

# Abergele Town Council

## MINUTES

The Ordinary Meeting of the Council was held on Thursday 6th June 2013 at 6.45p.m. in the Town Hall, Llanddulas Road, Abergele.

### 60/13 Chairman

In the absence of the Mayor the Clerk opened the Meeting and requested a nomination for Chairman for the Meeting. It was PROPOSED and SECONDED that the Deputy Mayor Cllr B. C. Roberts acts as Chairman for this Meeting.

### 61/13 Attendance Register

Cllrs: M.D. Bird; M. Bond; G.P. Davies; J.A. MacLennan; D.A. MacRae; R.M. Medicott; D. Meredith; B.C. Roberts (Chairman); M. Roberts; T. Rowlands; K.J. Sudlow; R.G. Waters;  
Mrs M. J. Evans (Clerk)

Member of the Public

### 62/13 Apologies for Absence

Apologies were received from:

Cllrs: R.D. Peacock; J.E.H. Pitt; S. Rowlands; J. Stubbs; A. Wood

The Clerk informed members that Cllr Pitt is unwell and hoped to be back as soon as possible. The Clerk had queried if Cllr Pitt required a leave of absence but he declined at this time. **It was RESOLVED to send a get-well card to Cllr Pitt**

### 63/13 Declaration of Interest: Code of Conduct

- Members were reminded that they must declare the **existence** and **nature** of any personal interests (using the form provided for this purpose).

Cllr J. A. MacLennan           Min No 72/13(b)

Cllr R G Waters               Min No 72/13(b)

Cllr B C Roberts              Min No 72/13(b)

Cllr M Roberts                Min No 72/13(b)

### 64/13 Internal Audit and Annual Return for 2012/13

a) Mr David Shore was unfortunately unable to attend the Meeting but had informed the Clerk that there were no issues to rise regarding the Annual Accounts for 2012/13

b) **It was RESOLVED that the Statement of Accounts for 2012/13, subject to External Audit was APPROVED and SIGNED by the Chairman of the Council and Chairman of the Policy & Finance and the Clerk.**

c) The Annual Return for 2012/13 was APPROVED for completion and signing of the Annual Governance Statement. Members thanked the Clerk for her hard work in preparing the Annual Accounts.

### 65/13 Minutes

**It was RESOLVED to RECEIVE, APPROVE and SIGN as a correct record the Minutes of the Ordinary Meeting of the Council, held on 2nd May 2013**

### 66/13 Matters Arising from those Minutes:

(a) The Clerk informed members that CCBC plan to paint the white lines on Pensarn Beach Car Park as part of their planned work. Cllr Meredith raised

- a matter regarding the condition of the cycle path. **It was RESOLVED to request an update and add to the next Agenda.**
- (b) The Clerk provided Members with an update regarding the future of Abergele Parks from Richard Owen Legal. Members NOTED the contents, Cllr Waters, and Cllr MacRae stated that they would look into the matter further.
  - (c) Members RECEIVED an update from the Clerk with regard to the Pigeon problems in Abergele. Members commented on how clean the road appeared at present.
  - (d) A copy of the letter from Burges Salmon with regard to the Warehouse at the rear of Cariad Bride was RECEIVED. **It was RESOLVED to request that the Crown Estates or CCBC advertise the building for sale. It was FURTHER RESOLVED that the matter is forwarded to the SILK Commission.**
  - (e) The Clerk provided an update with regard to hosting a Planning course at the Town Council. **It was RESOLVED to wait for the CCBC training course to be arranged.**

### 67/13 Correspondence

- The following items of correspondence were RECEIVED, CONSIDERED and NOTED:
  - (a) Mayor's Diary - details of the Mayor's engagements for June 2013
  - (b) Details of forthcoming meetings of the Council and its committees / sub-committees were RECEIVED. A date change for the Town Guide was NOTED and the replacement with Local Government was AGREED if required.
  - (c) An email from DCC with regard to the LDP was NOTED. It was NOTED that the LDP had now been adopted by DCC.
  - (d) An email from OVW with regard to Stakeholder Reference Group was NOTED
  - (e) An email from NW Police with regard to their latest campaign was NOTED
  - (f) An email from OVW with regard to a Training Event
  - (g) An email from BCU with regard to updates. **It was RESOLVED to respond to the email and request the updates. It was FURTHER RESOLVED to write to Darren Miller AM to enquire how this will be implemented by CCBC Social Services. A vote of no confidence was passed by members of the County Council.**
  - (h) A letter from Welsh Government with an invitation to visit the Llandudno Junction Offices. **It was RESOLVED that members contact WG directly if they wish to attend.**
  - (i) An email from OVW with regard to Wind energy seminar
  - (j) An email from Welsh Government with regard to Sustainable Development. Cllr MacLennan and Cllr Medlicott are attending the Strong Roots Sustainable Development Course on June 12th.
  - (k) To receive a copy of Minutes from a recent meeting of CCBC regarding a forthcoming review of the Community Council Boundaries. The Clerk informed members that the document had now been received. **It was RESOLVED to forward to the Local Government Sub Committee for consideration.**
  - (l) An email from Conwy Access regarding a recent meeting. **It was RESOLVED to request that the next time that the group are in the Abergele area could the Council be informed.**
  - (m) An email from OVW regarding Consultation on future management of private water supply pipes

