

# Abergele Town Council

## MINUTES

A meeting of the POLICY & FINANCE COMMITTEE was held at 6.45pm on Thursday 19<sup>th</sup> May 2016, in the Town Hall, Llanddulas Road, Abergele.

### 20/16 Election of Chairman and Vice-Chairman

Cllr Waters the 2015/16 Chairman opened the meeting and called for nominations for the Chairman for 2016/17. As Cllr. D MacRae was the current Vice-Chairman of the Committee it was PROPOSED and SECONDED that Cllr MacRae should be Chairman for 2016/17. As Cllr MacRae was not present at the meeting Cllr Waters called for nominations for Vice-Chairman for the Committee. It was PROPOSED, SECONDED and APPROVED that Cllr Medicott should act as Vice-Chairman for the Committee. **In the absence of the Chairman it was RESOLVED that the Vice Chairman Cllr Medicott would act as Chairman for this meeting.**

### 21/16 Attendance Register

Cllrs: M.D. Bird; M. Bond; J Hudson; A. Hunter; S. Jones-Roberts; C. MacRae; R.M. Medicott (Chairman); G. Maddison; B. C. Roberts; S Rowlands; T. Rowlands; R.G. Waters; A. Wood;  
Mrs M. J. Evans (Clerk)  
Members of the public

### 22/16 Apologies for Absence

Apologies were received from:  
The Mayor, J.A. MacLennan;  
Cllrs: D.Hancock; D.A. MacRae; D. Meredith

### 23/16 Disclosure of Interest

- Members are reminded that they must declare the **existence** and **nature** of any personal interests (using the form provided for this purpose).  
Declarations of interest were received from:

Cllr S Jones-Roberts	Min No:	31/16
Cllr B C Roberts	Min No:	31/16
Cllr M Bond	Min No:	31/16
Cllr R Waters	Min No:	31/16
Cllr J Hudson	Min No:	31/16
Cllr J Hudson	Min No:	28/16
Cllr M Medicott	Min No:	31/16
Cllr M Medicott	Min No:	28/16
Cllr A Wood	Min No:	31/16
Cllr A Hunter	Min No:	31/16
Cllr C MacRae	Min No:	31/16
Cllr T Rowlands	Min No:	31/16

### 24/16 Minutes

**It was RESOLVED to RECEIVE, APPROVE and SIGN the Minutes of the Policy & Finance Committee, held on the Thursday 21<sup>st</sup> April 2016**

25/16 **Matters arising from those Minutes:**

- (a) An update from CCBC, following an email from Woodland Trust with regard to Dog bin at Coed y Gopa. The Clerk informed members that she had received an email from CCBC today stating that due to the type of bin that was currently in place it would be difficult to replace with a standard bin and would not be able to purchase in this financial year. If a new bin was to be installed then it would be for the Woodland Trust or ATC to fund. **It was RESOLVED to write to the Woodland Trust to thank them for all their hard work and request if they are able to fund the new bin.**
- (b) An update from the Clerk with regard to the recipient of the donation for the gift of the Abergele quilt to the Glan Clwyd Respiratory Fund approved by ATC was NOTED
- (c) A email update from CCBC with regard to the proposed new street lighting along the A547 from Sea Road – members requested a cost for the columns to be the Heritage style. The cost was RECEIVED and CONSIDERED by members and APPROVED in principal. **It was RESOLVED that the Clerk obtains further quotations for consideration before the final approval is issued.**

26/16 **Correspondence**

- (a) An email proposal from Aventure who provide HR and H&S services to Town & Community Councils was RECEIVED. The Clerk informed members that the Clerk's were investigating options of a Service Level Agreement with CCBC and suggested that it would be prudent to wait for the outcome before making a decision. **It was RESOLVED to APPROVE the Clerk's suggestion.**
- (b) A letter from Abergele Camera Club with a request to have a digital photo frame in the Town Hall was RECEIVED.  
**As Mr Frost from the Camera Club was present at the meeting, it was RESOLVED to obtain an overview from him directly.**

*Standing orders were suspended*

Mr Frost informed members that it would be possible for ATC to add images to the screen and a vote of thanks was provided to Mr Frost.

*Standing orders were reinstated*

**It was RESOLVED to approve the photo frame and to delegate the take of location to the Clerk and the Chairman of the Policy & Finance Committee.**

- (c) A letter from the HMRC with regard to 2016/17 budget was NOTED
- (d) A letter with a subscription request from CVSC was APPROVED.

