

A meeting of the POLICY & FINANCE COMMITTEE was held 6.45pm on Thursday 18th April 2019 in the Town Hall, Llanddulas Road, Abergele.

823/18 **Chairman**

In the absence of the Chairman, the Vice Chairman Cllr A. Wood acted as Chairman for this meeting.

824/18 **Cofrestr Presenoldeb - Attendance Register**

The Mayor, Cllr. M D Bird,

Cllrs: D M Armstrong; Dr. M. Baker (arrived at 7:05pm); G. Frost; P Heap-Williams (arrived at 7pm);

A. Hunter; S. Jones-Roberts; D A MacRae; R.M. Medicott; M. Richards;

B. C. Roberts; R.G. Waters; A. Wood;

Mrs. M. J. Evans (Clerk)

Members of the public

825/18 **Ymddiheuriadau am Absenoldeb - Apologies for Absence**

Apologies were received from:

Cllrs: M. Bond; C. McCoubrey;

826/18 **Yn absennol heb ymddiheuriad - Absence without Apologies**

Cllr. S Rowlands;

827/18 **Datganiad o Ddiddordeb- Disclosure of Interest**

Atgoffwyd aelodau eu bod yn rhaid iddynt ddatgan bodolaeth a natur unrhyw fantais personol (gan ddefnyddio'r ffurflen a ddarperir ar gyfer y pwrpas hwnnw).

- Members were reminded that they must declare the **existence** and **nature** of any personal interests (using the form provided for this purpose).

Cllr. A Hunter Min No: 831/18

Cllr. A Wood Min No: 831/18

Cllr. G Frost Min No: 831/18

828/18 **Cofnodion – Minutes**

DERBYN, CYMERADWYO ac ARWYDDO fel yn gywir gofnodion y cyfarfodydd canlynol

It was RESOLVED to RECEIVE, APPROVE and SIGN the Minutes of the Policy & Finance Committee, held on Thursday 21st Mawrth/March 2019

Cllr. P. Heap-Williams arrived at his juncture

829/18 **Matters arising from those and previous Minutes:**

- a) (i) A letter from One Voice Wales with regard to the Annual Subscription for 2019/20 deferred from last meeting was RECEIVED and CONSIDERED, together with the update from Cllr. Roberts below.
- (ii) An update from Cllr Brian Roberts following the recent meeting of the NAMWALC to discuss joint working was RECEIVED. Cllr. Roberts

informed members that there would not be any joint working between the North Wales Association and One Voice Wales at this time, as OVW felt that their membership is steadily growing.

Cllr. Roberts informed members that the Clerk of the Association had confirmed that the Members Allowance is not taxable based on a letter that he had received from HMRC. Cllr. Roberts suggested that the Clerk contacts the Colwyn Bay TC Clerk, who was also at the meeting, for further information.

Cllr. Dr. M. Baker arrived at his juncture

The matter was debated at length and members considered the cost of training, and legal support over the membership cost.

It was proposed that the Council join the Association for the reasons above and carried with a majority vote and three abstentions.

It was RESOLVED to join OVW for 2019/20.

- b) A letter from the NWP Chief Constable with regard to the damp in the main Chamber and to receive an update from the Clerk following a conversation with Mr. Stephen Roberts was RECEIVED. The Clerk informed members that she was awaiting a quote for the plaster to be removed in order to investigate the source of the problem and would revert the information to members once received.

830/18 **Correspondence**

- a) A copy of the Abergele & Wrexham Training for 2019 from One Voice Wales was RECEIVED.
- b) An email update from CCBC with regard to the installation of fibre broadband was RECEIVED. It was RECOMMENDED that the Clerk confirms if the fibre is to the building or the external hub/box as the Council already has fibre to the box.
- c) An email from CVSC with an invite to renew the Annual subscription was RECEIVED, CONSIDERED and APPROVED
- d) An email from AP-Systems with a request to complete their customer satisfaction survey was RECEIVED and DEFERRED to the Clerk to complete
- e) A letter from Fields in Trust with regard to their forthcoming AGM was RECEIVED

