

Abergele Town Council

MINUTES

A meeting of the POLICY & FINANCE COMMITTEE was held at 6.45pm on Thursday 21st May 2015, in the Town Hall, Llanddulas Road, Abergele.

16/15 A Message from the Mayor

The Mayor Cllr S Rowlands opened the meeting to officially inform members that Cllr Gwyneth Davies had passed away over the weeked. Members stood for a minute's silence as a mark of respect to Cllr Davies.

17/15 Attendance Register

The Mayor, S Rowlands;
Cllrs: M.D. Bird; M. Bond; J Hudson; J.A. MacLennan; D. Meredith; G. Maddison; B. C. Roberts; T. Rowlands; R.G. Waters (Chairman);
Mrs M. J. Evans (Clerk)

18/15 Apologies for Absence

Apologies were RECEIVED from:
Cllrs: D.A. MacRae; R.M. Medicott; A. Wood;

19/15 Disclosure of Interest

- Members were reminded that they must declare the **existence** and **nature** of any personal interests

(a)	Cllr J Hudson	Min No:	22/15 (d)
(b)	Cllr B C Roberts	Min No:	32/15
(c)	Cllr R Waters	Min No:	32/15

20/15 Minutes

-It was RESOLVED to RECEIVE, APPROVE and SIGN the Minutes of the following meetings:

- (a) **Policy & Finance Committee, held on the 16th April 2015**
- (b) **Confidential Policy & Finance Committee, held on the 16th April 2015**
- (c) **Confidential Policy & Finance Committee, held on the 19th March 2015**

21/15 Matters arising on those Minutes

- (a) An update from the Clerk with regard to the raised bed planter at threeways Abergele and progress update on the other approved planters was RECEIVED. The Clerk informed members that no response had been received by CCBC despite several emails and requested if County Members could request an update on behalf of the Town Council
- (b) An update from Planning Aid Wales with regard to Planning Training was RECEIVED. **It was RESOLVED that members would attend the Colwyn Bay training session in July if enough places were available. If there are not then the January 2016 Training session in Abergele was approved.**

22/15 Correspondence

- The following items of correspondence were RECEIVED, CONSIDERED and NOTED:

- (a) A request for the Town Council to make a donation to the nominated charities of the recently deceased Councillors was CONSIDERED. **It was RESOLVED to donate £100 to each of the Councillors charities under Section 137 of the Local Government Act 1972.**
- (b) A request from Cllr Hudson to hold a ward surgery in Pensarn to inform the Community that she is the newly elected Councillor was RECEIVED. Members thanked Cllr Hudson for informing members. Members APPROVED for Cllr Hudson to circulate her own flyer.
- (c) A request from Cllr Hudson for suitable suggestions for the location of a bike rack to be installed in the area (already purchased and installation is paid) was CONSIDERED. Members suggested that the Train Station or the College may be an appropriate location and Cllr Hudson stated that she would investigate.

Cllr Hudson retired at this juncture

- (d) A letter from the newly formed Abergele & Pensarn Community Group for a donation was RECEIVED. Members raised the question as to why the Friends of the Park group was disbanding. **As it was unclear if the Pebel and Friends of the Park groups were still in existence and if the new group was a replacement, it was RESOLVED to defer the item until Cllr Medicott is in attendance to clarify. It was FURTHER RESOLVED that the request to use the Town Council's logo was declined as the logo is registered to the Council.**

Cllr Hudson returned at this juncture

- (e) An email from Gwynedd Pension Fund with regard to Termination Notice
- (f) An email from BT with regard to changes to their prices. The Clerk informed members that she has had a meeting with BT today to discuss the Telephone and Broadband system and will present their proposal to members at the next meeting.
- (g) An email from OVW regarding Training for June
- (h) An email from The Pension Regulator with regard to Auto Enrollment
- (i) A letter from UHY Hacker Young with regard to the revised advertising of the Audit dates
- (j) An email from Gwynedd Pension Service with regard to the Public Service Pension Act 2013
- (k) An email from a member of the Rambles Footpath Committee regarding the condition of some of the paths. The Town Council supported the request for the group to volunteer to carry out maintenance. **It was RESOLVED to inform the group that if they are seeking permission to carry out any work on the paths that they should contact CCBC in the first instance as they have responsibility for the land.**
- (l) A letter from Ricoh with regard to Postal Goods and Services Framework Agreement

In accordance with the Public Bodies (Admission to Meetings Act) 1960 and with Standing Order no.68, it was **RESOLVED** that, in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw. (Agenda items 7, 8 & 9)

23/15 **Quotations for consideration**

Various quotations were RECEIVED and CONSIDERED as follows:

- (a) Quotations for hanging baskets for the Town Centre. **it was RESOLVED to order the wicker hanging baskets from Bryn Eurn for this year as the lowest cost received. It was FURTHER RESOLVED to consider the once a week water baskets for next year with the Estimates.**
- (b) Quotations for framing the poppy kindly on loan to the Town Council by Cllr Bird were RECEIVED. **It was RESOLVED to place the order for the frame with Gino Rovea as a local business**
- (c) A quotation for the old Abergele school cap was RECEIVED. **It was RESOLVED to approve the quote received.**
- (d) A quotation from MSI alarms regarding the relocation of a detector in room 5. **It was RESOLVED to DEFER the item so that the Clerk can discuss the implications with the company prior to considering further.**

24/15 An update with regard to the Town Council's Insurance and an update from the Clerk was RECEIVED and NOTED on the Confidential Minutes

25/15 **Draft Minutes from the Staffing Sub Committee held on the 16th March 2015**
As the Minutes had not been included in the pack it was RESOLVED to DEFER the item to the next Meeting.

