

# Abergele Town Council

## MINUTES

A meeting of the POLICY & FINANCE COMMITTEE was held at 8.20pm on Thursday 20th September 2012, in the Town Hall, Llanddulas Road, Abergele.

245/12 **Attendance Register**

Cllrs: G.P. Davies; J.A. MacLennan; D.A. MacRae; S. Rowlands;  
J. Stubbs; K.J. Sudlow; R.G. Waters (Chairman);  
Mrs M. J. Evans (Clerk)

246/12 **Apologies for Absence**

Apologies were received from :

Cllrs: M.D. Bird; M. Bond; R.M. Medicott; B.C. Roberts; M. Roberts; T. Rowlands;  
A. Wood

247/12 **Disclosure of Interest**

- Members were reminded that they must declare the **existence** and **nature** of any personal interests (using the form provided for this purpose).  
None were received

248/12 **Minutes**

**-It was RESOLVED to RECEIVE, APPROVE and SIGN the Minutes of the last meeting of the Policy & Finance Committee, held on 19th July 2012.**

249/12 **Matters Arising from Previous Minutes:**

- (a) Members received a report from the Clerk following a meeting at Gwynedd Pensions with regard to Auto Enrolment. The Clerk verbally outlined the future situation regarding having to provide pensions for all employees. The Clerk requested that a Member of the Council joins the Clerk at future meetings to ensure that there is a second person fully briefed on the matter. **It was RESOLVED that a member of the Staffing Sub Committee should join the Clerk.**

250/12 **Correspondence**

- The following items of correspondence were RECEIVED, CONSIDERED and NOTED:

- (a) To receive a letter from Hafan Cymru regarding a request for funding. **It was RESOLVED to forward to the Annual Grants Meeting.**
- (b) To receive the Meeting Agenda and Annual Report from Gwynedd Pension Fund was NOTED
- (c) A letter from the Town Council's bank and a copy of the interest rates and account charges was NOTED
- (d) An email from CVSC regarding The One Show. **It was RESOLVED to forward to the Rugby Club for information.**
- (e) An email from HMRC regarding the reporting of PAYE in real-time. Members APPROVED the pilot of the new PAYE system.
- (f) A letter from Dyslexia Wales regarding a donation. **It was RESOLVED to forward to the Annual Grants Meeting**

251/12 **To consider any urgent Items of Correspondence**

No items of urgent correspondence was received

252/12 **Grants 2012**

- (a) The Annual Grant request from Abergele Round Table together with the requested Audited Accounts was RECEIVED. Members considered the application. **It was RESOLVED that due to the balances in the account and that a replacement cheque for 2011 had recently been reissued the funding for 2012 was declined. It was RECOMMENDED that the group submit an application for the 2013 Annual Grants**

253/12 **Minutes**

The Minutes from the following Meetings/Committees were RECEIVED:

- (a) Christmas Decoration Sub Committee Meeting 31st May 2012  
(b) Local Government Meeting 25th June 2012

254/12 **The Financial Situation as at today was NOTED:-**

	£
Current Account	29027.83
Monthly Interest Account	62894.91
General Reserve	<u>50928.35</u>
<b><u>TOTAL:</u></b>	<b><u>142851.09</u></b>

	£
Hall & Development Account	<u>73,614.00</u>
Regeneration Reserve	<u>521.77</u>

255/12 **Payment of Accounts**

The payment of accounts falling due, as detailed on Schedule 'A' attached was APPROVED

256/12 **Quarterly Budget Monitoring Report**

A copy of the Report as at 30<sup>th</sup> June 2012 was RECEIVED

257/12 **Letter of thanks**

The following letters of thanks were NOTED

- (a) Mrs A. Roberts following her recent retirement  
(b) Mr Boothman – Tree Warden  
(c) St Kentigern

258/12 **Documents for information**

The following documents for information were NOTED.

- (a) Gwynedd Pension Fund Annual Report  
(b) Dyslexia Wales flyer

Meeting Closed at 8:50pm

Signed .....

## Abergele Town Council

### SCHEDULE 'A'

Payments authorised as at 20th September 2012:

	Chq No:	Total £	Incl. VAT £	Notes / Statutory Powers (new or unusual payments)
1	Salaries	DD	2747.83	September payment
2	CCBC	DD	640.00	September payment
3	Scottish Power	DD	67.00	September payment
4	BT Phone	DD	292.06	48.67 quarterly payment
5	Inland Revenue	104434	604.51 ✓	September payment
6	Gwynedd Pensions	104435	718.94 ✓	September payment
7	Petty Cash	104428	82.79	Petty Cash as at 31/08/12
8	Cathedral Leasing	104429	13.00 ✓	2.17 September payment
9	FCC Recycling (UK)Ltd	104427	5500.00	Contribution to the platform in the park
10	Best One	104430	4.80	
11	Chris Davies	104431	945.00 ✓	Internal painting at the Town Hall
12	Mandy Evans	104432	33.32 ✓	Travel for September
13	Canon	104433	215.90 ✓	35.98 Oct - December Rental
14	Mike Mainstone Photography	104436	64.00 ✓	members photographs (contra entry for cash)
15	L & R Roadlines	104437	540.00 ✓	90.00 Line markings in car park
16	Lewis & Hunter	104438	16500.00 ✓	2750.00 car park tarmacing
17	Petty Cash	104439	77.38 ✓	September payment
18	Lite	104440	537.60 ✓	89.60 Christmas Motif 2012
19				
20				
21				
22				
23				
24				
25				
26				
27				
28				
29				
30				
31				
32				
33				
34				

**Total Payments** 18 29,584.13 3,016.42

\*\* Under the Local Government Act 1972, Sect. 137 & 139, the Council can incur expenditure which, in the opinion of the Council, is in the interest of the area or it's inhabitants and will benefit them in a manner commensurate with the expenditure.

\*\*\* Includes a replacement cheque