

Abergele Town Council

MINUTES

A meeting of the POLICY & FINANCE COMMITTEE was held at 7.45pm on Thursday 17th December 2015, in the Town Hall, Llanddulas Road, Abergele.

482/15 **Attendance Register**

The Mayor, S Rowlands;
 Cllrs: M.D. Bird; M. Bond; D. Hancock; J Hudson; A. Hunter; S. Jones-Roberts; C. MacRae; D.A. MacRae; R.M. Medicott; D. Meredith; G. Maddison; B. C. Roberts;
 T. Rowlands; R.G. Waters;
 Mrs L Whalley (Admin Officer)

483/15 **Apologies for Absence**

Cllrs: J.A. MacLennan; A. Wood

484/15 **Disclosure of Interest**

- Members were reminded that they must declare the **existence** and **nature** of any personal interests (using the form provided for this purpose).
 NONE DECLARED

485/15 **Minutes**

- It was **RESOLVED** to **RECEIVE, APPROVE** and **SIGN** the **Minutes of the Policy and Finance Committee, held on the 19th November 2015**

486/15 **Matters Arising from those Minutes:**

- a) An update from the Officer with regard to the free parking in Water St car park, approved at the last meeting, was RECEIVED. Parking Services recommended that the two Saturdays preceding Christmas would be the most beneficial to the Town.

487/15 **Correspondence**

- a) An email from Gwynedd Pension Fund with regard to Fund Discretionary Policies was NOTED
- b) An email from Canon with regard to a potential fraud attempt was NOTED

488/15 **Draft Minutes**

A copy of the Draft Minutes from the last Marketing and Promotion Subcommittee was RECEIVED and members considered Min No 418/15 of the Minutes – to consider recommendations for improvements of the Town Council's website was RECEIVED and DEFERRED to the next meeting.

In accordance with the Public Bodies (Admission to Meetings Act) 1960 and with Standing Order no.68, it was **RESOLVED** that, in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw.

489/15 **Quotations for consideration**

- (a) A quotation as requested for the provision of a shed was CONSIDERED. The costs submitted were deemed to be excessive and it was RECOMMENDED that cheaper solutions is explored.
- (b) A quote for the removal of plantation as requested was APPROVED
- (c) A letter from the Town Council's bank with regard to changes to the Financial Services Compensation Scheme was NOTED
- (d) The latest e-mail was read to Council regarding an offer made by Canon to reduce the invoice by £300 on the proviso that the contract for the photocopier be retained with Canon. **As the contract for photocopier services has already expired it was RESOLVED to DEFER the next Ordinary meeting.**

490/15 **To Note the Financial Situation as at today:-**

Current Account	26,290.60
Monthly Interest Account	55,441.40
General Reserve	<u>51,957.60</u>
<u>TOTAL:</u>	£133689.60
Hall & Development Account	<u>£ 58469.13</u>
Regeneration Reserve	<u>£ 272.56</u>

491/15 **Payment of Accounts**

The payment of accounts falling due, as detailed on Schedule 'A' attached of £25,704.17 was APPROVED.

492/15 **Minutes**

The Minutes of the following Meetings / Committees were RECEIVED:

- (a) Local Government Sub Committee meeting held on the 21st September 2015
- (b) Town Guide Sub Committee meeting held on the 16th March 2015
- (c) Newsletter Sub Committee meeting held on the 30th October 2015

Meeting Closed at 20.15

Signed: (Chair)

Abergele Town Council

SCHEDULE 'A'

Payments to be authorised as at 17th December 2015

	Chq No:	Total £	Incl. VAT £	Notes / Statutory Powers (new or unusual payments)
1	Salaries	DD	£3,084.45	monthly Salary
2	CCBC	DD	£723.00	monthly payment
3	Scottish Power	DD	£49.00	monthly payment
4	Bank Charges	DD		
5	BT Phone	DD	£395.16	65.86
6	HMRC	DD	£891.36	
8	Gwynedd Pensions	000304	£1,031.13	
9	Clerical Medical	000305	£40.00	
10	Cathedral Leasing	000306	£13.00	2.17
11	Meirion Jones Landscapes	000307	£120.00	20.00 Winter Planting - Pensarn Planter
12	Powlson's Ltd	000308	£54.00	9.00 Concert tickets
13	Barritt & Son	000309	£3,360.00	560.00 Christmas Trees
14	Bebbington & Wilson Ltd	000310	£7,596.00	1266.00 Festive lighting
15	NWN Media (x 4)	000311	£1,579.75	78.80 Print & Dist. Newsletter/Xmas Window Advert
16	Computer World (x2)	000312	£134.40	22.40 Relocate server/ toner
17	Best One	000313	£16.97	Newspaper delivery
18	Next Day Coffee (x2)	000314	£90.87	£7.00 Refreshment sundries- Xmas concert
19	WNW (x 3)	000315	£161.58	£26.93 Stationery Sundries and Sack Truck
20	St Kentigern's Hospice	000316	£1,226.52	Donation from Christmas Concert Contra entry
21	St.Paul's Church <i>payable to</i>	000317	£150.00	Rm Hire Christmas Concert
22	Mr R H Jones	000318	£16.65	Travel
23	Mrs L Whalley	000319	£10.35	Travel
24	Mrs M Evans	000320	£4.50	Travel
25	Petty Cash	000321	£116.36	December
26	Hairaholic	000322	£150.00	1st Prize Window competition
27	Girls World	000323	£75.00	2nd prize window competition
28	Beauty Rooms	000324	£50.00	3rd Prize window competition
29	Pest Man Ltd (x2)	000325	£1,248.00	£208.00
30	CCBC	000326	£398.00	£53.00 Print Svcs/ Christmas Parking
31	OVW	000327	£70.00	Training
32	John Ffrancon Griffiths	000328	£120.75	Translation Services
33	Canon Uk Ltd	000329	£2,727.37	454.56 Photocopier
34				
35				
36				
37				
Total Payments	28	£25,704.17	2,773.72	

** Under the Local Government Act 1972, Sect. 137 & 139, the Council can incur expenditure which, in the opinion of the Council, is in the interest of the area or it's inhabitants and will benefit them in a manner commensurate with the expenditure.