

Abergele Town Council

MINUTES

A meeting of the POLICY & FINANCE COMMITTEE was held at 8.15pm on Thursday 19th January 2017, in the Town Hall, Llanddulas Road, Abergele.

487/16 **Attendance Register**

The Mayor, J.A. MacLennan;

Cllrs: M. Bond; A. Hunter; S. Jones-Roberts; C. MacRae; D.A. MacRae (Chairman);

R.M. Medlicott; B. C. Roberts; S Rowlands; R.G. Waters;

Mrs M. J. Evans (Clerk)

488/16 **Apologies for Absence**

Apologies were received from:

Cllrs: M.D. Bird; D. Meredith; G. Maddison; T. Rowlands; A. Wood;

489/16 **Disclosure of Interest**

- Members were reminded that they must declare the **existence** and **nature** of any personal interests (using the form provided for this purpose).

Declarations of interest were received from:

Cllr B C Roberts Min No: 496/16 (13)

Cllr A Hunter Min No: 492/16

490/16 **Minutes**

-It was RESOLVED to RECEIVE, APPROVE and SIGN the Minutes of the Policy & Finance Committee, held on the Thursday 15th December 2016

491/16 **Matters arising on those minutes**

- (a) An email from CCBC CCTV with regard to financial contribution for 2017/18 and 2018/19 was RECEIVED. **It was RESOLVED to APPROVE the Annual Maintenance of £1686, £3k towards the upgrade of the CCTV cameras for 2017/18 and £2k to be held for the portable camera. It was FURTHER RESOLVED to have similar budget for 2017/18**
- (b)
 - (i) An email from Darren Millar with regard to the maintenance of the water course in Pensarn was RECEIVED. It was RECOMMENDED to provide an update to Mr. Millar of the resolution in item (iii) below
 - (ii) An update from the local member was RECEIVED
 - (iii) Letter from CCBC was NOTED. **It was RESOLVED to forward the information received from Natural Resources Wales and to request that Dyfed Rowlands is invited to attend a meeting of the Council.**
 - (iv) An email from Natural Resources Wales was RECEIVED. It was NOTED that the Officer is attending a meeting of the Council to discuss flooding in the near future.
- (c) An update from the Clerk with regard to the request for funding from Anglesey National Eisteddfod was APPROVED.
- (d)
 - (i) A progress report from the first responders with regard to the installation of the Defibrillators was RECEIVED. **It was RESOLVED to write to St George School to enquire if the Defibrillator can be installed on a wall at the school and to accept the offer for the defibrillator if the funds are returned, whichever is the easiest.**
 - (ii) An email/letter from CCBC and BT with regard to a consultation on the removal of telephone kiosks with little or no use. **It was RESOLVED to**

request that the Town Council adopt the St David's Road and Bodtegwel telephone boxes for Community use. It was FURTHER RESOLVED to consult the community to seek their views on what use the telephone box could be put to.

492/16 **Correspondence**

The following items of correspondence were RECEIVED, CONSIDERED and NOTED:

- a) A letter from Welsh Government with the Section 137 rate for 2017/18 was RECEIVED.
- b) A letter from CCBC with regard to the precept and Council tax base rate for 2017/18 was RECEIVED.
- c) The membership subscription for Play Wales for 2017 was APPROVED.
- d) A brochure from CCBC with regard to PACT grants was NOTED

In accordance with the Public Bodies (Admission to Meetings Act) 1960 and with Standing Order no.68, it was RESOLVED that, in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw.

493/16 An update with regard to a matter deferred from the last meeting to the Monitoring Officer was RECEIVED.

494/16 **Draft Minutes**

The RECOMMENDATIONS on the following DRAFT Minutes were RECEIVED and CONSIDERED and APPROVED:

- (a) Parks & Street Scene Sub Committee meeting held on the 8th December 2016
Min No: 411/16 (e) & Min No: 413/16

495/16 **Quotations**

The following quotations for the final stage of the columns installation work was RECEIVED and CONSIDERED as follows:

- (a) MWT Civil Engineering - It was RECOMMENDED to DEFER the installation in order to obtain a quote from CCBC for comparison
- (b) Sugg lighting - was APPROVED.

496/16 **The Financial Situation as at today was NOTED:-**

Current Account	13,141.54
Monthly Interest Account	78,002.87
General Reserve	<u>42,408.32</u>
<u>TOTAL:</u>	<u>£133,552.73</u>

Hall & Development Account	<u>£59,268.78</u>
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A requested from the Clerk to transfer the £10k transferred before Christmas to the Monthly Interest Account back to the Reserves was APPROVED.

