

Abergele Town Council

MINUTES

A meeting of the POLICY & FINANCE COMMITTEE was held at 6.45pm on Thursday 21st July 2016, in the Town Hall, Llanddulas Road, Abergele.

130/16 **Attendance Register**

The Mayor, J.A. MacLennan;

Cllrs: M.D. Bird; J Hudson; A. Hunter; S. Jones-Roberts; C. MacRae; D.A. MacRae; G. Maddison; B. C. Roberts; S Rowlands; A. Wood;

Mrs M. J. Evans (Clerk)

131/16 **Apologies for Absence**

Apologies were received from:

Cllrs: M. Bond; D. Hancock; R.M. Medicott; T Rowlands: R.G. Waters;

132/16 **Disclosure of Interest**

- Members were reminded that they must declare the **existence** and **nature** of any personal interests (using the form provided for this purpose).

None were declared

133/16 **Visitor to the Council**

Standing orders were suspended

The Chairman welcomed Jo Lane from the Alzheimer's Society and Warrick Allen from Home Instead Senior Care Conwy and Denbighshire to the meeting who provided members with an overview of their scheme for Abergele to become a dementia friendly Town. Jo Lane explained that from a survey published that living with dementia can also effect the family and friends of the sufferer and studied how the individual felt after they had received a diagnoses.

50% of people felt that they were no longer a part of the community and did not feel that the local community is geared around this group. It is hoped that through this scheme that communities will come forward and support the scheme, such as local businesses, can raise awareness and make changes for people to continue to use the services and dispel the myths, together with support for the families and friends. Of the 45,000 people in the Conwy County area, 2307 have been diagnosed with dementia and this could double or triple in the near future.

The perception that a sufferer has when they walk into a business due to changes in their vision could be minimised by changing the colour of the mat at an entrance to that of a lighter colour.

Four towns in the North Wales area have achieved the status Flint, Buckley, Prestatyn and Porthmadoc. Mold is near to completion, four more areas are looking to achieve Abergele, Penrhyn Bay, Llanfairfechan, and Llanrwst are interested.

There are seven areas to work towards.

- To set up a steering group of people who are willing to lead on the scheme. This should be multi-disciplinary of private, public and voluntary organisations.
- The group will need to be constituted with a Chairman, Secretary etc.

- Plan – to raise awareness through social media i.e. Facebook, leaflets, Dementia friends (45 minute session for all), Voice of the people – through the Alzheimer's Society.
- Encourage all groups to attend i.e. taxi, bus, Zumba, book club etc.
- Ask organisations if they would be affiliated with the cause
- Report to the society every six to twelve months with achievements

The Abergele group is looking for a leader, Homeinstead are willing to provide the admin. It will be a once a month commitment and the achievements will need coordinating. The steering group will be responsible to ensure that the businesses are doing what is required and the set up process is normally six to nine months. In Buckley the Mayor is involved in the group and in Mold there are two members of the Town Council on the group. Ty Cariad and Cartrefi Conwy are on the group but do not wish to be the Chairman.

The Chairman thanked Jo and Warrick for attending and asked them to keep the Town Council informed on the progress of the group.

Standing orders were reinstated

The Chairman enquired with members as to how they would like to progress with this matter and it was RESOLVED to support the scheme and requested that the 45 minute training session is provided to members of the Council before a meeting in September and to invite the public to attend.

134/16 **Minutes**

-It was RESOLVED to RECEIVE, APPROVE and SIGN the Minutes of the Policy & Finance Committee, held on the Thursday 23rd June 2016

135/16 **Correspondence**

The following items of correspondence were RECEIVED, CONSIDERED AND NOTED:

- (a) A letter from National Pen with regard to an offer for parking meter
- (b) A letter from the Town Councils bank with regard to the compensation scheme
- (c) A letter from the Town Council's bank with regard to charges
- (d) A letter from CCBC with regard to omitted VAT on previous invoices was RECEIVED and APPROVED.
- (e) An email from OVW with regard Model Financial Regulations Wales June 2016 **It was RESOLVED to forward to the Local Government Sub Committee**
- (f) An email from OVW on behalf of Welsh Gov with regard to collection and management of devolved taxes from 2018
- (g) An email from an Associate Consultant with OVW with regard to Facilities Management Review. **It was RESOLVED to make enquires with Colwyn Bay as to what services they are engaging from the Consultant.**

In accordance with the Public Bodies (Admission to Meetings Act) 1960 and with Standing Order no.68, it was RESOLVED that, in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw.

