

Abergele Town Council

MINUTES

The Ordinary Meeting of the Council was held on Thursday 6th December 2012 at 6.45p.m. in the Town Hall, Llanddulas Road, Abergele.

395/12 **Attendance Register**

The Mayor, T. Rowlands;

Cllrs: M.D. Bird; G.P. Davies; D.A. MacRae; R.M. Medlicott; R.D. Peacock; B.C. Roberts; S. Rowlands; J. Stubbs(arrived at 6:50pm); K.J. Sudlow; R.G. Waters (arrived at 6:53pm); A. Wood

Mrs M. J. Evans (Clerk)

396/12 **Apologies for Absence**

Apologies were received from:

Cllrs: M. Bond; J.A. MacLennan; D. Meredith; J.E.H. Pitt;

397/12 **Declaration of Interest: Code of Conduct**

- Members were reminded that they must declare the **existence** and **nature** of any personal interests (using the form provided for this purpose).

Declaration of interest was received from:

Cllr R. M Medlicott Min No: 401(k)

398/12 **Visitor to the Council**

Standing Orders were suspended

The Chairman welcomed Mr Alun Jones, Recycling Education Officer, and Mr Mark Cassidy, Assistant Waste Manager from CCBC who provided members with an overview of the new Recycling Stacking Bins due for pilot in the New Year. Mr Jones explained that the system replaces the bags and paper system as storage space has been a problem and the new system is designed to be tidier for the user. The new boxes are split into three sections and conform to Welsh Government specification. Seven different areas in the trail are being piloted. Educating the Public through Town Councils and Schools is part of the scheme to make the public aware.

Cllr Stubbs arrived at this juncture

Members of the public with disabilities can call 01492 575337 to arrange for an assisted collection to be made from their home.

£300k has been funded by Welsh Government for the creation of the bins and the manufacture of units. Cost per unit is £27. This scheme is envisaged to save funds for the Department in the long term.

Cllr Waters arrived at this juncture

Members were invited to go and see how the process is carried out in the New Year. A leaflet drop will be carried out in the near future. A member enquired if a can crusher could be incorporated? Mr Jones stated that this had not been considered previously.

Landfill costs are £12k per day. Flats and apartments will use communal bins. A member enquired about terraced housing and was informed that residents can leave at the end of their terrace.

Cllr Bird arrived at this juncture

CCBC are at the forefront of this new project and is the first in the UK. This trial is to identify how the collection will work in conjunction with the boxes. The Chairman thanked Mr Jones and Mr Cassidy for their informative presentation.

Standing Orders were reinstated

399/12 **Minutes**

It was RESOLVED to RECEIVE, APPROVE AND SIGN as a correct record the Minutes of the Ordinary Meeting of the Council, held on 1st November 2012

400/12 **Matters Arising from those Minutes:**

- (a) The fourth Mayors Surgery was scheduled for 3rd December, adverts were placed in the Library, notice boards and local press.
- (b) (i) A email and letter from Mr Huw Williams regarding the warehouse at the rear of Cariad Bride on the 23/10/12 was RECEIVED. A member queried if Mr Williams had agreed to clear the building at a cost to the County. **It was RESOLVED to clarify.**
- (ii) An update from the Clerk regarding the letters sent to the Rt Hon David Jones MP and Mr Iwan Davies Chief Executive of CCBC was NOTED.
- (c) A letter of response from Denbighshire CC regarding the LDP was NOTED. Cllr Water expressed that he was surprised that the Inspectorate was not a devolved service and informed members that he would investigate the matter further.
- (d) An email and update with regard to the Abergele Rugby Club. Members discussed the matter at length. **It was RESOLVED that the Clerk requests a copy of the lease from the County Council and returns to the Agenda.**
- (e) A email from OVW regarding the Climate Change Adaption Survey for completion. **It was RESOLVED that Cllrs: B C Roberts, Waters and Wood agreed to complete the survey and submit to the Clerk for submission.**

401/12 **Correspondence**

- the following items of correspondence were RECEIVED, CONSIDERED and NOTED:

- (a) Mayor's Diary - details of the Mayor's engagements for December 2012 was NOTED. Members briefly discussed the Mayor's Christmas engagements.
- (b) Details of forthcoming meetings of the Council and its committees / sub-committees were RECEIVED and confirmed confirmation of the provisionally booked meetings.
- (c) An email from Paul Evans CCBC regarding funding for Pensarn Castle Cove Caravan Park. Members discussed the matter and **it was RESOLVED that the Clerk arranges a meeting with the Harbour Master, Environmental Services, Highways, Systrams of Kinmel Bay and Café proprietors in the New Year to discuss moving forward.**