497/16 **Payment of Accounts**

The payment of accounts falling due, as detailed on Schedule 'A' attached was APPROVED as £9,657.28.

498/16 **Minutes**

The Minutes of the following Meetings / Committees were RECEIVED:
(a) Local Government Sub Committee held on the 14th November 2016

499/16 **Documents for information**

The following documents for information were NOTED
a) PACT North Wales – Crimebeat

Meeting closed at 9:05pm

Signed
(Chairman)

Abergele Town Council

SCHEDULE 'A'

Payments to be authorised as at 19th January 2017

		Chq No:	Total	Incl. VAT	Notes / Statutory Powers
			£	£	(new or unusual payments)
1	Salaries	DD	£4,529.72		monthly salaries
2	CCBC	DD	£729.00		monthly payment
3	Scottish Power	DD	£25.00	1.25	Monthly charge
4	Bank charges	DD	£41.40		monthly charge
5	BT Phone	DD	£99.60	68.07	quarterly telephohne charge
6	HMRC	DD	£1,286.33		monthly payment
7	Gwynedd Pension	DD	£1,133.51		monthly payment
8	Clerical Medical	DD	£40.00		monthly payment
9	Apogee		£125.27	20.88	Photocopier
10	Pitney Bowes	DD	£115.54	2.59	Franking mMachine and topup
11	Next Day Coffee	DD	£35.56	1.00	Coffee and fairtrade tea
12	WNW	DD	£28.26	4.71	Stationary supplies
13	CIlr B.C.Roberts	000629	£9.45		Travel Expenses
14	Best One	000630	£21.06		Newspapers
15	Information Commissioners Office	DD	£35.00		Data Protection Registration
16	GWP	DD	£86.92	14.49	Replacement of ballast in office light
17	North & Mid wales association of local councils	DD	£32.00		Lunch for meeting
18	The Royal British Legion	000631	£18.50		Remembrance wreath for brownies
19	Computer World	DD	£180.00	30.00	Monthly Support Contract
20	Catherdral Leasing Limited	DD	£13.00	2.17	Supply of hygiene services
21	PAJ Electrical & Fire	DD	£930.00		Christmas light remedial work
22	St Kentigern	000632	£20.00		Donation
23	Rebecca Bryant	DD	£14.40		December Travel
24	Petty Cash	000633	£107.76		Dec/Jan Claim
25					
26					
27					
28					
29					
30					
31					
	Total Payments	13	£9,657.28	51.37	

** Under the Local Government Act 1972, Sect. 137 & 139, the Council can incur expenditure which, in the opinion of the Council, is in the interest of the area or it's inhabitants and will benefit them in a manner commensurate with the expenditure.

Abergele Town Council

MINUTES

A meeting of the GENERAL PURPOSES and PLANNING COMMITTEE, was held at 6:45pm on Thursday 19th January 2017 in the Town Hall, Llanddulas Road, Abergele.

478/16 **Attendance Register**

The Mayor, J.A. MacLennan;
 Cllrs: M. Bond; A. Hunter (Chairman); S. Jones-Roberts; C. MacRae; D.A. MacRae;
 R.M.Medlicott; B. C. Roberts; S Rowlands; T. Rowlands (arrived at 7:55pm);
 R.G. Waters;
 Mrs M. J. Evans (Clerk)

479/16 **Apologies for Absence**

Apologies were received from:
 Cllrs: M.D. Bird; D. Meredith; G. Maddison; A. Wood;

480/16 **Disclosure of Interest**

- Members were reminded that they must declare the **existence** and **nature** of any personal interests (using the form provided for this purpose).
 None were declared

481/16 **Visitor to the Council**

Standing orders were suspended

The Chairman welcomed Emma Dowell CCBC CCTV Manager to the meeting who provided members with information regarding the proposed new cameras, and funding. Ms Dowell thanked the Council for their contribution last year, which totalled £25k towards the service from all Town & Community Councils. The long-term plan is to bring in income to the section through the delivery of the service. The cost for the next financial years' service has not changed for this year. The section as looking to install all new HD Cameras at a cost of £500k but hoping to reduce the cost to £300k. Llandudno Town Council has confirmed that they are contribution to the new scheme. The cost a contribution of £1k per camera totalling £6k for Abergele. A promise to pay can be made in year one or over two years. Two cameras are under review - one on Peel Street, which is valuable as a monitor for a rat run and the other on Threeways, which has had ten incidents.