831/18 **In accordance with the Public Bodies (Admission to Meetings Act) 1960 and with Standing Order no.68, it was RESOLVED that, in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw.**

Quotes

Cllrs: A. Wood, A. Hunter and G. Frost retired at this juncture

The scope of work and quotations received from local IT specialists to carry out work on behalf of the Place Plan Committee in preparation for the new Town Website to be funded by S106 was RECEIVED and CONSIDERED. The matter was debated, and members enquired what method of advertising was used. The Clerk informed members that Chris Jones Regeneration had prepared the Scope of work on behalf of

the Place Plan Committee. It was AGREED at the last meeting of the Committee that the item is deferred to the Policy & Finance Committee in order to speed up the process. It was PROPOSED that VCA is offered the contract for the work as a reputable company who are also currently carrying out other work on the website, with a majority vote and two abstentions.

It was RESOLVED to offer the contract to VCA.

Cllrs: A. Wood, A. Hunter and G. Frost returned at this juncture

832. **The Financial Situation as at today was NOTED:-**

Current Account	24,241.31
Monthly Interest Account	58,000.00
General Reserve	54,544.88
	<u>£135,786.19</u>

TOTAL:

Hall & Development Account	<u>£49412.66</u>
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833. **Payment of Accounts**

The payment of accounts falling due, as detailed on Schedule 'A' attached as £24,108.44 was AUTHORISED.

834. **Monthly Report**

a) A copy of the Monthly Report as at 31st Mawrth/March 2019 was RECEIVED

835. **Minutes**

The Minutes from the following meetings was RECEIVED:

- a) Christmas Decoration Sub Committee meeting held on the 28th February 2019
- b) Events Sub Committee meeting held on the 21st January 2019
- c) Newsletter Sub Committee held on the 23rd October 2018

836. **Letters of thanks**

The following letters of thanks were NOTED

- a) Ysbyty Glan Clwyd
- b) MS Society

Meeting Closed at 7:30pm

Signed
(Chairman)

Abergele Town Council

SCHEDULE 'A'

Payments to be authorised as at 16 May 2019

		Chq No:	Total £	Incl. VAT £	Notes / Statutory Powers (new or unusual payments)
1	Salaries	FP	£5,161.92		monthly salaries
2	HMRC	FP	£1,513.11		monthly payment
3	Gwynedd Pensions	FP	£1,751.58		monthly payment
4	Clerical Medical	FP	£50.00		monthly charges
5	Bank Charges	DD	£15.15		monthly charge
6	CCBC	DD	£802.00		monthly charges
7	BT	DD	£0.00	£0.00	quarterly charges
8	DCK	FP	£30.00	£5.00	Monthly Charge
9	Cathedral Hygiene	DD	£13.00	£2.17	Hygiene Services
10	Npower	DD	£69.81	£3.32	MUGA Pentre Mawr, floodlighting
11	A P Systems	FP	£54.36	£9.06	IT Monthly charge
12	Apogee	FP			Utax copier
13	Pitney Bowes	FP	£15.54	£2.59	Franking machine
14	BNP Paribas	FP	£236.40	£39.40	Photocopier lease
15	One Voice Wales	FP	£1,774.00		Membership 2019/20
16	GLS Educational Supplies	FP	150.94	25.16	Stationery
17	Dwyfor Coffee Company Limited	FP	£8.34	£0.00	Milk sticks
18	Mr Brian Roberts	FP	£9.00		Travel Claim
19	Hilary Floral Design	FP	£25.00		Annual Meeting
20	CVSC	FP	£15.00		Membership April 2019-March 2020
21	Mr John Ffrancon Griffith	000802	£329.36		Translation service
22	Gwesty Glyndwr	FP	£390.00	£65.00	Annual Meeting buffet
23	Northern Pottery	FP	£48.60	£8.10	Crockery for Annual Meeting
24	Computer World	FP	£145.13	£24.19	Toner cartridges and service
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Total Payments		23	£12,608.24	£183.99	

** Under the Local Government Act 1972, Sect. 137 & 139, the Council can incur expenditure which, in the opinion of the Council, is in the interest of the area or it's inhabitants and will benefit them in a manner commensurate with the expenditure.