136/16 **Quotations:**

- (a) A receive and consider quotations from the following companies for the Town Council's Annual Insurance Policy
- i) Aon (Maven) (current provider) - to note that this quotation will not be received until the 1st August and the policy expires on the 31st August
 - ii) Zurich
 - iii) WPS

It was RESOLVED to approve the quotation received from Zurich Insurance under the Asset register cost for a three-year agreement term and to delegate the arrangement of the detail of the policy to the Clerk, which should include the scheduled monument The Mount.

137/16 **Housekeeping**(a) **Petty Cash Authorisation**

The authorization for the Clerk to send a letter to the Town Council's bank to enable the Clerical Assistant to be able to cash the Petty Cash was RECEIVED, CONSIDERED and APPROVED.

(b) **Banking**

The Town Council's banking signatories to authorise payments and sign cheques on behalf of the Council was RECEIVED, CONSIDERED and REVIEWED. It was APPROVED that Cllr Andrew Wood would be the new signatory on the account.

138/16 **The Financial Situation as at today was NOTED:-**

Current Account	20,078.13
Monthly Interest Account	48,214.99
General Reserve	<u>52,217.39</u>
<u>TOTAL:</u>	<u>£120,510.51</u>
Hall & Development Account	<u>£58,927.88</u>
Regeneration Reserve	<u>£272.66</u>

139/16 **Payment of Accounts**

The payment of accounts falling due, as detailed on Schedule 'A' attached was APPROVED with the sum of £19,292.54

140/16 **Letters of thanks**

A letter of thanks from Pensarn Coffee and Chat was NOTED

Meeting closed at 7:45pm

Signed
(Chairman)

Abergele Town Council

SCHEDULE 'A'

Payments to be authorised as at 21st July 2016

		Chq No:	Total £	Incl. VAT £	Notes / Statutory Powers (new or unusual payments)
1	Salaries	DD	£4,224.95		monthly salaries
2	CCBC	DD	£729.00		monthly payment
3	Scottish Power	DD	£25.00	1.25	Monthly charge
4	Bank Charges	DD	£34.37		monthly charge
5	BT Phone	DD			
6	HMRC	DD	£1,244.09		monthly payment
7	Abergele Carnival	481	£1,000.00		Annual Grant
8	Gwynedd Pension	506	£1,133.51		monthly payment
9	Clerical Medical	507	£40.00		monthly payment
10	Cathedral Leasing	508	£13.00	2.17	monthly payment
11	CCBC	509	£27.00	4.50	printing xmas cards
12	CCBC x 2	510	£0.00	100.00	Supplementary VAT
13	Computer World x 2	511	£377.81	62.97	Wifi Installation /Support contract mth 1
14	Bebbington & Wilson	512	£319.98	53.33	Installation WiFi repeater
15	Sugg Lighting	513	£6,942.00	1157.00	Hanging Basket Columns
16	Torino (L Rovea Franco)	514	£278.00		picture framing for xmas comp
17	NWN Media x3	515	£1,379.93	39.96	Newsletter printing and Distribution
18	Snowdonia Promotions	516	£64.80	10.80	Dist Town Guide
19	Best One	517	£11.70		Newspapers
20	NAMWALC	518	£30.00		Conference lunch
21	St George School	519	£250.00		Donation school celebrations
22	Petty Cash	520	£125.25		July Claim
23	Viking Stationery	521	£222.64	18.44	Stationery & Stamps
24	Mrs Mandy Evans	522	£31.05		Travel
25	Mrs T Heath	523	£6.30		Travel
26	Blachere	524	£758.16	126.36	Teddy Bear Motif
27	D Hargreaves	525	£24.00		Window Cleaning
Total Payments		18	£19,292.54	1,575.53	

** Under the Local Government Act 1972, Sect. 137 & 139, the Council can incur expenditure which, in the opinion of the Council, is in the interest of the area or it's inhabitants and will benefit them in a manner commensurate with the expenditure.