It is proposed in Pensarn, to relocate a camera to the area in the first instance and a digital upgrade would cost £5k. Statistics from the ASB tasking is required for a redeployable camera and Ms Dowell is waiting for an update, as a camera cannot be located without justification. Any future cameras would cost £6k each and the Town Council would be required to contribute £1k towards the cost.

A meeting with Denbighshire and Conwy Councils is to take place to discuss improved communication between the two authorities and Abergele could consider working in partnership with Kinmel Bay.

Work is continuing to improve the value of CCTV and value of the manned system. The Chairman thanked Ms Dowell for her attendance and requested that a note of thanks be forwarded to her staff for their invite that morning to view the CCTV unit.

Standing orders were re-instated

482/16 **Minutes**

-It was RESOLVED to RECEIVE, APPROVE and SIGN the Minutes of the last meeting of the General Purposes and Planning Committee, held on 15th December 2016

483/16 **Matters arising on those Minutes**

- (a) An email update with regard to the request to approach the developer to provide a section of land for a bus stop in the Pensarn Ward was DEFERRED to the next meeting pending a response from CCBC
- (b) Emails from a local resident with regard to Planning application number 0/42148 were RECEIVED. **County Councillors are currently investigating this matter and it was RESOLVED to DEFER to the next meeting.**

484/16 **Correspondence**

The following items of correspondence were RECEIVED, CONSIDERED and NOTED:

- (a) CVSC and OVW emailed to members from 16th December to the 12th January 2017
- (b) An email from CCBC with regard to the emergency closure of Water Street Abergele was NOTED
- (c) A letter from CCBC Planning with regard to the withdrawal of the paper planning applications from 1st April 2017 was RECEIVED. It was NOTED that if the public wish to view a plan they would need to go to Colwyn Bay Civic Centre. **It was RESOLVED to trail a screen and projector, print off the Planning applications for observations and to forward all the applications to members as they are received.**
- (d) Notification of the forthcoming OVW meeting was RECEIVED
- (e) A letter from CCBC with current consultations was NOTED
- (f) An email from CCBC with regard to a road closure in Meirion to Berllan Alleyway Pensarn was NOTED
- (g) An invitation to the regional meeting of the Independent Remuneration Panel for Wales was RECEIVED and CONSIDERED. **It was RESOLVED that the Clerk and Mayor would attend on behalf of the Council.**
- (h) An email from WG via OVW with regard to a consultation on Bathing Water Review for Glan y Don beach, Gwynedd was NOTED
- (i) An email from CCBC with regard to the revised Dispensation Application Form for members NOTED
- (j) (i) An email from Abergele Footpath Volunteer group requesting information on any footpaths of concern was RECEIVED. Cllr Medicott is meeting with the group and will provide an update thereafter. **It was RESOLVED to DEFER to the next Meeting.**
- (ii) An email from CCBC with regard to funding for the scheme was NOTED. **It was RESOLVED to request further information from Mark Earp landscaper and to invite Mr Tom Gravett to a meeting to discuss the scheme**
- (k) An email from OVW regarding 100 years of Remembrance on the 11/11/18. **It was RESOLVED to forward to the Events Committee for consideration.**

- (l) A consultation from WG with regard to the ban on the use of Plastic Microbeads in cosmetic and personal care products was RECEIVED. **It was RESOLVED to support the Consultation.**
- (m) An email from CCBC with regard to a Planning appeal decision APP/T6905/A/16/3158533 was NOTED
- (n) Emails from CCBC Planning and the County Valuer to Cllr Wood with regard to the Transit Gypsy site for Conwy were RECEIVED. In the absence of Cllr T Rowlands it was RECOMMENDED to DEFER to the end of the meeting for further information.
- (o) Consultation submission to WG on the Draft Account and Audit (Wales) Regs 2016
- (p) An email from OVW with the Training Overview Modules for 2017 was RECEIVED.
- (q) An invite from Planning Aid Wales for the Clerk and a Councillor to attend the forthcoming event on the 7th February in Newport and to present the Town Councils view of the Plan was RECEIVED. Information from the Clerk with regard to the invite was RECEIVED. As the Council is not in a position to present it was RECOMMENDED to thank Planning Aid Wales for their invite but to decline on this occasion. Members commented that they require more clarity on the matter and felt that the Town Council should be taking more of a lead. It was RECOMMENDED that the Clerk attend a meeting of the Scrutiny Committee at the end of the month. **It was RESOLVED that the Clerk arranges a Working Group meeting in February for members receive clarification and to invite Chris Jones Regeneration to the meeting to provide guidance to members.**
- (r) A copy of an email from Cllr Wood with regard to the TAVG. Members discussed the matter and commented that Cllr Wood has worked hard on this going back to 2012. In October 2016 Welsh Government stated that the population figures should be reviewed. It was NOTED that there should be a clear split between Planning and Policy. It was FURTHER NOTED that Section 106 monies are dependent on this project. Members queried who was the applicant for the Village Green and what was contained in the Deed? **It was RESOLVED to request a copy of the Deed and enquire if other options have been considered i.e. a school on the site. It was FURTHER RESOLVED to DEFER to the next meeting pending a copy of the Deed and clarification from Cllr Wood.**

