

Abergele Town Council

MINUTES

A meeting of the POLICY & FINANCE COMMITTEE was held at 6.45pm on Thursday 20th February 2014, in the Town Hall, Llanddulas Road, Abergele.

569/13 **Attendance Register**

The Mayor, A. Wood;
 Cllrs: M. Bond (Chairman); G.P. Davies; B. Kinsey; D.A. MacRae; R.M. Medicott;
 D. Meredith (arrived at 6:55pm); T. Rowlands; J. Stubbs; K.J. Sudlow; R.G.
 Waters;
 Mrs M. J. Evans (Clerk)
 Mr Rod Brocklehurst - Fairtrade
 Member of the public

570/13 **Apologies for Absence**

Apologies were received from:
 Cllrs: M.D. Bird; J.A. MacLennan; J.E.H. Pitt; B.C. Roberts; M. Roberts; S.
 Rowlands;

571/13 **Disclosure of Interest**

- Members were reminded that they must declare the **existence** and **nature** of any personal interests (using the form provided for this purpose).
 None were declared

572/13 **Minutes**

-It was RESOLVED to RECEIVE, APPROVE and SIGN the Minutes of the last meeting of the Policy & Finance Committee, held on the 23rd January 2014.

573/13 **Matters arising on those and previous Minutes**

(a) An email from Gwynedd Pension Service with Circular 275 was NOTED. **It was RESOLVED that the Clerk to attends the forthcoming training session regarding the new regulations to be introduced in April 2014 on the 5th March.**

574/13 **Correspondence**

- The following items of correspondence were RECEIVED, CONSIDERED and NOTED:

- a) A letter from HMRC regarding payments for 2014/15 was RECEIVED. The Clerk informed members that this will have an impact on the way that payments are to be made in future and would clarify under Minute No: 575/13
- b) An email from Francioli Creation with regard to economic public toilets. **It was RESOLVED to keep on file.**
- c) The SLCC annual membership for the Clerk was APPROVED.
- d) The annual membership to Play Wales was APPROVED.
- e) An email from AON Hewitt with regard to Pension taxation was NOTED
- f) (i) An email from CCBC confirming the costs for the new town signs was RECEIVED.
- (ii) **It was RESOLVED to release of the grant to the Fairtrade for 2012/13 carried forward to 2013/14 of £600**

- (iii) Members CONSIDERED an increase to the grant due to the actual cost being higher than previously expected

Standing orders were suspended

Mr Brocklehurst explained to members that if the Town Council approve the funding of one of the signs at £706.15 plus VAT that it would be best for CCBC to invoice ATC directly.

Standing orders were reinstated

It was RESOLVED to request that CCBC invoice ATC directly for the one sign. It was FURTHER RESOLVED to request confirmation of the completion date for the work as these will be the first Fairtrade signs to be installed in Wales, and Fairtrade would like to have an official unveiling by a high profile celebrity.

Cllr. D. Meredith arrived at this juncture

- g) An email from IWA with regard to the Wrexham Prison debate. **It was RESOLVED that Cllr. Waters and possibly Cllr Morris Roberts would attend on behalf of the Town Council**
- h) A request from Walk for Life – Sunday 27th April 2014 to hold a walk or make a donation to Kidney Disease was NOTED
- i) A letter from A C Lambert & Son regarding War Memorials was RECEIVED. **It was RESOLVED to keep on file.**

575/13 **Internet Banking procedures**

The Clerk outlined the procedure of internet banking and the current legislation that the Town Council abides by with regard to signatories and the new method of payment by the HMRC. **It was RESOLVED that the requirements are set up on the banking system, following the information received at a recent SLCC and Charter meetings and the further need to pay invoices by this means as a first stage of further action.**

576/13 **To consider any urgent Items of Correspondence**

No urgent items of correspondence were RECEIVED.

577/13 **The financial situation as at today was NOTED:**

	£
Current Account	17,989.93
Monthly Interest Account	85,340.39
General Reserve	<u>51,669.10</u>
<u>TOTAL:</u>	<u>£154,999.42</u>
	£
Hall & Development Account	<u>57,057.65</u>
Regeneration Reserve	<u>272.21</u>

578/13 **Payment of Accounts**

The payment of accounts falling due, as detailed on Schedule 'A' attached was APPROVED.

579/13 **Quarterly Budget Monitoring Report**

A copy of the Report as at 31st December 2013 was RECEIVED. Members thanked the Clerk for all her work.

Meeting closed at 7:10pm

Signed
(Chairman)

Abergele Town Council

SCHEDULE 'A'

Payments authorised as at 20th February 2014

		Chq No:	Total £	Incl. VAT £	Notes / Statutory Powers (new or unusual payments)
1	Salaries	DD	2825.75		February salaries
2	CCBC	DD			
3	Scottish Power	DD	71.00		
4	Bank Charges	DD	28.43		
5	BT Phone	DD			
6	HMRC	DD	805.90		February Salaries
7	Gwynedd Pension	104819	902.16		February Salaries
8	Petty Cash	104817	119.22		January claim
9	Cathedral Leasing	104820	13.00	2.17	monthly charges
10	HSTS	104821	50.00		tree warden
11	Oakwood Office Furniture	104822	702.00	117.00	bookcases
12	A&R Locksmith	104823	74.00		new lock on front door
13	S J Ward	104824	270.00	45.00	socket and cold feed to foyer
14	Denbigh CC	104825	11136.00	1856.00	Christmas light installation
15	Scottish Power	104826	209.54	9.98	Christmas lights
16	Next Day Coffee	104827	71.62		
17	WNW	104828	14.82	2.47	spoons
18	SLCC	104829	325.80	19.80	ILCA / Annual Subs
19	Digital Dreams	104830	45.00		email host
20	Petty Cash	104818	106.90		February Claim
21	Mandy Evans	104831	8.10		December travel
22	NWALC	104832	14.50		meeting lunch
23	Cllr B Roberts	104833	13.50		travel for January
24	Play Wales	104834	25.00		Annual Subs
25					
26					
27					
28					
29					
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35					
	Total Payments	22	17,832.24	2,052.42	

** Under the Local Government Act 1972, Sect. 137 & 139, the Council can incur expenditure which, in the opinion of the Council, is in the interest of the area or it's inhabitants and will benefit them in a manner commensurate with the expenditure.