

# Abergele Town Council

## MINUTES

A meeting of the POLICY & FINANCE COMMITTEE was held at 6.45pm on Thursday 17<sup>th</sup> April 2014, in the Town Hall, Llanddulas Road, Abergele.

661/13 **Attendance Register**

The Mayor, A. Wood;  
Cllrs: M. Bond; G.P. Davies; B. Kinsey; D.A. MacRae; R.M. Medlicott;  
S. Rowlands; J. Stubbs; R.G. Waters;  
Mrs M. J. Evans (Clerk)

662/13 **Apologies for Absence**

Apologies were RECEIVED from:  
Cllrs: M.D. Bird; J.A. MacLennan; J.E.H. Pitt; B.C. Roberts; M. Roberts;  
T. Rowlands; K.J. Sudlow;

663/13 **Disclosure of Interest**

- Members were reminded that they must declare the **existence** and **nature** of any personal interests (using the form provided for this purpose).

The following declarations of interest were RECEIVED:

Cllr A Wood           Min No: 668/13

Cllr M Medlicott    Min No: 668/13

Cllr R Waters        Min No: 670/13

664/13 **Minutes**

**-It was RESOLVED to RECEIVE, APPROVE and SIGN the Minutes of the last meeting of the Policy & Finance Committee, held on the 20<sup>th</sup> March 2014.**

665/13 **Matters arising on those and previous Minutes**

- (a) An update from Gwynedd Pension Service with regard to the new pension scheme commencing on the 1<sup>st</sup> April 2014 and an email regarding the Final Valuation of the LGPS was NOTED
- (b) An update from the Clerk with regard to the new Town signs and the disabled parking spaces on Market Street was RECEIVED.

666/13 **Correspondence**

- The following items of correspondence were RECEIVED, CONSIDERED and NOTED:

- a) A letter from Hacker Young regarding the Annual Audit 2013/14 was RECEIVED.
- b) A letter from Scottish Power with regard to the fixed price contact was NOTED
- c) A letter from Abergele and District Flower Club with regard to a request for a donation towards their Open Evening on 7th July 2014 was CONSIDERED. **It was RESOLVED to inform the group that the Town Council do not give donations but would be happy to consider providing a grant at the appropriate time. It was FURTHER RESOLVED to forward a grant application form to the group and inform them that the Town Council feel that the do good work for the Community.**
- d) A notice from the Town Councils building Society of their AGM

- e) An email from Abergele Library with regard to funding received from ATC last year was NOTED. **It was RESOLVED that as the facility for data capture is no longer available, if the Library could release the data to the Town Council to forward to the National Library for digitizing or is the Library able to consider digitizing on the Town Council's behalf. It was FURTHER RESOLVED to forward any surplus funds from the previous project to the next.**
- f) CCBC NNDR charges for 2014/15 was RECEIVED
- g) A letter from the Prime Minister David Cameron regarding a NI allowance for the private sector was NOTED

667/13 **Recommendation by the Staffing Committee**

- (a) Members RECEIVED and CONSIDERED a recommendation from the Staffing Committee to install CCTV at the Town Hall as per quotations received. **It was RESOLVED to APPROVE the quotation received by MSI Alarms as the company responsible for the Town Council's alarm system.**
- (b) A recommendation from the Staffing Committee for panic buttons was APPROVED as Option 2 of the quotation received.

668/13 **2013/14 Grants**

- (a) Grant funding from the 2014/15 Grant applications for the Round Table with the signed Audited Accounts as requested. £500 was APPROVED.
- (b) The nominated application from Friends of the Parklands for the 2014/15 grant application, in which the Town Council requested that only one of the two applications is received was APPROVED. Members of the Council requested that the signed Audited Accounts be RECEIVED before a recommendation for funding is approved.

669/13 **Urgent Items of Correspondence**

**In accordance with the Public Bodies (Admission to Meetings Act) 1960 and with Standing Order no.68, it was RESOLVED that, in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw.**

Members of the Town Council received the Confidential File with regard to the appointment of a new Administration Officer. **It was RESOLVED to approve the appointed as stated in the report, subject to the necessary checks being received.** Members thanked the Committee for their hard work.

670/13 **The Financial Situation as at today was NOTED:-**

	£	
Current Account		10,344.92
Monthly Interest Account		65,357.07
General Reserve		<u>51,669.10</u>
<b><u>TOTAL:</u></b>		<b><u>£127,737.09</u></b>
Hall & Development Account		<u>£57,177.11</u>

Regeneration Reserve

£272.26

671/13 **Payment of Accounts**

The payment of accounts falling due, as detailed on Schedule 'A' & 'B' attached were AUTHORISED.

672/13 **Minutes**

The Minutes of the following Meetings/Committees were RECEIVED:

- (a) Staffing Sub Committee held on the 2<sup>nd</sup> December 2013
- (b) Staffing Sub Committee held on the 28<sup>th</sup> January 2014
- (c) Newsletter Sub Committee held on the 13<sup>th</sup> January 2014
- (d) Local Government Sub Committee held on the 6<sup>th</sup> January 2014

Meeting closed at 7:25pm

Signed .....  
(Chairman)

# Abergele Town Council

## SCHEDULE 'A'

Payments authorised as at 31st March 2014

		<b>Chq No:</b>	<b>Total</b>	<b>Incl. VAT</b>	<b>Notes / Statutory Powers</b>
			£	£	(new or unusual payments)
1	Petty Cash	104856	65.40		as at 31/03/14
2	Hywel Evans	104857	700.00		Newsletter printing
3	CCBC	104858	25.00		COSHH training
4	Chris Davies	104859	17.00		painting touch up
5	EN Roberts	104860	287.26	47.88	Honors board
6	John Ffrancon	104861	110.96		translation
7	R G Waters	104862	32.40		travel for March
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	<b>Total Payments</b>	7	1,238.02	47.88	

\*\* Under the Local Government Act 1972, Sect. 137 & 139, the Council can incur expenditure which, in the opinion of the Council, is in the interest of the area or it's inhabitants and will benefit them in a manner commensurate with the expenditure.

# Abergele Town Council

## SCHEDULE 'B'

Payments authorised as at 17th April 2014

		<b>Chq No:</b>	<b>Total</b>	<b>Incl. VAT</b>	<b>Notes / Statutory Powers</b>
			£	£	(new or unusual payments)
1	Salaries	DD	2663.32		monthly salaries
2	CCBC	DD	705.00		monthly charge
3	Scottish Power	DD	71.00		monthly charge
4	Bank Charges	DD			
5	BT Phone	DD	70.80		quarterly broadband charge
6	HMRC	DD	859.19		Monthly salaries
7	Gwynedd Pension	104863	651.09		Monthly salaries
8	Petty Cash				
9	Cathedral Leasing	104864	13.00	2.17	monthly charge
10	Digital Dream	104865	45.00		monthly charge
11	OVW	104866	1445.00		Annual subs
12	CCBC	104867	154.05		trade recycling
13	NWN	104868	232.79	38.80	newsletter delivery
14	staples x 2	104869	111.48	18.58	paper and ink
15	WNW x 2	104870	138.44	23.07	cleaning materials & stationery
16	PWLB	DD	1929.17		Loan repayment
17	Clerical Medical	104871	20.00		monthly payment
18	staples	104872	75.55	12.59	stationery
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	<b>Total Payments</b>	16	9,184.88	95.21	

\*\* Under the Local Government Act 1972, Sect. 137 & 139, the Council can incur expenditure which, in the opinion of the Council, is in the interest of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure.