

Abergele Town Council

MINUTES

The Ordinary Meeting of the Council was held on Thursday 7th July 2011 at 6.45 p.m. in the Town Hall, Llanddulas Road, Abergele.

00117/11 **Attendance Register**

The Mayor, J.A. MacLennan;
Cllrs: M.D. Bird; G.P. Davies; D.A. MacRae; R.M. Medicott; J.D. Mortimer;
R.D. Peacock; K.J. Sudlow; R.G. Waters; A. Wood
Mrs M. J. Evans (Clerk)

00118/11 **Apologies for Absence**

M. Bond; D. Meredith; J.E.H. Pitt; B.C. Roberts; S. Rowlands; T. Rowlands; J. Stubbs;

00119/11 **Declaration of Interest: Code of Conduct**

- Members were reminded that they must declare the **existence** and **nature** of any personal interests (using the form provided for this purpose).
None were declared

00120/11 **Visitor to the Council**

Inspector Dyfan Jones from North Wales Police was unable to attend the meeting due to personal circumstances and his visit will be rearranged for a later date.

00121/11 **Internal Audit and Annual Return for 2010/11**

- a) **It was RESOLVED by the Chairman to consider this item in the first instance as the Internal Auditor was present.** The Chairman welcomed Mr. Shore to the Meeting. Mr. Shore explained that there had been several changes over the last year including a change of Clerk and Audit Regulations. The new regulations state that the draft is approved in the first instance and then returned back to the Auditor for final approval at a later date. The temporary Clerk had requested that the Auditor carried out a half year check and observations that were made to the new Clerk and were incorporated. The Auditor was asked about what due diligence the members were to undertake as verification of the Accounts, and was informed that members are able to see the accounts upon request and an element of trust must be adopted, if not then to look through the information personally.
- b) A copy of the Statement of Accounts for 2010/11 was RECEIVED.
- c) **It was RESOLVED that the Statement of Accounts for 2010/11, subject to External Audit was APPROVED AND SIGNED by the Chairman of the Council and Vice Chairman of the Policy & Finance and the Clerk.**
- d) The Annual Return for 2010/11 was APPROVED for completion and signing of the Annual Governance Statement.

Members wished to thank the Auditor and the Clerk for the Annual Accounts.

00122/11 **RESOLUTIONS**

The Resolutions from previous Meetings were APPROVED.

00123/11 Minutes

It was **RESOLVED** to **RECEIVE, APPROVE** and **SIGN** as a correct record the Minutes of the last Ordinary Meeting of the Council, held on 2nd June 2011

00124/11 Matters Arising from those Minutes:

- a) The Clerk provided an update with regard to the Referendum and that the matter will be discussed at the Executive Sub-Committee Meeting on the 18th July, in detail. Members had received a letter noting their objections regarding the LDP and discussed the online objection poll from Bodelwyddan briefly.

Cllr M Bird arrived at this juncture

- b) E-mail updates regarding the section of land at the Tannery were NOTED
c) Further correspondence regarding land in Pensarn from:
(i) SNR Denton was NOTED
(ii) A copy of a letter from Conwy County Borough Council to Danbank Developments was NOTED
(iii) An e-mail and plan from Gareth Peters was NOTED
d) A request from Cllr. Pitt to re-discuss the request for a written report from County Councillors was deferred until a later date due to Cllr. Pitt sending his apologies to the Meeting.

00125/11 Correspondence

- To **RECEIVE** and **CONSIDER** the following items of correspondence:

- (a) Mayor's Diary - details of the Mayor's engagements for July 2011 was NOTED
(b) Informal Notes from the Police Liaison Meeting 27th June 2011, item (f) and new item (c) were briefly discussed by members and the document was NOTED.
(c) To receive details of forthcoming meetings of the Council and its committees / sub-committees was NOTED with the addition of the Christmas Decorations on the 18th July and the Burial Board on the 20th July.
(d) A letter from Will Arrowsmith regarding proposed planning application for change of use at Manorafon Farm. **It was RESOLVED that the Clerk writes to Mr Arrowsmith to thank him for his letter and advise that the Council can not make any comment until the Planning application is received.**
(e) A request from Benefit Advice Agency and Conwy CBC staff from the former Awel y Môr have both made enquires to hire rooms at the Town Hall over a long term period. The Clerk provided a verbal update with regard to existing and the interested parties. **It was RESOLVED that the Clerk liaises with CCBC in the first instance and then the Benefit Agency and investigates zoning of the alarm system and to provide an update to Members at the Executive Sub-Committee Meeting on Monday 18th July.**
(f) A copy of Minutes and Quarterly Accounts of the NWATLCC was NOTED and Cllr. MacLennan informed members that the item marked with an asterisks should be also be NOTED.
(g) NWATLCC Notice of Quarterly Meeting on 15th July, 2011 was NOTED
(h) NWATLCC Letter and Agenda for the Meeting on 15th July was NOTED
(i) NWATLCC Minutes of the Working Group from 20th June 2011 was NOTED

