

Cyngor Tref Abergele

MINUTES

Cynhelir Cyfarfod Cyffredinol y Cyngor ar Dydd Iau, 7 Mehefin 2018 am 6.45y.h.yn Neuadd y Dref, Ffordd Llanddulas, Abergele.

The Ordinary Meeting of the Council was held on Thursday 7 June 2018 at 6.45pm in the Town Hall, Llanddulas Road, Abergele.

86/18 Cofrestr Presenoldeb - Attendance Register

The Mayor, Cllr. M D Bird,

Cllrs: D M Armstrong; Dr. M. Baker (retired at 8:50pm); M. Bond (retired at 9:20pm);

G. Frost; P Heap-Williams (retired at 9:15pm); A. Hunter; S. Jones-Roberts; C. McCoubrey;

R.M. Medlicott; M. Richards; B. C. Roberts; R.G. Waters; A. Wood;

Mrs M. J. Evans (Clerk)

Member of the public

87/18 Ymddiheuriadau am Absenoldeb – Apologies for Absence

Apologies were received from:

Cllrs: D A MacRae, S Rowlands;

88/18 Yn absennol heb ymddiheuriad- Absence without Apology

None

89/18 Datganiad o Ddiddordeb: Côt Ymddygiad - Declaration of Interest: Code of Conduct

Atgoffir aelodau ei bod yn rhaid iddynt ddatgan **bodolaeth a natur** unrhyw fantais personol (gan ddefnyddio'r ffurflen a ddarperir ar gyfer y pwrpas hwnnw).

Members were reminded that they must declare the existence and nature of any personal interests (using the form provided for this purpose).

None were declared

90/18 Visitor to the Council

Standing orders were suspended

The Chairman welcomed Mrs. Janet Davies and Mr. Philip Mann from Conwy Coastal First Responders to the meeting who provided members with an update following the installation of the Abergele Defibrillators. Mrs Davies and Mr. Mann updated members of the current situation regarding the devices and that the first defibrillator was installed in Tesco in 2015. From the Town Council grant the next four were installed in the Rugby Club, Itaca, Co-op Pensarn and Three-ways.

The most recent device has been installed in Kimnel Bay and Ysgol Glan Gele raised funds to install another at the school.

Mrs. Davies provided a demonstration of what an individual is to do if someone has a heart attack and confirmed that the First Responders provide demonstrations for the public.

Mrs. Davies and Mr. Mann confirmed that they will be publishing the locations and members stated that signage to the nearest location would be of benefit.

Standing orders were reinstated

It was RECOMMENDED that the First Responders provide a demonstration for members on Monday 25th June 2018 at 6pm.

The Chairman thanked the First Responders for attending.

91/18 **Announcements by the Mayor**

The Mayor informed members of the following events that he had attended:

- a) The Mayor informed members that the Food Fayre and Corvette event had both been a great success.

92/18 **Cofnodion - Minutes**

It was RESOLVED to RECEIVE, APPROVE and SIGN as a correct record the Minutes of the Ordinary Meeting of the Council, held on the 3 Mai/May 2018

93/18 **Materion yn codi o'r cofnodion hynny/Matters Arising from those Minutes:**

- a) A verbal update from Cllr. Wood following the recent Public meeting held on Friday 11th May and a report from Cllr Hunter was RECEIVED. Members present stated that the meeting was well attended and that the group conducted themselves in a very professional and informed manner.
- b) An update from CCBC with regard to the covenant to be removed from Pentre Mawr Park prior to becoming a Field in Trust was NOTED
- c) An update from the Clerk with regard to the bus shelters was NOTED.
- d) The Clerk informed members that the work on the bus shelter on Dundonald Avenue is to commence soon.
- e) An email from Cllr Bond with regard to the closing time of meetings was RECEIVED. It was RECOMMENDED that Chairmen ensure that the guest speakers do not run over time.
- f) An update from CCBC with regard to the new CCTV provision was NOTED
- g) An update from ERF with regard to the A55 crash barrier at St George was RECEIVED. It was NOTED that the NWTRA are responsible for the barrier

94/18 **Gohebiaeth - Correspondence**

The following items of correspondence were RECEIVED, CONSIDERED and NOTED:

- (a) Mayor's Diary - details of the Mayor's engagements for Mehefin/June 2018
- (b) Details of forthcoming meetings of the Council and its committees / sub-committees
- (c) CVSC and OVW mail sent to members by email.
- (d) An email from CCBC with regard to Supplementary Planning Guidance update was RECEIVED.
- (e) An email from CCBC with regard to LDP Delivery Agreement was RECEIVED.
- (f) The OVW training for June, and to note the Chaining skills training on the 19th June 2018
- (g) A request from Abergele District Action Group for tickets to a forthcoming event to be available for sale at the Town Hall was APPROVED.
- (h) An email from CCBC Cllr Mike Priestly with regard to TAN 1 was RECEIVED. It was AGREED that the Council support Cllr Priestley's letter and members would reply to the questionnaire individually.
- (i) Attendees to an invite to an official opening of a Peace Art Exhibition on 29th June 2018 were CONFIRMED.
- (j) An email from CCBC with regard to an to an special tea in Bodlondeb to mark Equality on 19th June 2018 was NOTED
- (k) An email from Conlan School with regard to a photography project in the Town was CONFIRMED and members will attend the event.
- (l) A copy of the Abergele Atkins Traffic Survey
- (m) A letter from Royal Mail with regard to strengthen customer relationships
- (n) A letter from Seafarers UK with regard to displaying the flag and holding a ceremony was NOTED

95/18 **Reports from the Clerk**

- a) SLCC Conference 16/05/2018 was RECEIVED
- b) GDPR - A copy of the Privacy Notice and Information & Data Protection Policy and consent form was APPROVED and ADOPTED.

96/18 **Internal Audit and Annual Return for 2017/18**

- a) A copy of the Statement of Accounts for 2017/18 was RECEIVED.
- b) A report from the Internal Auditor with an overview of the Annual Accounts for 2017/18 was RECEIVED. The Clerk provided an overview the points raised by the Auditor for implementation by the Council and this was APPROVED.
- c) The signing of the Statement of Accounts for 2017/18, subject to External Audit was APPROVED.
- d) The signing the Annual Return for 2017/18 together with the Annual Governance Statement was APPROVED.

97/18 **Membership of Sub-Committees for 2018/19**

- a) The existing Sub Committees were CONSIDERED. It was PROPOSED by Cllr Wood that members are able to join Committees mid-term if required
- b) The membership of each Committee was REVIEWED and members AGREED to allow the size of the Committees to be amended if additional members wish to join. With regard to the Placeplan Committee it was RECOMMENDED that the Clerk provides options for the inclusion of the Immediate Past Mayor to the Terms of Reference. It was FURTHER RECOMMENDED to seek the views of the Committee in the first instance.
- c) Members wishing to vacate a seat was RECEIVED
- d) Members to fill vacancies was RECEIVED

98/18 **Representation on Outside Bodies**

- The Council's representatives on Outside Bodies for 2018/19 was RECEIVED, CONSIDERED and APPROVED

99/18 **Members Details**

The review of members of details and to note any amendments accordingly was RECEIVED.

100/18 **Revised list of Councillors as at May 2018**

A revised list of Councillors in order of seniority for the Members Information file was RECEIVED.

101/18 **In accordance with the Public Bodies (Admission to Meetings Act) 1960 and with Standing Order no.68, it was RESOLVED that, in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw.**

Cllr Dr Baker retired at this juncture

102/18 **Abergele Joint Burial Committee**

An email from the Wales Audit Office with regard to the above Committee was RECEIVED. The Clerk provided an overview of the matter arising and the Chairman of the Burial Committee provided an overview and background history to the matter. The matter was then debated at length.

It was RESOLVED to inform the Welsh Audit Office that as the Committee has always been an outside body of the Council, and that the Audit Office confirm the details of the legislation that confirms that this is not the case.

103/18 **Abergele Placeplan**

An update from the Clerk following the recent Place plan Board Meeting was NOTED

104/18 **Y diweddaraf gan Gynghorwyr Sir – Update from County Councillors**

- Derbyn adroddiadau llafar gan Gynghorwyr Sir / Verbal reports from County Councillors was RECEIVED as follows:

- a) NWP County lines have stated that the problems in the area are on the increase.

Cllr Heap-Williams retired at this juncture

- b) Paragliders have been sighted on the Promenade
- c) Poultry farm is to be considered by Planning next Tuesday
- d) Conwy Excellence Fund – Can members spread the word that there is a pot of funding for young people who excel at sport, education, Arts etc. and the fund is seeking applications. Please spread the word in the schools.
- e) Electoral arrangements for County wards is being considered with Llanddulas merging with Gele and having three County representatives, in place of the proposed merger of Llanddulas and Llysfaen.

105/18 **Cofnodion - Minutes**

- DERBYN cofnodion y cyfarfodydd / pwyllgorau canlynol/ The Minutes of the following Meetings / Committees:

- a) General Purpose and Planning meeting held on the 19th April 2018
- b) Policy & Finance Committee meeting held on the 19th April 2018
- c) Marketing and Promotion Sub Committee meeting held on the 27th November 2017

106/18 **Documents for information**

The following documents for information were NOTED

- a) Fly the Red Ensign booklet

Meeting Closed at 9:30pm

Signed

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(Chairman)