**In accordance with the Public Bodies (Admission to Meetings Act) 1960 and with Standing Order no.68, it was RESOLVED that, in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw.**

27/16 **Quotations:**

- a) A request from members for the quotation from GWP electrical for a Wi-Fi point to be added to the bottom end of the building to be returned to the

Agenda for re-consideration due to problems receiving a signal from room 4 onwards. **It was RESOLVED to obtain additional quotes for consideration.**

- b) A framed Abergele image for the Mayor to present to the two Twinned Towns in France at £60 each was APPROVED.
- c) Quotations for hanging baskets and watering due to the original Company not been able to facilitate were RECEIVED and CONSIDERED. **It was RESOLVED to allocated £2000 budget for the watering and to investigate a pressure bowser.** Cllr Wood AGREED to water as a goodwill gesture in the short term if required.

28/16 **Grant Application**

*Cllr Medicott & Cllr Hudson retired at this juncture*

The grant application for the Abergele District Action Group was APPROVED following the submission of their constitution and bank statement.

*Cllr Medicott & Cllr Hudson returned at this juncture*

29/16 **Draft Minutes**

A copy of the Draft Minutes from the Parks & Street Scene Sub Committee was RECEIVED and the recommendation under Min No: 676/15 (b) was APPROVED.

30/16 **The Financial Situation as at today was NOTED:-**

Current Account	44,322.11
Monthly Interest Account	68,209.23
General Reserve	<u>52,217.39</u>
<b><u>TOTAL:</u></b>	<b><u>£164,748.73</u></b>
Hall & Development Account	<u>£58,800.45</u>
Regeneration Reserve	<u>£272.78</u>

31/16 **Payment of Accounts**

The payment of accounts falling due, as detailed on Schedule 'A' attached was APPROVED.

32/16 **Documents for information**

The following documents for information were NOTED:

- (a) Avensure
- (b) Flower power 2016 appeal
- (c) St Kentigern News
- (d) CVSC News
- (e) Clerks and Councils direct
- (f) The Clerk
- (g) Fields in Trust impact Report 2015

Meeting closed at 7:45pm

Signed ..... (Chairman)

