

Abergele Town Council

MINUTES

Cyfarfod Cyffredinol y Cyngor a gynhaliwyd ar Dydd Iau, 15 Mehefin, 2017 am 8.00y.h.yn Neuadd y Dref, Ffordd Llanddulas, Abergele.

A meeting of the POLICY & FINANCE COMMITTEE was held at 8.00pm on Thursday 15th June 2017, in the Town Hall, Llanddulas Road, Abergele.

87/17 **Cofrestr Presenoldeb - Attendance Register**

The Mayor, D A MacRae;

Cllrs: D M Armstrong; Dr. M. Baker (retired at 8:10pm); M.D. Bird; A. Hunter;

S. Jones-Roberts; C. McCoubrey; R.M. Medlicott; M. Richards; B. C. Roberts (arrived at 8:20pm); S Rowlands; R.G. Waters;

Mrs M. J. Evans (Clerk)

County Councillor Pauline Heap-Williams

88/17 **Ymddiheuriadau am Absenoldeb - Apologies for Absence**

Apologies were received from:

Cllrs: M. Bond; A. Wood;

In the absence of the Chairman it was RESOLVED that the Vice-Chairman Cllr Richard Waters would be Chairman for this meeting.

89/17 **Datganiad o Ddiddordeb- Disclosure of Interest**

Atgoffir aelodau ei bod yn rhaid iddynt ddatgan bodolaeth a natur unrhyw fantais personol (gan ddefnyddio'r ffurflen a ddarperir ar gyfer y pwrpas hwnnw).

Members were reminded that they must declare the **existence** and **nature** of any personal interests (using the form provided for this purpose).

Cllr R G Waters Min No: 94/17 item Abergele Carnival Committee

90/17 **Cofnodion – Minutes**

It was RESOLVED to RECEIVE, APPROVE and SIGN the Minutes of the Policy & Finance Committee, held on Thursday 18th May 2017

91/17 **Gohebiaeth - Correspondence**

- (a) A letter from Royal Mail with changes to their terms and conditions of service was RECEIVED. The Clerk informed members that the only amendment that effected the Council was that the Post Office wished for the use of manila envelopes to be discontinued.
- (b) A request from the Alzheimer's society for a donation was RECEIVED, CONSIDERED and NOTED. The Town Council has a protocol to will only donate to local charities.

Cllr Dr M Baker retired at this juncture

- (c) A letter from AON with regard to the Town Council's insurance renewal was NOTED as the Town Council are currently in year one of a three year agreement.
- (d) The signing of a letter of engagement from the Town Council's Internal Auditor was RECEIVED, CONSIDERED and APPROVED

92/17 **Quotes**

In accordance with the Public Bodies (Admission to Meetings Act) 1960 and with Standing Order no.68, it was **RESOLVED** that, in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw.

- a) Costings from CCBC for the provision of a CCTV camera in the Pensarn area and budget figures from the Clerk were RECEIVED and CONSIDERED. The matter was debated at length and Cllr Hunter provided an update as the ward member of where the camera should be positioned. Option 2 was proposed and be positioned on Marine Road Promenade with assurance that the Wi-Fi will be in place for the forthcoming years. The re-establishment of the CCTV Sub Committee was discussed and deferred to the July meeting to be considered. **It was RESOLVED to invite Emma from CCTV to the next meeting to clarify the proposal.**
- b) An email from BT with reference to the ending of the current business broadband deal together with comparison costs for what the Council has paid over the last year in charges were RECEIVED. **It was RESOLVED to delegate the responsibility to the Clerk, in conjunction with the Mayor and Chairman to seek a better deal.**

93/17 **The Financial Situation as at today was Noted:-**

Current Account	19397.99
Monthly Interest Account	65665.46
General Reserve	<u>52408.32</u>
<u>TOTAL:</u>	<u>£137,471.77</u>
Hall & Development Account	<u>£59,268.78</u>

94/17 **Payment of Accounts**

The payment of accounts falling due, as detailed on Schedule 'A' attached was AUTHORISED at £16,281.66.

95/17 **Quarterly Return**

It was NOTED that a copy of the Quarterly Report as at 31st March 2017 was added to dropbox

96/17 **Statement of Accounts**

A copy of the Statement of Accounts with an amendment to page 4, approved at the last Ordinary meeting was RECEIVED

97/17 **Minutes**

The Minutes of the following Meetings / Committees were RECEIVED:

- a) Marketing and Promotion Sub Committee Meeting held on the 15th February 2017
- b) Events Sub Committee Sub Committee Meeting held on the 20th February 2017

Signed
(Chairman)

Abergele Town Council

SCHEDULE 'A'

Payments to be authorised as at 15th June 2017

		Chq No:	Total £	Incl. VAT £	Notes / Statutory Powers (new or unusual payments)
1	Salaries	FP	£4,567.24		monthly salaries
2	CCBC	DD	£761.00		monthly charge
3	Scottish Power	DD	£25.00	1.25	Monthly charge
4	Bank Charges	DD	£12.30		monthly charge
5	BT Phone	DD	£578.38	96.39	Quarterly Bill Phone Services
6	HMRC	FP	£1,380.06		
7	Gwynedd Pensions	FP	£1,517.01		
8	Clerical Medical	FP	£40.00		
9	Cathedral Leasing	DD	£13.00	2.17	monthly charge
10	Shire Leasing	DD	£206.18	34.36	Telephone System rental including maintenance.
11	Rebecca Bryant	000675	£27.09		Travel Expenses for May/june2017
12	WNW	FP	£194.61	£32.44	Stationary Supplies
13	GWP Electrical Ltd	FP	£179.30	29.88	Light Replacement
14	Abergele Carnival Committee	000676	£1,000.00		Annual grant 2017/18
15	Northern Pottery Ltd	FP	£30.00	5.00	Pottery Hire for AGM meeting
16	Riatlas Business Solutions	FP	£918.00	153.00	Omega Licence for up to 5 users
17	Apogee	FP	£107.32	17.89	Photocopier
18	IDB Systems	FP	£468.29	78.05	Call-out and effect work-round for audio system
19	Post By Phone Pitney Bowes	FP	£900.00		Postage refill/resetting of meter
20	JHD Business Services Ltd	FP	£466.80	77.8	Internal Audit 2016/17
21	One Voice Wales	FP	£180.00		New Councillor Induction Training
22	Mandy Evans	000677	£31.50		Travel Expenses for May/june2017
23	Depositit	FP	£298.80	49.8	online storage account
24	Bebbington & Wilson	FP	£300.00	50.00	Instalation/removal of hanging baskets
25	MSI Alarms LTD	FP	£79.20	13.2	Annual 1 star service contract for circuit television
26	Pitney Bowes	FP	£15.54	2.59	Monthly Rental for franking machine
27	Llangollen Eisteddfod	000678	£50.00		Donation
28	Firemaster	FP	£112.44	18.74	Annual service
29	Lorraine Whalley	000679	£4.50		Travel Expenses for May/june2017
30	CCBC	FP	£1,818.10		Playing out sessions Summer 2017
31					
32					
33					
34					
35					
36					
Total Payments		10	£16,281.66	662.56	

** Under the Local Government Act 1972, Sect. 137 & 139, the Council can incur expenditure which, in the opinion of the Council, is in the interest of the area or it's inhabitants and will benefit them in a manner commensurate with the expenditure.