- (d) A letter from a local resident following a letter from the Clerk regarding the proposed Bus Shelter in Rhuddlan Road. **It was RESOLVED not to pursue this matter due to the response from the resident in the nearby property.**
- (e) A letter from a Caravan owner regarding a vandalised bin in Queensway, Pensarn – emailed CCBC for action was NOTED.
- (f) A letter from CCBC regarding the Conservation Advisory Panel (CAP) Procedure was NOTED.
- (g) Minutes from the East Promenade Consultative Group. Cllr Wood provided an overview of matters discussed at the meeting. Members were informed that individuals have been seen removing stones and boulders from the beach. **It was RESOLVED to inform the Harbour Master and that previously he signal box attendant would note number plates of cars that were carrying out this act.**
- (h) An email from OVW regarding Welsh Affairs Committee Press Announcement: The Silk Commission – Financial Devolution in Wales
- (i) An email from the Woodland Trust regarding a tree pack was NOTED. **It was RESOLVED to order 400 trees.**
- (j) An email from Cllr Wood regarding the platform in Pentre Mawr Park was NOTED. **It was RESOLVED to contact CCBC regarding the funding for the Licence by K & C.**

Cllr Medicott retired at this juncture

- (k) An email from Conwy Community Walking Project regarding a donation for 2013/14. **It was RESOLVED to donate £100 towards the project.**

Cllr Medicott returned at this juncture

- (l) An email from Conwy Walk Group Meeting regarding a Meeting in December was NOTED.
- (m) Minutes from the Conwy Access Group were NOTED. It was RECOMMENDED to forward the Minutes to Cllr Meredith to request if he would like to join the group.
- (n) An email from Cllr Wood regarding the Afon Gele. Cllr Wood informed that a meeting with the Environment Agency would take place on December 18th if any members would like to attend commencing at Ty Crwn.
- (o) An email from North Wales Police regarding their forthcoming Carol Service on 3rd December in Bangor
- (p) A letter from CCBC regarding the new initiative to support the Council Enforcement Officers
- (q) A letter and Agenda for the forthcoming meeting of the NWTLC Executive Committee on the 14th December 2012
- (r) An update from NW Police regarding previous matters arising. Cllr M Roberts attended the recent speed monitoring exercise on Llanfair Road and reported that the visit had been counterproductive. **It was RESOLVED to contact Paul Evans Highways to request any recent data held regarding traffic management in the area and if strips could be installed.**
Cllr Wood provided an update regarding the recent Licencing visit and stated that it was a very interesting and informative evening. **It was FURTHER RESOLVED to check the Town Councils Insurance Policy to ensure that adequate cover is available to members if they are out in the role of a Town Councillor.**
- (s) An email from CCBC regarding temporary road closure at Ffordd Pencoed

Cllr Peacock retired at this juncture

- (t) An email from Conwy Access regarding Girlguiding in Wales
- (u) An email regarding Voluntary work opportunities in the Community. **It was RESOLVED to forward details for Friends of the Parklands and CVSC.**
- (v) An email from CCBC regarding Conwy Outdoor Tourism Project
- (w) An email from Hafan Cymru requesting funding for projects
- (x) An email from CVSC regarding Volunteer Organisations

402/12 **Heritage Lighting Scheme**

Due to the Heritage Sub Committee Meeting being cancelled, the item below was transferred back to Committee for consideration for the 2013/14 Estimates:

- (a) An email from CCBC with costs for lighting in Pentre Mawr Park was RECEIVED. The Friends of Abergele Parklands are involved to assist with obtaining grant funding through the Wind Farm Grant Scheme. This scheme is to be considered as a whole Town project in conjunction with the existing heritage lighting. **Members CONSIDERED the matter and it was RESOLVED to support in principal with possible assistance for the Perimeter path. Members requested a formal letter for support from the Friends of the Parklands and that a long-term plan is discussed with Street Lighting.**

403/12 **Meeting Signing-in Sheet**

A revised method of signing in at meetings for greater transparency was DEFERRED to the next meeting.

404/12 **Recording of Council Meetings**

A proposal for all Council Meetings to be recorded for greater clarity on how decisions are reached was DEFERRED to the next meeting.

Cllr Bird retired at this juncture

405/12 **Consultation Documents**

The amended document for members to receive the initial Consultation Documents for consideration was DEFERRED to the next meeting.

