

# Cyngor Tref Abergele

## MINUTES

Cyfarfod Cyffredinol y Cyngor i'w gynnal ar Dydd Iau 4 Ionawr 2018 am 6.45y.h.yn Neuadd y Dref, Ffordd Llanddulas, Abergele.

The Ordinary Meeting of the Council was held on Thursday 4 January 2018 at 6.45pm in the Town Hall, Llanddulas Road, Abergele.

514/17 **Cofrestr Presenoldeb - Attendance Register**

The Mayor, D A MacRae;

Cllrs: D M Armstrong; Dr. M. Baker; M. Bond; G. Frost; A. Hunter; S. Jones-Roberts; C. McCoubrey; R.M. Medicott; M. Richards (arrived at 6:50pm); B. C. Roberts; S Rowlands; A. Wood;

Mrs M. J. Evans (Clerk)

515/17 **Ymddiheuriadau am Absenoldeb – Apologies for Absence**

Apologies were received from:

Cllrs: M.D. Bird; P Heap-Williams; R.G. Waters;

516/17 **Yn absennol heb ymddiheuriad- Absence without Apology**

None

517/17 **Datganiad o Ddiddordeb: Côt Ymddygiad - Declaration of Interest: Code of Conduct**

Atgoffir aelodau ei bod yn rhaid iddynt ddatgan **bodolaeth a natur** unrhyw fantais personol (gan ddefnyddio'r ffurflen a ddarperir ar gyfer y pwrpas hwnnw).

Members were reminded that they must declare the existence and nature of any personal interests (using the form provided for this purpose).

None were declared

518/17 **Announcements by the Mayor**

The Mayor informed members that Cllr Waters had been unwell over the Christmas period and welcomed Cllr Dr Baker back to the chamber after his illness before Christmas.

519/17 **Cofnodion - Minutes**

**It was RESOLVED to RECEIVE, APPROVE and SIGN as a correct record the Minutes of the Ordinary Meeting of the Council, held on the 7 Rhagfyr/December 2017**

520/17 **Materion yn codi o'r cofnodion hynny/Matters Arising from those Minutes:**

- a) (i) An email from CCBC with clarification on the cost breakdown for the recent election and to confirm the release of the invoice payment was RECEIVED CONSIDERED and APPROVED.
- (ii) A copy of invoices and charges for the May elections with breakdown of costs and a clarifying email from CCBC was RECEIVED.

*Cllr Richards arrived at this juncture*

- b) An email from North Wales Police and Crime Commissioner confirming that the Town Council were not successful in receiving votes for their recent grant application was NOTED

- c) An email from CCBC Bus Shelters with regard to the shelter in Dundonald Avenue was RECEIVED. Members were concerned that the quote did not represent value for money to the tax payer and requested that the Clerk obtains alternative quotations. Members CONSIDERED the Town Council taking over the ownership and responsibility for the bus shelters and it was proposed that the Clerk contacts CCBC with regard to Procurement.
- d) An email from WCVA with training opportunities and costs for members consideration from P&F Min No: 432/17 (b) was RECEIVED. It was RECOMMENDED to contact CCBC with regard to Data Protection Training.

521/17 **Gohebiaeth - Correspondence**

- The following items of correspondence were RECEIVED and CONSIDERED and NOTED:

- (a) Mayor's Diary - details of the Mayor's engagements for Ionawr/January 2018
- (b) Details of forthcoming meetings of the Council and its committees / sub-committees
- (c) CVSC and OVW mail from the 8<sup>th</sup> December to the 22<sup>nd</sup> December 2017
- (d) A consultation from Welsh Government on concessionary fares scheme in Wales was NOTED
- (e) An email from Councillor Dr Mark Baker regarding the boarding of The Bee Hotel was DEFERRED to the next Agenda for an update. Cllr Dr Baker informed members that the matter was currently with Enforcement.
- (f) A letter from CCBC with regard to LDP37 Ty Mawr Development Brief was NOTED
- (g) A request from Cllr Sam Rowlands with regard to posting Summons and Agendas to members was DEBATED at length. It was recognised that the legislation states that a summons should be sent in the post but that many Councils were now not continuing with this practice due to costs. Members who wished to still receive a paper Agenda can arrange to collect from the Town Hall if they wish. **It was RESOLVED to discontinue sending out the Summons and Agenda in the post and to email to the Town Council email addresses from here on. It was FURTHER RESOLVED to only send correspondence with regard to Town Council matters to the Town Council's email addresses to ensure that all FOI or complaints are able to be audited.**
- (h) A copy of a letter from a local resident to CCBC Legal with regard to the introduction of parking charges in the Abergele area was RECEIVED. It was RECOMMENDED to forward to the Parks, Street Scene and CCTV Sub Committee for inclusion with the current matter considered.
- (i) An email from OVW with regard to the Expert Panel on Assembly Electoral Reform was NOTED
- (j) A copy of a report from Llandrillo college, Cllr Bond is the Town Council's representative was NOTED
- (k) An email from Welsh Government on a review of Community & Town Councils December newsletter was NOTED
- (l) OVW training schedule for January to July 2018 was RECEIVED.
- (m) A letter from National Eisteddfod with regard to a contribution to the 2019 Eisteddfod was RECEIVED. **It was RESOLVED to write to Cymdeithas Emrys ap Iwan to enquire what plans they have with regard to raising funds and offer that ATC will contribute .50p for every £1 that is raised up to a maximum of £10k from the Community and £5k from the Council.**  
One member was opposed to using Town Council funds.

522/17 **Annual Estimates**

- (a) Amendment prior to submission to the Draft Annual Estimates for 2018/19 due to new expenditure request received after the approval at the last meeting was RECEIVED and CONSIDERED. **It was RESOLVED to APPROVE the revised Draft Budget which included an increase in the salary budget of 1.6% following information received and an amendment to the Elections projected expenditure for 2017/18 from £1500 to £3837 to cover the recent election costs and an increase from £1500 to £4000 for the 2018/19 budget figure.**
- (b) The Annual Estimates for 2018/19, the level of the precept, for submission to CCBC was RE-CONSIDERED. It was PROPOSED and SECONDED and APPROVED to increase the precept to £54.45 to £55.56.

**It was PROPOSED, SECONDED and RESOLVED to APPROVE the Annual Estimates for 2018/19 and the level of precept agreed by the Estimates Committee, with a unanimous vote, for submission to CCBC, and for the Mayor and Clerk to sign the Financial Plan & Annual Estimates.**

523/17 **Draft Minutes**

The following recommendations from Committees were RECEIVED, CONSIDERED and RATIFIED:

- (a) Draft Confidential Staffing Sub Committee Meeting held on the 11<sup>th</sup> December 2017 and to receive and approve Min No: 486/17 (delegated authority was delegated to the Committee at the last Ordinary meeting under Min No: 475/17 (a))

524/17 **Place Plan**

- a) A copy of the Abergele Placeplan Branding proposal was RECEIVED
- b) A request from Chris Jones Regeneration on behalf of CCBC and the Abergele Placeplan Board was RECEIVED and CONSIDERED. Members of the Town Council did not wish for the S106 to be administered through the Town Council and proposed that the Place plan board to be able to have the powers to move projects forward in their own right.
- c) An update from the Town Council's internal auditor was NOTED.

**It was RESOLVED that the Mayor liaises with Chris Jones Regeneration and Shane Wetton CCBC to request that Chris Jones supplies a constitution for the board to receive, consider and approve at their next meeting on the 25<sup>th</sup> January 2018.**

**It was FURTHER RESOLVED to defer the item to the next Ordinary Meeting for an update.**

525/17 **Housekeeping**

- a) An update from the Clerk with regard to an ongoing matter with the Town Council's Communication company was RECEIVED and CONSIDERED. Members of the Council RECEIVED the decision from the Communications Ombudsman. Members thanked the Clerk for her work. **It was RESOLVED for the Clerk to accept the offer made.**
- b) The meeting schedule for 2018/19 and to note any dates near public holidays was RECEIVED, CONSIDERED and APPROVED with one amendment to the 18<sup>th</sup> April 2019 which was amended to 11<sup>th</sup> April 2019 due to Easter holidays.
- c) A copy of the Town Council's structure was RECEIVED.
- d) A copy of the Terms of reference for each of the Sub Committees was RECEIVED.
- e) The Terms of reference for the delegated Committees was RECEIVED
- f) A copy of the Membership for Sub-Committees for 2017/18 was RECEIVED

It was NOTED that members who attend Sub-Committee meetings of which they are not members will be bound by the same legislation as a member of the public and will not be permitted to speak without the suspension of standing orders.

526/17 **Y diweddaraf gan Gynghorwyr Sir – Update from County Councillors**

Written and verbal reports from County Councillors were RECEIVED as follows:

- a) The final Budget settlement was released before Christmas the 1% cut is now ½% cash cut
- b) The is pressure from Ysgol Y Gogarth regarding funding formula
- c) The national pay award is higher than originally thought and could be an additional £1.1m on the budget
- d) Scrutiny meet next Monday
- e) Par parking strategy is still ongoing

527/17 **Cofnodion - Minutes**

Minutes of the following Meetings / Committees were RECEIVED:

- a) General Purpose and Planning meeting held on the 16<sup>th</sup> November 2017
- b) Policy & Finance Committee meeting held on the 16<sup>th</sup> November 2017
- c) Christmas Decoration Sub Committee meeting held on the 11<sup>th</sup> September 2017
- d) Marketing & Promotion Sub Committee meeting held on the 25<sup>th</sup> September 2017
- e) Local Government Sub Committee meeting held on the 18<sup>th</sup> September 2017

528/17 **Letters of thanks**

The following letters of thanks were NOTED:

- a) Pentre Mawr House
- b) Fields in Trust

529/17 **Dogfennau am wybodaeth - Documents for information**

The following documents for information were NOTED

- a) Conwy CBC Christmas card
- b) Chris Jones Regeneration Christmas card
- c) Towyn & Kinmel Bay Town Council
- d) Livetech
- e) CVSC News

Meeting closed at 8:10pm

Signed .....  
(Chairman)