

# Abergele Town Council

## MINUTES

A meeting of the POLICY & FINANCE COMMITTEE was held at 6.45pm on Thursday 21<sup>st</sup> January 2016, in the Town Hall, Llanddulas Road, Abergele.

523/15 **Attendance Register**

The Mayor, S Rowlands;

Cllrs: M.D. Bird; D. Hancock; J Hudson; S. Jones-Roberts; J.A. MacLennan;

C. MacRae; D.A. MacRae; R.M. Medicott; T. Rowlands; R.G. Waters; A. Wood;

Mrs M. J. Evans (Clerk)

Mr Chris Needham (Finance Support officer)

The Chairman welcomed the new finance officer Mr Chris Needham to the meeting

524/15 **Apologies for Absence**

Apologies were RECEIVED from:

Cllrs: M. Bond; A. Hunter; G. Maddison; D. Meredith; B. C. Roberts;

525/15 **Disclosure of Interest**

- Members were reminded that they must declare the **existence** and **nature** of any personal interests (using the form provided for this purpose).

None were RECEIVED

526/15 **Minutes**

**-It was RESOLVED to RECEIVE, APPROVE and SIGN the Minutes of the Policy & Finance Committee, held on the 17<sup>th</sup> December 2015**

527/15 **Matters Arising from those Minutes:**

- a) An update from the Clerk with regard to the grant cheque issued to the National Archives was RECEIVED. The Clerk informed members that the Library were not able to accept the cheque as this would set a precedence with other organisations but had been able to scan the Abergele Visitor and will forward a link to members to view in due course.
- b) An update from the Clerk with regard to a request for members to provide observations for improvement of the website was RECEIVED. The Clerk requested if members could submit any views by the end of January for inclusion for the next meeting scheduled early February. The Mayor requested that members bear in mind the remit of the Council when forwarding suggestions for the website

528/15 **Correspondence**

- a) An email from OVW with regard to the Queens 90<sup>th</sup> Birthday beacon was RECEIVED. Members AGREED to support the event and RECOMMENDED that the item is forwarded to the events committee for CONSIDERATION.
- b) A letter from the Pension Regulator with regard to the staging date for the compliance with the Pension scheme was RECEIVED.

**In accordance with the Public Bodies (Admission to Meetings Act) 1960 and with Standing Order no.68, in view of the confidential nature of the business about to be**

transacted, it is advisable in the public interest that the press and public be temporarily excluded and instructed to withdraw (Agenda items 8, 9, & 10)

529/15 **Quotations for consideration**

- (a) Quotations for the provision of a shed were RECEIVED and CONSIDERED. It was **RESOLVED** to contact a local business to supply, deliver and install a 10x6 shed with doors on the side and no window with a maximum budget of £600, to be located in the disabled car-parking bay.

530/15 **The Financial Situation as at today was NOTED:-**

Current Account	£10,929.91
Monthly Interest Account	£110,444.34
General Reserve	<u>£52,217.39</u>
<b><u>TOTAL:</u></b>	<b><u>£173,591.64</u></b>
Hall & Development Account	<u>£58,542.11</u>
Regeneration Reserve	<u>£272.61</u>

Members discussed the monies held in the Regeneration Reserve account and it was PROPOSED and SECONDED to close the account.

531/15 **Payment of Accounts**

The payment of accounts falling due, as detailed on Schedule 'A' attached was APPROVED.

532/15 **Quarterly Budget Monitoring Report**

A copy of the Report as at 31<sup>st</sup> December 2015 was RECEIVED.

533/15 **Minutes**

The Minutes of the following Meetings / Committees were RECEIVED:

- (a) Local Government Sub Committee meeting held on the 11<sup>th</sup> November 2015

Meeting closed at 7:15pm

Signed .....  
(Chairman)

# Abergele Town Council

## SCHEDULE 'A'

Payments to be authorised as at 21st January 2016

		Chq No:	Total £	Incl. VAT £	Notes / Statutory Powers (new or unusual payments)
1	Salaries	DD	£3,874.74		monthly Salary
2	CCBC	DD	£723.00		monthly payment
3	Scottish Power	DD	£49.00		monthly payment
4	Bank Charges	DD	£35.02		chqs out/cash paid in
5	BT Phone	DD	£90.00	15.00	Qtrly charges
6	HMRC	DD	£422.16		monthly payment
8	Gwynedd Pensions	000330	£1,031.13		monthly payment
9	Clerical Medical	000331	£40.00		monthly payment
10	Cathedral Leasing	000332	£13.00	2.17	monthly payment
11	Computer World x 2	000333	£849.64	141.61	Computer/Screen/Software/Set up instalation
12	Underhill & Sharp Tree Surgery Ltd	000334	£180.00	30.00	Storm damage - tree surgery
13	J F Griffiths	000335	£41.83		Translation services
14	Best One -	000336	£11.20		Newspaper delivery
15	CCBC x 2	000337	£84.20		Xmas Order of Service print re-run + ID Badge print
16	WNW	000338	£97.49	16.25	Stationery
17	Canon	000339	£383.64	63.94	Photocopying
18	Petty Cah	000340	£100.72		January
19	EN Roberts	000341	£325.44	£54.24	Maintainence - doors & cistern
20	Gala Lights	000342	£714.00	£119.00	Design a Light Competition
21	Getmapping PLC	000343	£184.80	£30.80	Parish Online Annual Subs
22	J. Williams	000344	£130.00		Ad-hoc cleaning
23	N.Wales Assoc of Town Councils	000345	£30.00		Lunch x 2 (JM/BCR)
24	ICO Data Protection	DD	£35.00		Annual registration fee
25	Computer World x 2	000346	£108.00	18.00	Accounting software setup
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<b>Total Payments</b>		24	£9,554.01	491.01	

\*\* Under the Local Government Act 1972, Sect. 137 & 139, the Council can incur expenditure which, in the opinion of the Council, is in the interest of the area or it's inhabitants and will benefit them in a manner commensurate with the expenditure.