- (n) An email from Conwy Walks regarding a forthcoming walk in June
- (o) An email following a complaint from a resident regarding the planter on the corner of Llanddulas and Tan y Gopa Roads
- (p) An email from NW police with regarding the speed survey carried out on Llanfair Road. Members informed that the problem has increased and that if traffic has increased beyond the 85th percentile that is a problem. Members suggested that the car could be parked in the location near the vets. **It was RESOLVED to forward to CCBC Highways for their action.**

68/13 **Membership of Sub-Committees for 2013/14**

- (a) The membership of the sub Committees were CONSIDERED. **It was RESOLVED to enquire with absent members if they still wish to remain on the Committees**
- (b) Cllr T Rowlands was added to the Staffing Sub Committee, and Cllr M Roberts was added to the Christmas Decoration,
- (c) Cllr T Rowlands requested to be removed from the Community Care
- (d) There were no additional vacant seats to be filled

69/13 **Representation on Outside Bodies**

- Members RECEIVED and CONSIDERED the Council's representatives on Outside Bodies for 2013/14 and amendments were NOTED on the Schedule

70/13 **Members Details**

- Members reviewed their details and two email addresses were amended.

71/13 **Proposal for a Market in Abergele**

The Clerk provided an update regarding the request for consideration for a Monday Market. **It was RESOLVED that the Clerk continues to request an update from Licencing**

72/13 **Review of Charges**

- (a) Members considered the request and the review to charges for the cost of hire of the Town Hall on a Saturday following a request for potential regular Saturday use. **It was RESOLVED to increase the Saturday out of hour's fee from £20 to £50 with immediate effect. It was FURTHER RESOLVED that the Clerk speaks to the Caretaker with regard to opening and closing. It was FURTHER RESOLVED that the option of having a door on the corridor for access to the kitchen is considered and for the Clerk to obtain costs for a vending machine to be installed.**
- (b) The report from the Clerk for hire of a room by the Abergele Joint Burial Committee was RECEIVED. Members APPROVED the Annual Charge of £500 per annum for the hire of a room including the use of heating and electricity. **It was RESOLVED that the Clerk draft a Contract between the Burial Board and the Town Council with regard to this matter.**

73/13 **Freedom of Information Policy**

It was PROPOSED and SECONDED to adopt the Policy and request the for information form. Members thanked the Clerk for all her hard work.

74/13 **Urgent Correspondence**

- To RECEIVE any additional items of urgent correspondence
- (a) **It was RESOLVED to contact Cadw with regard to listed buildings in the area for their assistance.**

- (b) Cllr MacRae provided a report with regard to the current situation regarding the Rugby Club and an update from Jim Jones. **Members discussed the emails received and it was RESOLVED that the Clerk drafts a response for approval and then forwards to the residents.**
- (c) The Clerk informed members of a problem that had arisen with regard to watering the hanging baskets in the Town. **It was RESOLVED that in the short term the Clerk contact a local company to ensure that they are watered as a matter of urgency and will provide members with an update at the next meeting.**

75/13 **Update from County Councillors**

- the following report was RECEIVED from County Councillors
- (a) the new recycle bins have been distributed in the area.

76/13 **Draft Minutes**

- The Draft Minutes of the following Meetings / Committees were RECEIVED:
- (a) Executive Committee held on the 29<sup>th</sup> May 2013

77/13 **Minutes**

- The Minutes of the following Meetings / Committees were RECEIVED:
- (a) General Purpose & Planning Committee held on the 18th April 2013.
- (b) Policy & Finance Committee held on the 18th April 2013
- (c) Local Government Sub Committee Meeting held on the 4th February 2013
- (d) Executive Committee held on the 22<sup>nd</sup> April 2013

78/13 **Documents for Information**

The Documents for Information were NOTED

- (a) Welsh Government News
- (b) CRP News
- (c) St Kentigern
- (d) Consultation on the management of private water supply pipes
- (e) Academi Wales Opportunities Bulletin

Meeting Closed at 8:55pm

Signed .....  
(Chairman)