

Abergele Town Council

MINUTES

A meeting of the POLICY & FINANCE COMMITTEE was held at 8.10pm on Thursday 16th April 2015, in the Town Hall, Llanddulas Road, Abergele.

635/14 **Attendance Register**

Cllrs: M.D. Bird; M. Bond; D.A. MacRae; R.M. Medlicott; D. Meredith; S. Rowlands; T. Rowlands; R.G. Waters; A. Wood (retired at 7:40pm);
Mrs M. J. Evans (Clerk)

636/14 **Apologies for Absence**

Apologies were received from:

Cllrs: G.P. Davies; B. Kinsey; K.J. Sudlow; B.C. Roberts;

637/14 **Disclosure of Interest**

- Members were reminded that they must declare the **existence** and **nature** of any personal interests (using the form provided for this purpose).

None were declared

638/14 **Minutes**

-It was RESOLVED to RECEIVE, APPROVE and SIGN the Minutes of the last meeting of the Policy & Finance Committee, held on the 19th March 2015.

639/14 **Matters arising on those Minutes**

No matters arising from previous Minutes were raised.

640/14 **Correspondence**

- The following items of correspondence were RECEIVED, CONSIDERED and NOTED:

(a) A email from Gwynedd Pension fund with regard to their forthcoming Annual Meeting in September

(b) An email from Spurcroft Civic with regard to Civic Plaques was RECEIVED

(c) An email from BT Business with regard to Wi-Fi hotspots. The Clerk informed members that a representative from BT was coming to the Council next week to discuss options.

(d) An email from a former Director of Digital Dream, who hosted the Town Council's emails with regard to its future service, was RECEIVED. **It was RESOLVED to stay on the current server with the same terms and conditions.**

(e) A letter from the Town Council's Building Society with regard to their AGM

(f) A letter from CCBC with regard to the Trade Waste for 2015/16

(g) A letter from CCBC with regard to the NNDR charges for 2015/16

(h) A letter from HMRC with regard to UBODS number

(i) A letter from UHY Hacker Young regarding the Annual Audit

(j) A verbal request from Cllr Medlicott that grant funding from the Gwynt-y-Mor Community Fund be sought to facilitate the upgrading of footpaths adopted by CCBC. **It was RESOLVED to investigate what grants the Town Council can are able to access. It was FURTHER RESOLVED to enquire if the Abergele Placeplan may be able to assist with funding.**

In accordance with the Public Bodies (Admission to Meetings Act) 1960 and with Standing Order no.68, it was **RESOLVED** that, in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw.

641/14 **Quotations for consideration**

The following various quotations with regard to seasonal ground maintenance and planters in the Town was RECEIVED.

- (a) An update was RECEIVED with regard to the quotation from three local companies to cut the grass on the Mount for 2015. Mark-one ground Care Services was APPROVED as the lowest cost received.
- (b) An update was RECEIVED with regard to the quotation from three local companies for the treatment of knotweed at the Mount. **It was RESOLVED to APPROVE Mark-one ground care Services as the lowest cost received. It was FURTHER RESOLVED to ensure that a certificate is received to ensure that the Company are compliant to carry out the treatment.**
- (d) A quotation from three local Companies for the cutting of the grass outside the Town Hall for 2015 was RECEIVED. CJ Wright Property Services was APPROVED as the lowest cost received.
- (e) Quotations with regard to the installation of bollards and hanging basket columns from three companies was RECEIVED. Members considered the quotations for the purchase of the ironware and Suggs was APPROVED as the company who had provided the best quality column in keeping with the heritage lamp columns.
- (f) CCBC quotation for the installation of the ironware was APPROVED as they are able to install the columns to their own highways standards.
- (g) A revised quotation for the raised bed planter at threeways Abergele was RECEIVED. **Members felt that the revised cost was over budget at this time and RESOLVED to continue with the other approved planters only at this time, and that the proposed new housing development on the land near the triangle may damage the planter if installed at this time. It was RESOLVED to enquire with CCBC Placeplan if this may be the case.**

642/14 A copy of an email with regard to the recent claim by a local business regarding Japanese Knotweed was RECEIVED and NOTED on the Confidential Minutes

643/14 **To Note the Financial Situation as at today:-**

	£
Current Account	11,877.86
Monthly Interest Account	83,410.76
General Reserve	<u>51,957.60</u>
<u>TOTAL:</u>	<u>£147,246.22</u>
Hall & Development Account	£ <u>57,948.00</u>
Regeneration Reserve	<u>£ 272.31</u>

644/14 **Payment of Accounts**

The payment of accounts falling due, as detailed on Schedule 'A and B' attached were AUTHORISED.

645/14 **Minutes**

The Minutes of the following Meetings / Committees were RECEIVED:

- (a) Local Government Sub Committee held 12th February 2015
- (b) Newsletter Sub-Committee held 2nd March 2015
- (c) Town Guide Sub-Committee Held 6th February 2015

646/14 **Documents for Information**

The documents for information were NOTED

- (a) Swansea Building Society – Annual Review 2014
- (b) Ombudsman leaflet on how to make a complaint

Meeting closed at 9:10pm

Signed
(Chairman)

Abergele Town Council

SCHEDULE 'A'

Payments to be authorised as at 31st March 2015

		Chq No:	Total	Incl. VAT	Notes / Statutory Powers
			£	£	(new or unusual payments)
1	Meirion Jones	000045	£816.00	136.00	Sea Road Maintenance up to March 15
2	Torino	000046	£50.00		School comp framing 2014
3	NWN Media x 3	000047	£1,292.79	38.80	Newsletter Print & Dist
4	NWN Media	000048	£345.60	57.60	Legal Notice
5	E N Roberts	000049	£144.00	24.00	Installation of outside tap
6	Mr H Jones	000050	£7.65		Travel March
7	Mrs L Whalley	000051	£5.40		Travel March
8	Petty Cash	000052	£37.96		Petty cash to year end.
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Total Payments

8 £2,699.40 256.40

** Under the Local Government Act 1972, Sect. 137 & 139, the Council can incur expenditure which, in the opinion of the Council, is in the interest of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure.

Abergele Town Council

SCHEDULE 'B'

Payments to be authorised as at 16th April 2015

	Chq No:	Total £	Incl. VAT £	Notes / Statutory Powers (new or unusual payments)
1	Salaries	£3,244.44		monthly salaries
2	CCBC DD	£723.00		NNDR Charges
3	Scottish Power DD	£38.00		monthly charge
4	Bank Charges DD	£0.00		monthly charges
5	BT Phone DD			quarterly charges
6	HMRC DD	£940.32		monthly charges
7	Gwynedd Pension 000053	£1,040.49		
8	Cathedral Leasing 000054	£13.00	2.17	Hygiene
9	Clerical Medical 000055	£40.00		monthly charge
10	One Voice Wales 000056	£1,503.00		annual subscription
11	SLCC 000057	£210.00		annual subscription
12	D H Window Cleaning 000058	£24.00		Town Hall windows
13	Canon 000059	£111.25	18.54	photocopier
14	WNW 000060	£53.30	4.95	Paper/ Hard Hat
15	CCBC 000061	£171.65		Trade Waste Collections 1/2 year
16	NWN Media x 2 000062	£232.79	38.80	Town Guide Distribution
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Total Payments		15	£8,345.24	64.46

** Under the Local Government Act 1972, Sect. 137 & 139, the Council can incur expenditure which, in the opinion of the Council, is in the interest of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure.