

Abergele Town Council

MINUTES

A meeting of the POLICY & FINANCE COMMITTEE was held at 6.45pm on Thursday 17th March 2016, in the Town Hall, Llanddulas Road, Abergele.

657/15 **Attendance Register**

The Mayor, S Rowlands;

Cllrs: M.D. Bird; M. Bond; J Hudson; A. Hunter; S. Jones-Roberts; C. MacRae; D.A. MacRae; R.M. Medicott; G. Maddison; B. C. Roberts; R.G. Waters;

Mrs M. J. Evans (Clerk)

658/15 **Apologies for Absence**

Apologies were received from:

Cllrs: J.A. MacLennan; D. Meredith; T. Rowlands; A. Wood;

659/15 **Disclosure of Interest**

- Members were reminded that they must declare the **existence** and **nature** of any personal interests (using the form provided for this purpose).

660/15 **Minutes**

- It was **RESOLVED** to **RECEIVE, APPROVE** and **SIGN** the Minutes of the **Policy & Finance Committee, held on the Thursday 18th February 2016**

661/15 **Matters arising from those Minutes:**

(a) An email from CCBC CCTV with regard to a contribution towards the Abergele cameras for 2016/17 was RECEIVED.

662/15 **Correspondence**

The following items of correspondence were RECEIVED, CONSIDERED and NOTED:

- a) A letter from CCBC with regard to the New Trade and waste collection charges for 2016/17 was RECEIVED and APPROVED.
- b) A subscription from Local Council Direct with regard to the renewal of the magazine for 2016/17 was RECEIVED and APPROVED.
- c) A letter from the Tower Mint with regard to the purchase of a commemorative coin for the Queen's birthday was RECEIVED. **It was RESOLVED to enquire which schools have already purchasing a coin and to obtain the number of pupils in each school for consideration.**
- d) An letter from the Town Council's bank with regard to the payment of interest was NOTED
- e) An email from Macmillan cancer with a request for support was RECEIVED. **It was RESOLVED to forward an application form for completion.**
- f) An email from Woodland Trust with regard to Dog bin at Coed y Gopa and a response from CCBC with regard to a replacement was NOTED. **It was RESOLVED to support the request.**
- g) An email letter from the Play Development Officer of CVSC with regard to funding the Playing out scheme for 2016. **It was RESOLVED to invite the officer to a meeting to clarify the matter to members.**
- h) An email from Gwynedd Pension Fund with regard to submission of the 2015/16 return was RECEIVED.
- i) An email from LGPS with regard to Employer Training Events was NOTED

- j) An email from Gwynedd Pension Fund with regard to their Triennial Valuation meeting was NOTED

In accordance with the Public Bodies (Admission to Meetings Act) 1960 and with Standing Order no.68, it was RESOLVED that, in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw.

663/15

Draft Minutes

The recommendations from the Staffing Committee with regard to the post of Finance Support Officer (Min No: 647/15) was RECEIVED and CONSIDERED. **It was RESOLVED, following a majority vote, to approve the recommendation by the Committee to re-advertise the post, increase the hours to 18, and the payscale to point 15-17 in order to attract more candidates. Two members abstained from voting.**

664/15

The Financial Situation as at today was NOTED:-

Current Account	15,447.56
Monthly Interest Account	78,000.00
General Reserve	<u>52,217.39</u>
<u>TOTAL:</u>	<u>£145,664.95</u>
Hall & Development Account	<u>£58,664.68</u>
Regeneration Reserve	<u>£272.61</u>

665/15

Payment of Accounts

The payment of accounts falling due, as detailed on Schedule 'A' attached were AUTHORISED.

666/15

Minutes

The Minutes of the following Meetings / Committees were RECEIVED:

- (a) Newsletter Sub Committee held on the 8th February 2016

Meeting closed at 7.30pm

Signed.....
(Chairman)

Abergele Town Council

SCHEDULE 'A'

Payments to be authorised as at 17th March 2016

		Chq No:	Total £	Incl. VAT £	Notes / Statutory Powers (new or unusual payments)
1	Salaries	DD	£3,216.26		monthly Salary
2	CCBC	DD			monthly payment
3	Scottish Power	DD	£49.00	5.26	monthly payment
4	Bank Charges	DD			chqs out/cash paid in
5	BT Phone	DD	£433.03	150.92	Qtrly charges
6	HMRC	DD	£924.16		monthly payment
7	Mrs J Williams	365	£130.00		Temp cleaning Services
8	Petty Cash	366	£46.25		
9	Gwynedd Pensions	367	£1,031.13		monthly payment
10	Clerical Medical	368	£40.00		monthly payment
11	Cathedral Leasing	369	£13.00	2.17	monthly payment
12	Bebbington & Wilson	370	£2,532.00	422.00	Festive Lighting
13	Worldspan	371	£559.20	93.20	Planter plaques
14	St Kenitgern	372	£50.00		donation from Beautyrooms xmas window prize
15	Best One	373	£8.96		Newspapers
16	MSI Alarms	374	£368.40	61.40	Annual Contract
17	BNP Paribas	375	£404.40	67.40	Qtrly rental photocopier
18	Trinity Mirror Publishing	376	£1,714.80	285.80	Job Advertisement
19	Next Day Coffee	377	£28.53	£1.20	Consummables
20	Powlson	378	£42.00	£7.00	Banner repair
21	GWP Electrical ltd	379	£308.16	£51.36	PAT Testing and light repair
22	Clothes for work	380	£96.00	£16.00	Caretaker Uniform
23	Viking Stationery	381	£167.74	15.71	Stamps/Stationery
24	National Pen	382	£67.19	11.20	
25	Mrs J Williams	383	£50.00		Temp cleaning Services
26	Mrs Mandy Evans	384	£15.30		March Travel
27	Mrs L Whalley	385	£13.50		March Travel
28	Petty Cash	386	£72.74		
29	Mr J Ffrancon-Griffith	387	£72.45		Translations
30	NWN x 3	388	£1,339.80	£38.80	Print/dist Spring Newsletter
31	CCBC	389	£1,603.83		installation of street furniture
32		390			
33		391			
34					
35					
36					
37					
Total Payments		28	£15,397.83	1,229.42	

** Under the Local Government Act 1972, Sect. 137 & 139, the Council can incur expenditure which, in the opinion of the Council, is in the interest of the area or it's inhabitants and will benefit them in a manner commensurate with the expenditure.