

Abergele Town Council

MINUTES

A meeting of the POLICY & FINANCE COMMITTEE was held at 6.45pm on Thursday 20th June 2013, in the Town Hall, Llanddulas Road, Abergele.

92/13 **Attendance Register**

Cllrs: M.D. Bird; M. Bond (Chairman); G.P. Davies; J.A. MacLennan; D.A. MacRae; R.M. Medlicott; D. Meredith; M. Roberts; S. Rowlands; J. Stubbs; K.J. Sudlow; R.G. Waters;
Mrs M. J. Evans (Clerk)

93/13 **Apologies for Absence**

Apologies were received from:

Cllrs: A. Wood; R.D. Peacock; B.C. Roberts; T. Rowlands;

94/13 **Disclosure of Interest**

- Members were reminded that they must declare the **existence** and **nature** of any personal interests (using the form provided for this purpose).

Cllr D A MacRae Min No: 104/13

95/13 **Visitor to the Council**

Standing Orders were suspended

The Chairman welcomed Mr Matthew Forbes, Harbour Master from Conwy CBC who provided members with information regarding various local issues in Abergele/Pensarn Beach area. Mr Forbes explained to members the difficulty with enforcing penalties with regard to the stones removed from the beach in Pensarn and informed members that he would need a witness statement from an individual in order to be able to contact the DVLA for details of person who is responsible. They are using a joint approach with the Police to move the matter forward.

The Harbour Master's budget has had a substantial cut this year therefore no staff time can be allocated to the problem.

A question regarding the Cycle path was raised, Mr Forbes said that he would raise the matter with Chris Pastori.

A question was raised with regard to disabled bays in Porth Eirias, which has four but none have been allocated in other areas.

Members raised a question with regard to the Blue Flag for Pensarn Beach, and the removal of sand from the Beach to Porth Eirias. Mr Forbes informed members that Gethin Morgan was in charge of this project and it had been a last minute decision to switch to Pensarn due to permissions therefore there had not been adequate time to inform members. The blue flag status is now more difficult to obtain due to changes in the process. The water quality at Pensarn is presently very good.

Coastal erosion near Ty Crwn and the sewage pipe were also discussed, with a resolution that had been passed by Colwyn Borough Council in 1986 to add the sewer to the main system which had never been completed. Mr Forbes agreed to provide an update to both matters.

The large stones on the Car Park at Pensarn which have been removed from their situ was raised and Mr Forbes agreed to obtain an update from Paul Evans. The matter regarding the gate at the entrance of Ty Crwn is permanently open and members wish to confirm who will pay for the clean-up if the travellers arrive.

A matter regarding the closure of the kiosks on the promenade in Colwyn Bay was raised and if they would be reinstated following the planned work. Mr Forbes stated that he would provide members with an update.

The Chairman thanked Mr Forbes for attending the meeting and receiving Member's questions.

Standing orders were reinstated

96/13 **Minutes**

-It was RESOLVED to RECEIVE, APPROVE and SIGN the Minutes of the last meeting of the Policy & Finance Committee, held on the 16th May 2013.

97/13 **Matters Arising from Previous Minutes:**

- (a) **It was RESOLVED that the Clerk obtains clarification regarding the Pensarn project with regard to the tarmac and relocation of the barrier.**
- (b) **Following an update from the Clerk with regard to the purchase of Past Mayor's pendant for stock, it was RESOLVED to purchase three past mayors medals at a cost of £256.49 each.**
- (c) **It was RESOLVED that the Clerk writes to the Chief Executive stating that the Police are reluctant to enforce penalties for vehicles parked on the pavement, the Traffic Wardens are nonexistent and that Llandudno Junction are having bollards installed therefore why can't Abergele be considered.**
- (d) **An update was RECEIVED from the Clerk with regard to the provision of a person to water the hanging baskets in the Town. It was RESOLVED that for this year the watering is left with Cllr Wood to arrange and a meeting of the small Staffing Work Group is arranged to discuss the situation.**

98/13 **Correspondence**

- The following items of correspondence were RECEIVED, CONSIDERED, and NOTED:

- a) A letter from a local resident with regard to the promotion of the Pensarn Industrial Estate was RECEIVED and CONSIDERED. **It was RESOLVED to forward the request to CCBC and Coastal Carpets.**
- b) An email from Gwynedd Pension Service with regard to a new website launched by the LGPS 2014 Project
- c) A letter from the Town Councils Building Society regarding Business Rates
- d) A letter from the Town Councils External Auditor with regard to new audit fees
- e) An letter from Gwynedd Pension Service regarding their forthcoming AGM
- f) An email from OVW regarding funding fairs
- g) An email from OVW regarding the Website Grant was NOTED

