

Abergele Town Council

MINUTES

A meeting of the POLICY & FINANCE COMMITTEE was held at 7.25pm on Thursday 16th March 2017, in the Town Hall, Llanddulas Road, Abergele.

646/16 **Attendance Register**

Cllrs: M.D. Bird; A. Hunter; S. Jones-Roberts; C. MacRae; D.A. MacRae (Chairman); R.M. Medlicott; B. C. Roberts; S Rowlands; T. Rowlands; R.G. Waters; A. Wood;
Mrs M. J. Evans (Clerk)
Mrs L Whalley (Deputy Clerk)

647/16 **Apologies for Absence**

Apologies were received from:
The Mayor, J.A. MacLennan; M. Bond; G. Maddison;

648/16 **Disclosure of Interest**

- Members were reminded that they must declare the **existence** and **nature** of any personal interests (using the form provided for this purpose).
None were declared

649/16 **Minutes**

-It was RESOLVED to RECEIVE, APPROVE and SIGN the Minutes of the following Meetings:

- (a) **Policy & Finance Committee, held on the Thursday 16th February 2017**
- (b) **Confidential Policy & Finance Committee, held on the Thursday 16th February 2017**

650/16 **Matters arising on those minutes**

- (a) (i) The BT Contract to adopt the telephone box in St George, for the installation of the Defibrillator was RECEIVED, and CONSIDERED. The following questions were raised and a response requested prior to the contract being signed:
 - Who is the owner of the land that the telephone is situated on?
 - Does the Council need change of use to install the defibrillator?
 - Who is responsible for the supply electricity supply and the ongoing maintenance?
 - Will the emergency services be contacted to inform them that a telephone is no longer located in the box?
 - Can the telephone box once brought up to standard be listed?
- (ii) It was NOTED that a cheque for the remaining balance of the grant from the First Responders has been received
- (b) An email reply from Darren Millar AM regarding the ditch in Pensarn was NOTED
- (c) An email from OVW with regard to the Subscription renewal for 2017/18 was NOTED
- (d) An email update from CCBC with regard to the Play Scheme provision and an update from the Clerk with regard to the 2017 Scheme was RECEIVED.

651/16 **Correspondence**

The following items of correspondence were RECEIVED, CONSIDERED and NOTED:

- a) An email from Gwynedd Pension Fund with regard to the employee contribution for 2017/18
- b) An email from the Valuation Office with regard to the 2017/18 Rateable Value for the Town Hall
- c) The final Draft of the Independent Remuneration Panel Annual Report and to note that the Town Council made their recommendations in October under Min No: 295/16
- d) A letter from the Alzheimer's Society Cymru with a request for a donation
- e) A letter of thanks from Eisteddfod Genedlaethol Cymru
- f) A letter from Royal Mail with regard to the cost of post from the 27th March 2017
- g) It was NOTED that the Rhyl Journal will not be delivered to the Maes Canol Estate from the 1st April 2017
- h) A letter from Wales Air Ambulance with a request to present to the Council

652/16 **Draft Minutes**

The Draft Minutes and Recommendations from the following Committees were RECEIVED:

- a) Parks and Street Scene Sub Committee held on the 8th March 2017
 - i) Min No: 624/16 (b) match funding of £500 to the provision of a bus shelter was APPROVED.

A Note of thanks to the Deputy Clerk for all her hard work with regard to obtaining the grant funding was recorded.

653/16 **The Financial Situation as at today was NOTED:-**

Current Account	13,765.75
Monthly Interest Account	40,662.00
General Reserve	<u>52,408.32</u>
<u>TOTAL:</u>	<u>£106,836.07</u>
Hall & Development Account	<u>£59,268.78</u>

654/16 **Payment of Accounts**

The payment of accounts falling due, as detailed on Schedule 'A' attached was APPROVED as £11,079.43.

655/16 **Minutes**

The Minutes of the following Meetings / Committees were NOTED:

- (a) Newsletter Sub Committee Meeting held on the 11th November 2016
- (b) Events Sub Committee Meeting held on the 5th December 2016

656/16 **Documents for information**

The following documents for information were NOTED:

- (a) Alzheimer's Society
- (b) Post Office

Meeting closed at 7:50pm

Signed.....
(Chairman)

Abergele Town Council

SCHEDULE 'A'

Payments to be authorised as at 15th March 2017

		Chq No:	Total £	Incl. VAT £	Notes / Statutory Powers (new or unusual payments)
1	Salaries	DD	£4,524.18		monthly salaries
2	CCBC	DD	£0.00		
3	Scottish Power	DD	£25.00	1.25	Monthly charge
4	Bank Charges	DD	£21.83		monthly charge
5	BT Phone	DD	£456.55	76.09	Quarterly Charges
6	HMRC	DD	£1,285.93		monthly payment
7	Gwynedd Pension	DD	£1,160.47		monthly salaries
8	GWP	DD	£70.20	11.70	replace light fittings
9	Parish Online	DD	£184.80	30.80	Annual Fee
10	Land Registry	000642	£14.00		copies of certificates
11	Apogee	DD	£70.94	11.82	Photocopier
12	Pest Man Ltd	DD	£336.00	56.00	town centre work
13	Best One	000643	£9.56		Newspapers
14	Cathedral Leasing Limited	DD	£13.00		Hygiene Supplies
15	Delwedd	DD	£671.28	111.88	Annual Hosting Charges & Website Maintenance/Support
16	Pitney Bowes X2	DD	£115.54	2.59	Monthly Rental Fee/top up post
17	Computer World X2	DD	£142.79	23.80	On-site Labour charge/Laser Toner
18	MSI Alarms LTD	DD	£374.40	208.00	AnnualService Contract for Intruder Alarm System.
19	SLCC	DD	£300.00	50.00	CiLCA
20	Next Day Coffee	DD	£17.84	3.95	refreshments
21	CCBC	DD	£1,039.49	173.25	Watering of Hanging baskets
22	Rebecca Bryant	000644	£26.10		Travel Expences for February/March
23	John Ffrancon Griffith	000645	£129.53		Translation of documents on behalf of the Town Council
24	Mr Medwyn Jones	000646	£50.00		contribution
25	Clerical Medical	DD	£40.00		monthly payment
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	Total Payments	15	£11,079.43	641.29	

** Under the Local Government Act 1972, Sect. 137 & 139, the Council can incur expenditure which, in the opinion of the Council, is in the interest of the area or it's inhabitants and will benefit them in a manner commensurate with the expenditure.