26/15 **Membership of Sub-Committees for 2015/16**

- (a) The existing Sub Committees were REVIEWED
- (b) The membership of each Committee was REVIEWED and amended on the Schedule
- (c) No Members wished to vacate seats
- (d) Members were offered to fill the vacancies and were NOTED on the Schedule

27/15 **Representation on Outside Bodies**

- The Council's representatives on Outside Bodies for 2015/16 were CONSIDERED, and AMENDED on the Schedule for approval.

28/15 **Declaration of Personal Interests**

A copy of the form to be completed and returned to the Clerk by the 22nd June 2015, which is a duty under the Wales Measure Act 2013 section 58 and must be published on the website was RECEIVED.

29/15 **Members Details**

It was RESOLVED that members contact the Clerk if there are any amendments required to their details

30/15 **Revised list of Councillors as at May 2015**

- A revised list of Councillors in order of seniority for the Members Information file was RECEIVED.

31/15 **The Financial Situation as at today was NOTED:-**

Current Account	26781.02
Monthly Interest Account	114414.45 (precept received)
General Reserve	<u>51957.60</u>
<u>TOTAL:</u>	<u>£193153.07</u>
Hall & Development Account	<u>£58011.82</u>
Regeneration Reserve	<u>£272.46</u>

32/15 **Payment of Accounts**

The payment of accounts falling due, as detailed on Schedule 'A' attached and the total payable of £26,174.28 was APPROVED.

33/15 **Quarterly Budget Monitoring Report**

A copy of the Report as at 31th March 2015 was RECEIVED.

34/15 **Minutes**

The Minutes of the following Meetings / Committees were RECEIVED:

- (a) Local Gov Sub Committee held 12th March 2015
- (b) Local Gov Sub Committee held 23rd March 2015

Meeting closed at 8:20pm

Signed
(Chairman)

Abergele Town Council

SCHEDULE 'A'

Payments to be authorised as at 21st May 2015

	Chq No:	Total £	Incl. VAT £	Notes / Statutory Powers (new or unusual payments)
1	Salaries	£3,309.44		monthly salaries
2	CCBC DD	£723.00		NNDR Charges
3	Scottish Power DD	£38.00		monthly charge
4	Bank Charges DD			
5	BT Phone DD			
6	HMRC DD	£971.36		monthly salaries
7	Abergele Bowling Club 00125	£350.00		Annual Grant
8	Abergele Harriers 00126	£300.00		Annual Grant
9	1st Abergele Scout Group 00127	£1,000.00		Annual Grant
10	Abergele Ladies Wednesday Club 00128	£300.00		Annual Grant
11	Cymdeithas Emrys ap Iwan 00129	£300.00		Annual Grant
12	Coffee & Chat Club Pensarn 00130	£300.00		Annual Grant
13	Abergele Garden Society 00131	£500.00		Annual Grant
14	Abergele & District Flower Club 00132	£200.00		Annual Grant
15	Abergele Baby Club 00133	£500.00		Annual Grant
16	National Eisteddfod of Wales 00134	£250.00		Annual Grant
17	Cantorion Gele Singers 00135	£200.00		Annual Grant
18	Beulah Brass 00136	£200.00		Annual Grant
19	Soroptomists International Rhyll 00138	£300.00		Annual Grant
20	Royal British Legion 00139	£1,000.00		Annual Grant
21	Cllr R G Waters 00141	£100.00		Councillors Allowance
22	Cllr B C Roberts 00142	£100.00		Councillors Allowance
23	Cllr D MacRae 00143	£100.00		Councillors Allowance
24	Cllr R Medicott 00144	£100.00		Councillors Allowance
25	Cllr M Bond 00145	£100.00		Councillors Allowance
26	Cllr D Meredith 00146	£100.00		Councillors Allowance
27	Cllr T Rowlands 00147	£100.00		Councillors Allowance
28	Cllr A Wood 00148	£100.00		Councillors Allowance
29	Cllr B Kinsey 00149	£100.00		Councillors Allowance
30	Gwynedd Pension 00150	£1,056.43		monthly salaries
31	Clerical Medical 00151	£40.00		monthly charge
32	Petty Cash 00152	£96.69		May Claim
33	North Wales Police 00153	£9,178.60	1375.16	Annual Charge
34	Cathedral Leasing 00154	£13.00	2.17	Hygiene
35	NAMWALC 00155	£30.00		Qtrly meeting
36	Maikai 00156	£53.85	17.95	iPad covers
37	Crest 00157	£65.00	13.00	Rubbish collection
38	Clerks & Councils Direct 00158	£48.00		Subscription
39	Colin Wright Property Services 00159	£60.00		Grass Cutting
40	Hilary Floral Designs 00160	£50.00		AGM
41	NWN Media 00161	£415.21	69.21	Public Notices
42	Mrs Buffet Outside Caterers 00162	£335.25		AGM
43	DVSC 00163	£15.00		Annual Subscription
44	Mr H Jones 00164	£18.45		Mileage May
45	Mrs L Whalley 00165	£23.40		Mileage May
46	Cllr S Rowlands 00166	£3,000.00		Mayoral Allowance
47	Northern Pottery 00167	£33.60	5.60	Crockery hire AGM
Total Payments		36	£26,174.28	1,408.28

** Under the Local Government Act 1972, Sect. 137 & 139, the Council can incur expenditure which, in the opinion of the Council, is in the interest of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure.