

Abergele Town Council

MINUTES

A meeting of the POLICY & FINANCE COMMITTEE was held at approximately 7.45pm on Thursday 15th September 2016, in the Town Hall, Llanddulas Road, Abergele.

217/16. **Attendance Register**

The Mayor, J.A. MacLennan;
 Cllrs: M.D. Bird; D. Hancock; S. Jones-Roberts; C. MacRae;
 D.A. MacRae; G. Maddison; R.M. Medicott; B. C. Roberts; S Rowlands; T
 Rowlands: R.G. Waters;
 Mrs Lorraine Whalley (Deputy-Clerk)

218/16. **Apologies for Absence**

Apologies were received from:
 Cllrs: M. Bond; J Hudson; A. Hunter; A. Wood;

219/16. **Disclosure of Interest**

- Members were reminded that they must declare the **existence** and **nature** of any personal interests (using the form provided for this purpose). None were declared

220/16. **Minutes**

The Minutes of the last meeting of the Policy & Finance Committee, held on 21st July 2016, were amended to show that Cllr Tim Rowlands had submitted his apologies. -It was RESOLVED to RECEIVE, APPROVE and SIGN the minutes as a true record.

221/16. **Correspondence**

- a) Letters from National Pen with regard to keychains and calendars
NOTED – Members requested that future mailshots from advertisers be omitted from the correspondence section of Agendas.
- b) An email from Ellis Whittam with regard to Health and Safety Support
NOTED

222/16. **Quotations:**

(a) The following quotations were **RECEIVED**:

- (i) Publisher for the Deputy Clerk PC to prepare the Newsletter **APPROVED**
- (ii) Replacement PDF maker for the creation of Minutes for the website as the original software is no longer working (price quoted is per PC) **APPROVED**
Re a) (i) (ii) above Members requested that such purchases necessary for the running of the administration be delegated to Clerk's discretion. It was NOTED that the new Financial Regulations are to be considered at a future meeting where such discretion will be considered.

223/16. **To Note the Financial Situation as at today:-**

Current Account	21,346.63
Monthly Interest Account	77,492.48
General Reserve	<u>59,062.08</u>
<u>TOTAL:</u>	<u>£157,901.19</u>
Hall & Development Account	<u>£52,217.39</u>

Please note the Regeration Reserve account has been closed (instruction under Min No: 530/15) and the balance has been transferred to the General reserve

224/16. **Payment of Accounts**

225/16. The payment of accounts falling due, as detailed on Schedule 'A' attached was APPROVED with the sum of £20,970.93

226/16. **Letters of thanks**

(a) A letter of thanks from Abergele District Action group was **NOTED**

Meeting closed at 8pm

Signed:
(Chair)

Abergele Town Council

SCHEDULE 'A'

Payments to be authorised as at 15th September 2016

		Chq No:	Total £	Incl. VAT £	Notes / Statutory Powers (new or unusual payments)
1	Salaries	DD	£4,494.84		monthly salaries
2	CCBC	DD	£729.00		monthly payment
3	Scottish Power	DD	£25.00	1.25	Monthly charge
4	Bank Charges	DD			monthly charge
5	BT Phone	DD			credit refund from last bill overcharge in error
6	HMRC	DD	£1,281.12		monthly payment
7	Gwynedd Pension	000541	£985.50		monthly payment
8	Clerical Medical	000542	£40.00		monthly payment
9	Cathedral Leasing	000543	£13.00	2.17	monthly payment
10	HSE Books	000544	£66.60	11.10	H&S Posters (Pro-Forma Invoice)
11	Royal British Legion	000545	£192.00		Donation for wreaths
12	E N Roberts	000546	£985.92	164.32	Remedial work to rendering on Town Hall
13	MWT Engineering	000547	£6,166.90	1027.82	Installation Hanging Basket Columns
14	Next Day Coffee	000548	£52.82	1.49	
15	Apogee	000549	£68.46	11.41	Copier charges
16	SLCC	000550	£82.80	13.80	Conference
17	Best One	000551	£9.36		Newspapers
18	Miss Rebecca Bryant	000552	£20.93		Travel Claim
19	Zurich Municipal	000553	£1,268.03		Annual Insurance
20	Petty Cash	000554	£137.65		Aug/Sep Claim
21	AJBC	000555	£4,311.00		Annual Precept
22	Old People's Club	000556	£40.00		Room Hire Civic Service
23					
24					
25					
26					
27					
Total Payments		13	£20,970.93	1,229.94	

** Under the Local Government Act 1972, Sect. 137 & 139, the Council can incur expenditure which, in the opinion of the Council, is in the interest of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure.