

Abergele Town Council

MINUTES

The Ordinary Meeting of the Council was held on Thursday 5th September 2013 at 6.45p.m. in the Town Hall, Llanddulas Road, Abergele.

222/13 **Attendance Register**

The Mayor, A. Wood;

Cllrs: M.D. Bird; G.P. Davies; J.A. MacLennan; D.A. MacRae; R.M. Medlicott; D. Meredith; J.E.H. Pitt (retired at 7:40pm); B.C. Roberts (Chairman); M. Roberts (commenced at 7:30pm); S. Rowlands; T. Rowlands; J. Stubbs; K.J. Sudlow; R.G. Waters;

Mrs M. J. Evans (Clerk)

Mr Gareth Jones (Administration Officer)

Three Co-option Candidates

223/13 **Apologies for Absence**

None were received

224/13 **Declaration of Interest: Code of Conduct**

- Members were reminded that they must declare the **existence** and **nature** of any personal interests (using the form provided for this purpose).

None were declared

225/13 **Message from the Chairman**

Cllr Brian Roberts acted as Chairman for this meeting as the Mayor Cllr Andrew Wood had suffered a bereavement recently. Cllr Roberts informed members that Mr Henry Wood had recently passed away, suddenly at his home in Pensarn. Members of the Town Council stood for a moment silence as a mark of respect.

The Clerk informed members that Cllr Wood had wished for members to be aware that his father had planned to submit an application for the co-option but had passed away prior to his letter being submitted.

The Town Council had also received a letter from a resident wishing to be considered for the co-option after the closing date of the applications, which unfortunately cannot be considered but will be held on file.

226/13 **Co-option Member for the Council**

- (a) The Chairman welcomed the Candidates to the Meeting, who were then retired to Room 4
- (b) Members RECEIVED and CONSIDERED the applications received for the vacant seat on the Gele Ward
- (c) Each of the candidates met members individually, and answered a few short questions with regard to becoming a Councillor and then retired to room 5.
- (d) Members voted to elect one of the applicants to fill this vacancy and a unanimous vote for Mr Morris Roberts was RECEIVED. The two remaining candidates returned to the Chamber and were thanked for their time.
- (e) Mr Morris Roberts returned to the Chamber to complete the Declaration of Acceptance to Office, and took his place in the Chamber for the Meeting.

227/13 **Request to Move an Agenda item**
A request to the Chairman to move item 10 on the Agenda forward, was APPROVED and SECONDED.

A matter of procedure

A request by Cllr Pitt, seconded by Cllr Waters to discuss a procedural matter regarding the dissemination of information on behalf of the Town Council was discussed at length; concern that a Councillor had issued a response to the County Council on behalf of the Town Council was a matter of protocol. There was reference to the matter being raised previously and that members must be careful and not make responses on behalf of the Town Council. Matters should always go through the Town Clerk. If a member is acting in their County Council capacity then this should be done independently of the Town Council and vice versa. Members also raised that Town and County Councillors should consult the relevant ward members when they are dealing with issues outside of their own ward.

228/13 **Minutes**
It was RESOLVED to RECEIVE, APPROVE and SIGN as a correct record the Minutes of the Ordinary Meeting of the Council, held on 4th July 2013

Cllr Pitt retired at this juncture

229/13 **Matters Arising from those Minutes:**

- (a) An update regarding the Pensarn project from Paul Evans CCBC was RECEIVED. Members requested an update as to the progress of the project.
- (b) An update from North Wales Police with regard to the GoSafe project on Llanfair Road was RECEIVED. Members requested an update and for the matter to be added to the Police Liaison Meeting.
- (c) An update from the Clerk with regard to the donation to the Flanders Campaign was RECEIVED. The Council decided after much deliberation to APPROVE an amount of £1000 to be granted as a donation to this cause as many local men lost their lives in the Great War.
- (d) The Clerk informed members that a grant for £500 had been RECEIVED towards the new Website.

230/13 **Correspondence**

- The following items of correspondence were RECEIVED, CONSIDERED and NOTED:

- (a) Mayor's Diary - details of the Mayor's engagements for September 2013
- (b) Details of forthcoming meetings of the Council and its committees / sub-committees
- (c) An email from Lyn Davies Environmental Services regarding the Licencing Matter in Pentre Mawr Park was NOTED
- (d) An email from CCBC Estates regarding a lock for the barrier at Pentre Mawr Park. Cllr MacLennan informed members that travellers had gained access to the park but were escorted off. The Rugby Club acquired a set of keys. **It was RESOLVED that the Clerk enquires who is responsible for the Barrier and keys.**
- (e) An email from a local resident regarding the Circus in Pentre Mawr Park
- (f) A request by Cllr MacRae for a notice board for the Tan y Goppa Estate was APPROVED for costs to be included with Estimates and planning permission to be sought in the first instance.
- (g) A letter from OVW regarding Climate Change Adaptation Project Phase II

- (h) An email from Itaca regarding a forthcoming project regarding Foodbanks
- (i) An email from OVW regarding Public Appointments in Wales
- (j) An email from CVSC regarding Community Fundraising
- (k) An email from OVW regarding the changes to Householder permitted development rights in Wales
- (l) An email from Play Wales regarding nomination and election to Play Wales Board of Trustees 2013
- (m) Matter differed to the Ordinary meeting from the Executive Committee to consider if any member would like to attend the code of conduct training. Cllr Waters wished to attend
- (n) An email from CCBC Planning regarding the Gym at the rear of Market Street.
It was RESOLVED to obtain an update regarding the matter.

231/13

Minutes from the Executive Committee

Members of the Council RECEIVED the Point of Order regarding the Standing Orders of the Council, informing that there was no reference stating that the Council is in recess during the month of August and furthermore gives the Executive Committee the powers to be able to act on behalf of the Council during the recess.
It was RESOLVED to set up a task and finish group to review the Standing Orders.

The DRAFT Minutes of the following Committee was RECEIVED

- (a) Executive Committee held on the 21st August 2013
- (b) Correspondence file from the meeting (separate file)

It was RESOLVED to APPROVE the RECOMMENDATIONS passed by the Executive Committee on the 21st August with the exception of item 207/13 (c) which was deferred to the General Purpose and Planning Committee.

232/13

Annual Accounts 2012/13

- (a) A copy of a letter from Hacker Young was RECEIVED. Members thanked the Clerk for all her work in the preparation of the Return.
- (b) **It was RESOLVED to APPROVE the Annual Return for Signing by the Chairman and the Clerk.**

233/13

A matter of Procedure

Item was considered above under Min No: 227/13

234/13

Proposal for a Market in Abergele

Members RECEIVED and CONSIDERED the Meeting Notes from the Town Centre Working Group Meeting. **It was RESOLVED to APPROVE the following:**

- (i) To continue the Market for a further six months
- (ii) The generators were not considered so noisy that they caused a problem
- (iii) To consider using the toilet in the Community Centre in the first instance
- (iv) If a portaloo is required for the traders then the cost should be divided among the traders
- (v) To seek approval to hold the market in the small car park/continued use.
- (vi) The Market Officer to be employed on a self-employed basis but to request a contribution to the salary from CCBC
- (vii) To continue with the free parking and cleaning of the area through CCBC

235/13

Urgent Correspondence

No urgent items of correspondence were received.

236/13 **Update from County Councillors**

The following reports from County Councillors were RECEIVED:

- (a) Licence for the Rugby Club is to be discussed on Monday
- (b) The Tour of Britain bike ride will be in the area on the 18th September
- (c) LDP is on the CCBC website until 24th October 2013
- (d) Principal Scrutiny Budget has been under discussion. Recommendation is that the Capital budget to be cut by 10% and Revenue will see an increase in Council Tax of 5%.

237/13 **Minutes**

- The Minutes of the following Meetings / Committees were RECEIVED:

- (a) General Purpose & Planning Committee held on the 20th June 2013.
- (b) Policy & Finance Committee held on the 20th June 2013
- (c) Christmas Decoration Sub Committee held on the 24th June 2013
- (d) Executive Committee held on the 29th May 2013

Meeting Closed at 8:35pm

Signed
(Chairman)