Cllr T Rowlands arrived at this juncture

- (s) Deferred from item Min No: (n) pending Cllr T Rowlands arrival. Cllr Rowlands informed members that the Gypsy travellers' original plan was to join with Wrexham. It was now been confirmed that Conwy will have to supply their own site subject to Cabinet to approval and there will be a call in for sites. This will be a transit site for around seven caravans. Previous sites still in the Plan and additional sites will be considered in the future.

485/16 **Planning Matters**

Planning Applications: The applications, as detailed below were considered and concluded as detailed on the Schedule 'A' thereon.

Date	Planning Ref No.	Description http://www.conwy.gov.uk/northgate/englishplanningexplorer/generalsearch.aspx	Location	Applicant(s)
19.01.17	0/43497 Ruth Evans	Change of use of gold professional retail shop to an indoor golf development studio.	Abergele Golf Club Tan Y Gopa Road Abergele Conwy LL22 7DP	Mr Stuart Runcie
19.01.17	0/43509 Ruth Evans	Re-Configuration of existing site and associated land to provide 4 No. new dwellings in addition to the existing dwelling, which is to be retained.	Bryn Awel Bryn Awel Avenue Abergele Conwy LL22 7AS	Mr Lester-Owen
19.01.17	0/43515 Mathew Bardsley	Crown Lift 1 no Ash Tree.	Cartref 6 Dundonald Avenue Abergele Conwy LL22 7SP	Mr Kevin Hughes
19.01.17	0/43571 Sion Roberts	Proposed Extension & Internal Alterations.	39 Eldon Drive Abergele Conwy LL22 7DA	Mr & Mrs Owen
19.01.17	0/43578 Mathew Bardsley	Crown Lift to 5m and prune to shape 1 no. sycamore tree and 1 no. oak tree.	4 Ffordd Tan'r Allt Abergele Conwy LL22 7DQ	Mr G Hoyland
19.01.17	0/43588 Sion Roberts	Construction of single storey flat roof extension to rear of existing dwelling.	50 Clifton Rise Abergele Conwy LL22 7DN	Mr Graham Jones

- (b) Planning Decisions – The planning decisions as detailed on Schedule 'B' – as issued by CCBC for the Abergele area were NOTED.

SCHEDULE 'B'

Planning Decisions issued by Conwy County Borough Council between 05.12.16 – 01.01.17

0/43305 Change of use of the former care home (Use class C2) into a dwelling (Use class C3)

Decision: Approved with Conditions

0/43337 Demolition of Existing Dormer Bungalow, Erection of 4 Apartments, Formation of access and parking.

Decision: Approved With Conditions

0/43355 Single storey pitched roof extension to rear of existing bungalow.

Decision: Approved With Conditions

0/43472 Discharge of condition no. 3 of planning permission granted under code ref.

0/43286 (Reconfiguration of the patio area to include additional furniture and canopies. The installation of a new play space and a new remote corral)

Decision: Approved

0/43233 Change of use dwelling to day nursery including extension, formation of access and ancillary works.

Decision: Approved With Conditions

0/43378 Erection of two storey pitched roof extension at rear of dwelling.

Decision: Refused

0/43393 Construction of timber building over roof access stair opening and safety fence (Retrospective)

Decision: Approved With Conditions

486/16 Documents for information

The following documents for information were NOTED:

- (a) Clerks and Councils Direct
- (b) Bathing Water Review in Wales 2017
- (c) Proposals to ban on the use of Plastic Microbeads in cosmetic and personal care products
- (d) TAVG Cabinet Report

Meeting closed at 8:15pm

Signed

(Chairman)