- h) CVSC Mail – re WREN funding
- i) An email from OVW regarding an appointment of a member to the Residential Property Tribunal
- j) An email from Gwynedd Pension Service regarding auto-enrollment
- k) An email from Gwynedd Pension Service with regard to Ill Health Benefits

99/13 **Assistance for the Library Service**

Members discussed the recent information received with regard to assisting Abergele Library Service. **It was RESOLVED to provide £95.00 for the digitizing of the Visitor and £300 for the Literacy tutor. The Staff time is not included in the donation.**

100/13 **Installation of Wireless Access points in the Chamber**

Members RECEIVED and CONSIDERED the three quotations received regarding the above. **It was RESOLVED to APPROVE the quotation from Computer World as the lower cost for the Business hardware installation.**

101/13 **To consider any urgent Items of Correspondence**

None were received

101/13 **Draft Minutes**

In accordance with the Public Bodies (Admission to Meetings Act) 1960 and with Standing Order no.68, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and instructed to withdraw.

The Draft Confidential Minutes from the following Sub Committee were RECEIVED and its RECOMMENDATIONS were APPROVED:

- (a) Staffing Sub Committee held on the 20th May 2013

102/13 **Minutes**

The Minutes of the following Meetings/Committees were RECEIVED:

- (a) Staffing Sub Committee Meeting held on the 19th November 2012
- (b) Local Government Sub Committee Meeting held on the 4th February 2013
- (c) Town Guide Sub Committee Meeting held on the 22nd April 2013

103/13 **To Note the Financial Situation as at today was NOTED:-**

	£
Current Account	10842.65
Monthly Interest Account	70515.36
General Reserve	<u>51389.00</u>
	<u>132747.01</u>

TOTAL:

	£
Hall & Development Account	<u>56547.03</u>
Regeneration Reserve	<u>522.04</u>

104/13 **Payment of Accounts**

The payment of accounts falling due, as detailed on Schedule 'A' attached was APPROVED.

105/13 **Documents for Information**

The following letters of thanks for the recent Grant donation were RECEIVED:

- (a) Cytun
- (b) Eisteddford Genedlaethol Cymru
- (c) Cymdeithas Emrys ap Iwan
- (d) Help the Heroes Certificate
- (e) Abergele Harriers
- (f) Parish of Abergele
- (g) Colwyn Link
- (h) Cantorion Gele Singers
- (i) Abergele Theatre Group
- (j) Pensarn Coffee & Chat
- (k) Cruse Bereavement Care
- (l) OVW Funding Fairs

Meeting Closed at 7:55pm

Signed
(Chairman)

Abergele Town Council

SCHEDULE 'A'

Payments authorised as at 20th June 2013:

		Chq No:	Total	Incl. VAT	Notes / Statutory Powers
			£	£	(new or unusual payments)
1	Salaries	DD	2940.19		June Payment
2	CCBC	DD	696.00		June Payment
3	Scottish Power	DD	67.00		June Payment
4	Bank Charges	DD			June Payment
5	BT Phone	DD	388.56	64.76	quarterly payment
6	Petty Cash	104628	116.45		June claim
7	Gwynedd Pension	104629	893.23		June payment
8	HMRC	DD	728.80		June payment
9	CCBC	104630	165.00		First Aid Course
10	Torgodo Media	104631	20.00		new email addresses
11	North Wales Garden World	104632	758.00	126.33	hanging baskets for Town Centre
12	WNW	104633	51.60	8.60	Stationery
13	Best One	104634	5.20		
14	Towyn & Kinmel Bay Town Council	104635	40.00		tickets contra entry for Mayor event
15	E N Roberts	104636	58.68	9.78	repair to toilet
16	Pennine Tea & Coffee	104637	68.05		refreshments
17	On Track Photography	104638	100.00		Annual Meeting Photos
18	Firemaster	104639	53.04	8.84	Annual Service
19	Fred Weston	104640	97.81	16.30	repa to faulty emergency light
20	Mr D Shore	104641	450.00		Internal Audit
21	Cathedral Leasing	104642	13.00	2.17	Monthly hygiene charge
22	Canon	104643	215.90	35.98	Rental
23	C MacRae	104644	44.60		kitchen selves
24	WNW	104645	287.94	47.99	Pigeon Hole unit
25	Meiron Jones Landscapes	104646	600.00	100.00	watering of hanging baskets/Sea Rd flower bed
26	Mr Gareth Jones	104647	72.20		Travel for June
27					
28					
29					
30					
31					
32					
33					
	Total Payments	23	8,931.25	272.76	

** Under the Local Government Act 1972, Sect. 137 & 139, the Council can incur expenditure which, in the opinion of the Council, is in the interest of the area or it's inhabitants and will benefit them in a manner commensurate with the expenditure.