

# Cyngor Tref Abergele

## MINUTES

Cyfarfod Cyffredinol y Cyngor Cynhaliwyd ar Dydd Iau 1 Mehefin am 6.45y.h.yn Neuadd y Dref, Ffordd Llanddulas, Abergele.

The Ordinary Meeting of the Council was held on Thursday 1<sup>st</sup> June at 6.45pm in the Town Hall, Llanddulas Road, Abergele.

### 36/17 Cofrestr Presenoldeb - Attendance Register

The Mayor, D A MacRae;

Cllrs: D M Armstrong; Dr. M Baker (arrived at 8:30pm); M.D. Bird; M. Bond (arrived at 8:30pm/retired at 9.25pm); A. Hunter; R.M. Medicott (arrived at 8:30pm); M. Richards; M Roberts (retired at 9:30pm); S Rowlands; R.G. Waters;

Mrs M. J. Evans (Clerk)

Mrs L Whalley (Deputy Clerk)

Miss R Bryant (Apprentice Clerical Assistant)

### 37/17 Ymddiheuriadau am Absenoldeb – Apologies for Absence

Apologies were received from:

Cllrs: S. Jones-Roberts; B. C. Roberts; A. Wood;

### 38/17 Datganiad o Ddiddordeb: Côt Ymddygiad - Declaration of Interest: Code of Conduct

Atgoffir aelodau ei bod yn rhaid iddynt ddatgan **bodolaeth a natur** unrhyw fantais personol (gan ddefnyddio'r ffurflen a ddarperir ar gyfer y pwrpas hwnnw).

Members were reminded that they must declare the existence and nature of any personal interests (using the form provided for this purpose).

Cllr A. Hunter Min No: 43/17 (c)

### 39/17 Cyhoeddiadau gan y Maer - Announcements from the Mayor

With the permission of the Council the Mayor requested this item is moved up the Agenda:

- (a) The Mayor informed members that the Council has forwarded a letter to the Mayor of Manchester following the recent dreadful tragedy, on Monday the 22nd May which resulted in the loss of 22 lives. The Mayor informed members that the Clerk has obtained a cost for the purchase of a Book of Condolence following a request from a member. It was CONSIDERED that a book should be the responsibility of the County Council.

*Cllr. S Rowlands arrived at this juncture*

- (b) Mr Mike Roberts the Managing Director of the Town Council's website company Delwedd has passed away. The Town Council have sent a card of condolence.

### 40/17 Co-option Member for the Council

*Standing orders were suspended*

- (a) The Mayor welcomed the Candidates to the Meeting, who were then escorted to Room 4

- (b) The applications received for the vacant seats on the Gele Ward were RECEIVED and CONSIDERED.
- (c) Each of the candidates individually were invited to provide a short presentation and then answer a few short questions from members
- (d) Members present then elected Cllr Dr Mark Baker to fill this vacancy.
- (e) The applications received for the vacant seats on the Pentre Mawr Ward were RECEIVED and CONSIDERED.
- (f) Each of the candidates individually, were invited to provide a short presentation and then answer a few short questions from members
- (g) Members present elected Mr. Mark Bond, Mr Malcolm Medicott and Cllr Charlie McCoubrey to fill these vacancies.
- (h) Members asked the Clerk to thank the unsuccessful candidates for attending and to inform them that the Council still has one vacancy in the Pentre Mawr Ward which they are welcome to apply for.
- (i) The Declaration of Acceptance to Office, by those newly elected members present were signed and the new members took their seats on the Council.

41/17 **Visitor to the Council**

The Mayor welcomed Mr Shane Wetton from CCBC to the meeting, and apologised for the delay in commencing. Mr Wetton provided members with an update with regard to the Abergele Placeplan. Mr Wetton informed members that the Plan is gathering momentum and the Toolkit has been issued, which should be used as a guide, which are currently in their Draft form and produced by the Design Commission for Wales. The next meeting of the Board is Friday 9th June, to start the next stage of the process. The terms of reference for the Board and Local Authority will be agreed. The guidance suggests that in future the board should be formed first but in Abergele as this was originally a Masterplan it was the Plan and then the Board. The aim is that all will work closely with ATC, Chamber of Trade, Gwyrch Medical Centre and that there are 5 themes. The Champions have been agreed to a point. The dynamics of the board will be discussed at the next meeting.

Funding sources include the Wind Farms, Big Lottery, Welsh Government, the European Funding mechanism, which will be provided to the board. The Traffic Survey has been funded by Welsh Government and the Consultancy work was funded as part of the pilot scheme. The Community & Infrastructure Levy funding of around 15% paid directly to Town & Community Councils is still to be confirmed. The funding will be released in stages and each of the elements will have funding element. There is funding allocated for a facilitator. The Board will be the decision maker and represented by the various groups, Councils and Businesses.

The Mayor thanked Mr Wetton for his time and once again apologised for the lateness of the hour.

*Standing orders were reinstated*

42/17 **Cofnodion - Minutes**

**It was RESOLVED to RECEIVE, APPROVE and SIGN as a correct record the Minutes of the following meetings:**

- (a) **The Ordinary Meeting of the Council, held on the 2<sup>nd</sup> May 2017**
- (b) **The Annual Meeting of the Council, held on the 11<sup>th</sup> May 2017**

43/17

**Materion yn codi o'r cofnodion hynny/Matters Arising from those Minutes:**

- (a) An email from a local resident with regard to Planning application number 0/42148 was RECEIVED. Members of the Council felt that they are not in a position to be able to gather any further information on behalf of the residents. **It was RESOLVED that the Clerk recommends that the County Councillors await the appointment of the Portfolio holder and raise the matter on their behalf.**
- (b) An email from Llandrillo College with a request to nominate a member to become a member of the College Council deferred until after the AGM was RECEIVED. It was proposed and seconded that Cllr Mark Bond is the Town Council's representative on the board.
- (c) An email update from Cllr Hunter with regard to the Noise Mitigation fencing on the A55 was RECEIVED. **It was RESOLVED that the Clerk includes in the letter a request for clarification of what criteria is used when determining whether noise reduction fencing is required. i.e. what distance from the A55 and the decibel levels measured in relation to properties. It was FURTHER RESOLVED to request how many sound measurement tests have been carried out and at what times of the day.**

44/17

**Gohebiaeth - Correspondence**

The following items of correspondence were RECEIVED, CONSIDERED and NOTED:

- (a) Mayor's Diary - details of the Mayor's engagements for Mehefin/June 2017
- (b) Details of forthcoming meetings of the Council and its committees / sub-committees
- (c) CVSC and OVW mail from the 13<sup>th</sup> May 2017 to the 26<sup>th</sup> May 2017
- (d) An email from Welsh Gov confirming submission of the Consultation on Gypsy Travellers and Show People sites
- (e) A letter from the Local Democracy and Boundary Commission with regard to a meeting to be held in Bodlondeb Conwy on the 01/06/17. Clerk has sent apologies as it clashed with this evening's meeting, members emailed 25/05/17 to inform that they can attend the day presentation at 2pm. County Councillors present informed members that the new criteria would have the County Council reduce by four members in five years time.
- (f) A notice for Election of President for the NAMWALC, ATC are requested to make a proposal was RECEIVED. It was PROPOSED and SECONDED that Cllr. Brian Roberts is nominated as President, subject to Cllr Roberts' approval.
- (g) A letter from a local resident with regard to the provision of a traffic island on Market Street was RECEIVED. It was RECOMMENDED to advise the resident that there is currently a traffic survey being undertaken.
- (h) A email from CCBC with regard to Conwy supporting lodgings and night stop was NOTED
- (i) A letter from CCBC with a request from ATC to approve the funding of the costs associated with the transfer of Pentre Mawr Park as a Field in Trust was RECEIVED, CONSIDERED and APPROVED. **It was RESOLVED to fund the £500 from the Town Council's contingency fund.**
- (j) A copy of an email issued by DCC with regard to the Counter Terrorism Advice was NOTED
- (k) An email from Cllr Hunter, in his capacity as the representative for the Town Council on the Dementia Friendly Steering group was NOTED. Cllr Hunter informed members that the Town has received Dementia Friendly Status and

it was RECOMMENDED to contact the organisation to clarify what the Town Council would need to do to be a dementia friendly organisation.

*Cllr Bond retired at this juncture*

- (l) An email from OVW with regard to the Model Local Resolution Protocol for Community & Town Councils. It was RECOMMENDED to forward to the Executive Committee for consideration.

*Cllr Morris Roberts retired at this juncture*

- (m) A letter from the Local Democracy & Boundary Commission for Wales was RECEIVED and CONSIDERED. It was RECOMMENDED to forward to the Local Government Sub Committee for their observations.

45/17

**Internal Audit and Annual Return for 2016/17**

- a) A copy of the Statement of Accounts for 2016/17 was RECEIVED. Clarification on the difference in the figures on pages 2 and 4 was raised.
- b) A report from the Internal Auditor with an overview of the Annual Accounts for 2016/17 was RECEIVED. The Clerk provided an overview the points raised by the Auditor for implementation by the Council and this was APPROVED.
- c) The signing of the Statement of Accounts for 2016/17, subject to External Audit was APPROVED with any amendments required on page 2 and 4. The Clerk informed members that she would return the Statement of Accounts with the clarification to the next meeting.
- d) The signing of the Annual Return for 2016/17 together with the Annual Governance Statement was APPROVED.

Members wished to record a note of thanks to the Clerk for all her hard work.

46/17

**Quotations**

- (a) A quotation from IDB with options for the replacement/repair of the main chamber microphones was RECEIVED. The Clerk informed members that two of the microphones were currently being repaired under the Clerk's delegated powers and a quote was provided for members' consideration and approval, as the repair of these two was not as urgent. The Clerk presented three options to members i) repair ii) replace iii) consider a quote for a complete new system, which would probably be a few thousand pound.  
**It was RESOLVED to DEFER the matter to a future date and not repair or replace at this time.**

47/17

**Room Hire Agreement**

- (a) The continued shared use of Room 5 by AJBC for 2017/18 and to approve the annual Room Hire charge of £500 per annum was RECEIVED, CONSIDERED and APPROVED.

48/17

**Y diweddraf gan Gynghorwyr Sir – Update from County Councillors**

- Verbal reports from County Councillors were received as follows:

- (a) The new leader of the County Council has been elected as Cllr Gareth Jones, and he is currently forming his cabinet. The official opposition is Labour and the Conwy 1<sup>st</sup> Independents. It is imperative that the new cabinet is set up soon.

49/17

**Cofnodion - Minutes**

The Minutes of the following Meetings / Committees were RECEIVED:

- a) General Purpose and Planning meeting held on the 20<sup>th</sup> April 2017
- b) Policy & Finance Committee meeting held on the 20<sup>th</sup> April 2017

50/17

**Dogfennau am wybodaeth - Documents for information**

The following documents were NOTED

- (a) A letter of thanks from the Abergele ladies Wednesday Club
- (b) Focus on Play
- (c) Abergele Bowling Club
- (d) Abergele Ladies Wednesday Club
- (e) 50 Buildings that Built Wales from Cllr Mark Baker

Meeting closed at 9:40pm

Signed.....  
(Chairman)

DRAFT