# Abergele Town Council

## SCHEDULE 'A'

Payments to be authorised as at 19th May 2016

	Chq No:	Total £	Incl. VAT £	Notes / Statutory Powers (new or unusual payments)
b/f from page 1		£27,682.00		annual grants
1 Salaries	DD	£3,259.25		May Salaries
2 CCBC	DD	£729.00		monthly payment
3 Scottish Power	DD	£49.00	5.26	Monthly charge
4 Bank Charges	DD			
5 BT Phone	DD			
6 HMRC	DD	£1,093.70		monthly payment
7 Gwynedd Pension	436	£1,057.28		monthly payment
8 Clerical Medical	437	£40.00		monthly payment
9 Cllr. John MacLennan	438	£3,000.00		Mayor allowance
10 Abergele Round Table	439	£550.00		donation to replace xmas lights
11 Glan Clwyd Respiratory Fund	440	£250.00		donation for Abergele quilt
12 Cllr R G Waters	441	£100.00		Councillor allowance 2016/17
13 Cllr B C Roberts	442	£100.00		Councillor allowance 2016/17
14 Cllr D MacRae	443	£100.00		Councillor allowance 2016/17
15 Cllr R Medicott	444	£100.00		Councillor allowance 2016/17
16 Cllr M Bond	445	£100.00		Councillor allowance 2016/17
17 Cllr D Meredith	446	£100.00		Councillor allowance 2016/17
18 Cllr T Rowlands	447	£100.00		Councillor allowance 2016/17
19 Cllr A Wood	448	£100.00		Councillor allowance 2016/17
20 Cllr J Hudson	449	£100.00		Councillor allowance 2016/17
21 Cllr A Hunter	450	£100.00		Councillor allowance 2016/17
22 Cllr D Hancock	451	£100.00		Councillor allowance 2016/17
23 Cllr C MacRae	452	£100.00		Councillor allowance 2016/17
24 Cllr S Jones Roberts	453	£100.00		Councillor allowance 2016/17
25 Cllr G Maddison	454	£100.00		Councillor allowance 2016/17
26 Cllr S Rowlands	455	£100.00		Councillor allowance 2016/17
27 OVW x 2	456	£420.00		Training
28 Viking Stationery Supplies	457	£257.98	24.58	Stamps/stationery
29 BNP Paribas	458	£236.40	39.40	Qtrly Copier charge
30 Sugg Lighting	459	£461.28	76.88	Bollards
31 Best One	460	£22.25		Newspapers
32 Cllr B C Roberts	461	£65.25		Travel April
33 CCBC	462	£320.77	320.77	VAT Invoice Ref: Inv 243448112 17/03
34 Cathedral Leasing	463	£13.00	2.17	Monthly charge
35 Mr John Ffrancon	464	£26.46		Translation Services
36 CVSC	465	£15.00		Subscription
37 Thomas Fattorini	466	£54.77	9.13	Past Mayor's Medal Refurb
38 Mrs Buffett	467	£362.25		AGM - Catering
39 Hilary Floral Designs	468	£25.00		AGM - Flowers
40 Abergele Bowling Club	469	£250.00		Queen's 90th Birthday Grant
41 Abergele Ladies Wednesday Club	470	£250.00		Queen's 90th Birthday Grant
42 Abergele Cricket Club	471	£250.00		Queen's 90th Birthday Grant
43 St Paul's Methodist Church	472	£250.00		Queen's 90th Birthday Grant
44 Abergele District Action Group	473	£250.00		Queen's 90th Birthday Grant
45 Canolfan Dewi Sant Centre	474	£250.00		Queen's 90th Birthday Grant
46 North Wales Magic Circle	475	£250.00		Queen's 90th Birthday Grant
47 Ysgol Glan Gele	476	£250.00		Queen's 90th Birthday Grant
48 Pensarn Coffee & Chat Group	477	£150.00		Queen's 90th Birthday Grant
49 Northern Pottery	478	£43.20	7.20	AGM - Crockery Hire
50 Mrs T Heath	479	£23.85		Travel April
51 DVSC	480	£15.00		Subscription
52 Abergele Round Table	481	£600.00		Grant towards Ann Firework Display
53 Snowdonia Promotions	482	£162.00	27.00	Town Guide - Distribution
54 Petty Cash	483	£118.13		May Claim
<b>Total Payments</b>	<b>25</b>	<b>£44,602.82</b>	<b>463.80</b>	

\*\* Under the Local Government Act 1972, Sect. 137 & 139, the Council can incur expenditure which, in the opinion of the Council, is in the interest of the area or it's inhabitants and will benefit them in a manner commensurate with the expenditure.

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## SCHEDULE 'A'

Payments to be authorised as at 19th May 2016

		<b>Chq No:</b>	<b>Total</b>	<b>Incl. VAT</b>	<b>Notes / Statutory Powers</b>
			£	£	(new or unusual payments)
1	Abergele Golf Club	412	£200.00		
2	Abergele Harriers	413	£300.00		
3	Urdd Gobaith Cymru	414	£500.00		
4	Abergele Ladies Wednesday Club	415	£300.00		
5	Cymdeithas Emrys ap Iwan	416	£300.00		
6	Cylch Meithrin Abergele	417	£500.00		
7	Coffee Chat Club Pensarn	418	£300.00		
8	Eisteddfod Genedlaethol Cymru	419	£300.00		
9	Llangollen International Eisteddfod	420	£300.00		
10	Beulah Brass	421	£500.00		
11	Abergele Neighbourhood Watch	422	£150.00		
12	CAB Cylch Conwy	423	£100.00		
13	Abergele P C C St Michael's	424	£250.00		
14	Benefit Advice Shop	425	£200.00		
15	Abergele Fairtrade	426	£102.00		
16	St George Village Hall	427	£1,000.00		
17	Hafan Cymru	428	£300.00		
18	SSAFA	429	£1,000.00		
19	Conwy Coastal First Responders	430	£5,480.00		
20	Abergele Round Table Firework Display	431	£600.00		
21	Ysgol Glan Gele	432	£4,145.44		
22	Ysgol St Elfod	433	£5,226.06		
23	Ysgol Glan Morfa	434	£3,910.53		
24	St George Primary School	435	£1,717.97		
25					
	<b>Total Payments</b>	24	£27,682.00	0.00	

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