

Abergele Town Council

MINUTES

The Ordinary Meeting of the Council was held on Thursday 3rd January 2013 at 6.45p.m. in the Town Hall, Llanddulas Road, Abergele.

455/12 **Attendance Register**

The Mayor, T. Rowlands;
Cllrs: M. Bond; G.P. Davies; J.A. MacLennan; D.A. MacRae; R.M. Medicott; B.C. Roberts; S. Rowlands; K.J. Sudlow; R.G. Waters;
Mrs M. J. Evans (Clerk)
Member of the Public

456/12 **Apologies for Absence**

Apologies were received from:
Cllrs: M.D. Bird; J.E.H. Pitt; A. Wood

457/12 **Declaration of Interest: Code of Conduct**

- Members were reminded that they must declare the **existence** and **nature** of any personal interests (using the form provided for this purpose).
None were declared

458/12 **Minutes**

It was **RESOLVED** to receive, approve and sign as a correct record the **Minutes of the following Meetings:**

- (a) **Ordinary Meeting of the Council, held on 6th December 2012**
- (b) **Special Grants Meeting held on the 10th December 2012**

459/12 **Matters Arising from those Minutes:**

- (a) The Clerk provided an update regarding the letters sent to Mr Iwan Davies Chief Executive of CCBC with reference to the Warehouse at the rear of Cariad Bride, informing members that the matter had been forwarded to Mr Brown and he has promised an update at his earliest convenience.
- (b) A copy of the lease for Abergele Rugby Club and update from the Clerk,
Due to the Confidential nature of the this item it was RESOLVED to defer this item to the end of the Meeting
- (c) A date for the meeting the Pensarn Promenade Car Park date has been set as Friday 25th January at 10am. **It was RESOLVED to invite the businesses of Pensarn Promenade and a member of Legal to the Meeting.**
- (d) The Clerk provided members with an update following a request for advice from the Monitoring Officer regarding items raised on the Agenda, stating that a meeting had been held and the response was positive. **It was RESOLVED to monitor the situation for the next three months.**
- (e) An email update from the Harbour Master regarding the removal of boulders from Pensarn Beach. **It was RESOLVED to thank the Harbour Master for his response and to clarify that it is pebbles and stones that were been removed and to further request if there has been any update from the Signal Master.**
- (f) An email update from CCBC Sue Hibbert regarding the Licence fee. **It was RESOLVED to contact Environmental Services for an update.**

Correspondence

-The following items of Correspondence were RECEIVED, CONSIDERED and NOTED:

- (a) Mayor's Diary - details of the Mayor's engagements for January 2013
- (b) To receive details of forthcoming meetings of the Council and its committees / sub-committees. With the inclusion of a Local Government Meeting to be held on Thursday 10th January 2012.
- (c) A letter from Manweb regarding a Consultation on North Wales Wind Farms Connection project was NOTED
- (d) An email from CVSC regarding lottery grant funding. **It was RESOLVED to request further information with regard to who can access the funding**
- (e) An email from Action for Market Towns regarding Town Centre Solutions course on 5th February 2013. Members APPROVED for the Clerk to attend.
- (f) An email from OVW regarding Sustainable Development Bill. **It was RESOLVED to defer to the Local Government Sub Committee for consideration.**
- (g) A letter from OVW regarding a forthcoming meeting. Cllr MacLennan will be attending.
- (h) An email from CVSC regarding Gift Aid. Cllr R Waters to attend.
- (i) An email from Independent Remuneration Panel for Wales Report. **It was RESOLVED to check the criteria of the current funding situation with regard to Town & Community Councils.**
- (j) An email from CCBC regarding Boccia project
- (k) An email from CVSC regarding WCVA Criminal Records Unit
- (l) An email regarding the next Town & Community Council Forum. Cllr S. Rowlands expressed an interest in attending and Cllr MacLennan sends his apologies.
- (m) An email from CCBC regarding Conwy Retail Study
- (n) An email from CVSC regarding Third Sector and Community Groups in Conwy
- (o) A letter from OVW regarding Policy Consultation- Volunteer Responders
- (p) A letter from CCBC regarding Proposed Changes to the Bus Service in Conwy. **It was RESOLVED to write to CCBC to inform that the Town Council wish for route 21 to continue to serve Maes Canol and support any observations made by Llanfairtalheuan and Betws yn Rhos.**
- (q) An email from OVW regarding Keep Wales Tidy
- (r) An email from IWA regarding sponsorship for 2013

Matters Deferred from previous Meeting:**(a) Meeting Signing-in Sheet**

To receive and consider a revised method of signing in at meetings for greater transparency was APPROVED for a three-month trail with the inclusion of page number. Mayor to approve final draft.