406/12 **Charity of Robert Roberts (Trustees)**

The Clerk provided an update regarding the Red Cross building transfer to the Town Council and informed members that the transfer has now taken place. Members informed the Clerk that the deeds should be kept with all the other deeds and to clarify where they are stored. The Clerk informed members that the invoice for the solicitors' time was in excess of the original quote due to the complexity of the transfer. **It was RESOLVED to DEFER the APPROVAL of the invoice to the Policy and Finance Sub Committee. It was FURTHER RESOLVED to thank the members of the Trustees for all their hard work and to forward a letter of appreciation to the Trustees.**

407/12 **2013/14 Meeting Schedule**

To receive and consider the meeting schedule for 2013/14 was APPROVED. The Clerk informed members that she would be on leave for the meeting dated 3rd April 2013 and enquired if members wished to defer or continue with this date. **It was RESOLVED to hold the Meeting on the 3rd April with the Administration Officer to Clerk the Meeting.**

408/12 **Membership of Sub Committee**

Members RECEIVED a revised copy of the Membership to Sub Committees following the addition of the Police Liaison to a Sub Committee. **It was RESOLVED for the Mayor, Deputy Mayor and Cllrs: Stubbs and Medicott to be Members of this Sub Committee.**

409/12 **Priorities List**

To consider how to best utilise the information received regarding the Priority List was DEFERRED to the next Meeting but NOTED that will be included in the Estimates in its present format.

410/12 **Urgent Correspondence**

- To RECEIVE any additional items of urgent correspondence

(a) To support the local area of Llanfair TH, Llangernyw, Llansannan and St Asaph following the recent flooding. **It was RESOLVED to write to the Community Councils to request how to best support them.**

(b) Cllr Waters was nominated as the Council Member to sit on the forthcoming Examination regarding the LDP

(c) A vote of thanks to Cllr Wood for all his hard work with regard to the Mini Christmas Trees in the Town.

411/12 **Update from County Councillors**

- To receive a written and verbal reports from County Councillors was DEFERRED to the next Meeting

412/12 **Minutes**

- The Minutes of the following Meetings / Committees were RECEIVED:

(a) General Purpose & Planning Committee held 20th September 2012.

(b) Policy & Finance Committee held 20th September 2012

(c) Confidential Staffing Sub Committee Meeting held on the 28th August 2012

413/12 **Draft Minutes**

- The following Draft Meetings/Committee were RECEIVED and NOTED as detailed below:

(a) Staffing Sub Committee held on the 19th November 2012

The Clerk highlighted points B and C to members regarding the recent decision to make the Administration Assistant's contract of employment permanent. **It was RESOLVED to APPROVE the contract of employment to be permanent and for the increase in hours from 25 to 30 with a NOTED objection from Cllr S Rowlands to the increase.**

(b) Street Scene Sub Committee held on the 20th November 2012

(i) Minute Number 385/12 (b) was approved for inclusion in the 2013/14 Estimates

(ii) 385/12 (c) was DEFERRED to the next meeting of the Street Scene Sub Committee.

(iii) 385/12 (d) could not be considered without the costings.

(iv) 385/12 (f) was supported in Principal, but required costings.

(v) 386/12 (a) was RECOMMENDED to be deleted from the Minutes

414/12 **Informal Notes**

The Draft Informal Notes from the Town Centre Working group held on the 27th November 2012 were RECEIVED with the following matters NOTED:

- (i) The estimated cost for signs on the A55 was £10k each and was therefore NOT APPROVED for inclusion in the Estimates 2013/14 and was RECOMMENDED to include in the Abergele Master Plan.
- (ii) Free Parking in Water Street was APPROVED for a three month trial at £2400
- (iii) A grant to paint Shop fronts was APPROVED with a vote of 7 for and 3 against for inclusion in the Estimates at £3500. It was NOTED to obtain information regarding the Shop Frontage Scheme.
- (iv) The pilot scheme for a Market in the Car Park at the rear of the Library for a trial period of 3 months was agreed in Principle with a vote of 10 members to 1 against. Budget figure of £4500 to be included in the Estimates

415/12 **Documents for Information**

The following Documents for information were NOTED

- (a) Welsh Government Sustainable Development Bill Bulletin
- (b) Burbo Bank Newsletter no 4
- (c) Details of the Friends of the Parklands Christmas Party
- (d) One Voice Wales - Autumn 2012 Edition of the Voice

Meeting Closed at 9:35pm

Signed
(Chairman)