(b) Recording of Council Meetings

To consider a proposal for all Council Meetings to be recorded for greater clarity on how decisions are reached. **It was RESOLVED to clarify if the current system can record meetings and how this would be implemented. It was FURTHER RESOLVED that the Clerk investigates into Data Protection and Legal issues and to discuss with other Town Councils who record meetings in the first instance.**

(c) **Consultation Documents**

To note the amended document for members to receive the initial Consultation Documents for consideration was APPROVED

(d) **Priorities List**

It was **RESOLVED** as the current list is out of date that the process recommences and the Clerk issues a template to each member to raise their top five priorities and the information is then collated.

462/12 **Urgent Correspondence**

With the permission of the Chairman, Cllr Water raised a Planning matter raised previously regarding a site in Belgrano. It was **RESOLVED to write to CCBC Planning Department to express that the Town Council were not advised that the work was to commence in the area and that the site was not included in the LDP.**

463/12 **Membership of Sub Committee**

A revised copy of the Membership to Sub Committees following the addition of the Police Liaison to a Sub Committee was APPROVED with the addition of Cllr M Roberts to the Police Liaison Sub Committee.

464/12 **Update from County Councillors**

The following verbal reports from County Councillors were RECEIVED:

- (a) Conwy and Denbighshire Highways Department have now separated.
- (b) A new Director of Social Services has been appointed.

465/12 **Minutes**

- The Minutes of the following Meetings / Committees were RECEIVED:

- (a) General Purpose & Planning Committee held 15th November 2012.
- (b) Policy & Finance Committee held 15th November 2012
- (c) Executive Committee held on 21st August 2012

466/12 **Draft Minutes**

The Draft Minutes from the following Meetings/Committee were RECEIVED:

- (a) Police Liaison Meeting held on the 13th December 2012
- (b) Estimates Sub Committee held on the 17th December 2012

467/12 **Matters arising on those Minutes**

(a) **Estimates Sub-Committee –**

- (i) Recommendations made by the Estimates Sub-Committee in preparing the Draft Annual Estimates for 2013/14 were CONSIDERED. It was **RESOLVED to reduce the Notice Board budget from £1200 down to £200 and £1000 is transferred to Street furniture.**

- ii. The Annual Estimates for 2013/14, the level of the precept, for submission to CCBC was CONSIDERED, and it was PROPOSED and SECONDED that the precept is increased slightly to £39.98 for 2013/14.

It was **PROPOSED, SECONDED and RESOLVED to APPROVE the Annual Estimates for 2013/14 and the level of precept was as agreed by the Estimates Committee, for submission to CCBC,**

and for the Mayor and Clerk to sign the Financial Plan & Annual Estimates.

Members wished to make a vote of thanks to the Estimates Committee for their hard work and a vote of thanks to the Christmas Decoration Sub Committee for the Christmas display.

468/12 **Documents for Information**

The following Documents for information were NOTED

- (a) Welsh Government News
- (b) Christmas Message from CCBC Chairman
- (c) Christmas Message from CVSC
- (d) Burbo Bank Community Newsletter
- (e) Diverse Cymru News
- (f) Boccia Club

469/12 **Min No : 459/12 (b) Deferred from above**

Resolution:

In accordance with the Public Bodies (Admission to Meetings Act) 1960 and with Standing Order no.68, it was RESOLVED that, in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw.

Members discussed the matter and the Clerk informed the Council that members of the Rugby Club have requested to attend a meeting to present their plans. This meeting has been arranged for Thursday 7th February 2013. **It was RESOLVED to NOTE the information until after the presentation has taken place.**

Meeting Closed at 8pm

Signed