- (j) A notice of the Clwyd Community Chest AGM and Elections. **It was RESOLVED that Cllr. Davies been re-elected on to the Group and that the Clerk would fax the information though on Friday.**
- (k) A letter from Shaw 's regarding their services. **It was RESOLVED that the information is retained for future reference.**
- (l) An e-mail from Cllr. Sam Rowlands regarding traffic management in Abergele was NOTED.
- (m) A letter from Derek Vaughan MEP requesting to display a poster was APPROVED.
- (n) A letter from OVW regarding the being a good employer guidance was NOTED.
- (o) A copy of a letter sent to Cllr. Wood regarding traffic calming in Sea Road. The matter was discussed and **it was RESOLVED that the Clerk forwards a copy of the letter to Highways and the last paragraph to Environmental Services for their observations.**
- (p) A request from Cllr. Mortimer to consider the following matters:
 - (i) An overhaul/review of Committee Structure. Cllr Mortimer gave an overview of his proposal which Members did not support at this time.
 - (ii) An amendment to the Agenda to allow Councillors to raise any other business was discussed and **it was RESOLVED to make formal enquires if this is possible.**
 - (iii) A Council Award to people who have served the Town. **It was RESOLVED that the Clerk makes enquires as to the procedure for Awards such as Freedom of the Town and reports to the Executive Committee.**
- (q) A request from Cllr. Stubbs to consider a new Notice Board for Belgrano on the Rhos Fawr grassed area together with a new map. **It was RESOLVED that the Clerk obtains costs for the Board and forward the Map to the Town Guide sub-committee for development.**
- (r) A request from Cllr. MacLennan to consider parking outside the pharmacy on Kimnel Avenue having a time limit was discussed and Parking restrictions had been approved three years ago and have still not been implemented. **It was RESOLVED that the Mayor and Cllr. Mortimer would discuss the matter with residents in the area in the first instance.**
- (s) Update from the Clerk regarding Planning Consultant was discussed and **it was RESOLVED that the Councils position should be made very clear in future and that the Mayor would contact the Planning Consultant.**

Cllrs: Peacock and Wood retired at this juncture

- (t) A Timetable of Meetings at CCBC for 2011/12 was NOTED
- (u) CVSC Energy Efficiency Financing Scheme. **It was RESOLVED that the Clerk makes enquires as to who can apply for funding.**
- (v) An e-mail regarding North Wales Play AGM 7th July, 2011 was NOTED
- (w) An e-mail from Michael Darby regarding information received from CCBC was NOTED.
- (x) An e-mail and letter from CCBC regarding the Consultation on Draft Charter. **It was RESOLVED that the Clerk forwards a copy of the Charter to members of the Executive Sub Committee for consideration at the Meeting on the 18th July.**
- (y) (i) Minutes and Notes from the recent SLCC meeting on the 6th June regarding Local Government (Wales) Measure 2011. **It was RESOLVED that item 639 is forwarded to the Executive Sub Committee on the 18th July.**

- (ii) **Notes for information regarding the Measure. It was RESOLVED that the item is forwarded to the Executive Sub Committee on the 18th July**
- (z) An e-mail from Cllr. Bond regarding recycling point at Tesco was NOTED.
- (aa) An e-mail and attachment from Shane Wetton CCBC regarding the Olympic Torch Relay was NOTED
- (bb) An e-mail sent to Lyn Davies, Environmental Services on behalf of Cllr. MacRae **It was RESOLVED that the Clerk requests an update regarding the matter.**
- (cc) An e-mail from CCBC regarding the NWWPF Play Ranger Project. **It was RESOLVED that the Clerk makes further enquires regarding the project.**
- (dd) An e-mail from Caroline Turner CCBC regarding the paths at Tower Hill was NOTED.
- (ee) To receive the following documents for information
 - (i) A copy of the Abergele Walks leaflet was NOTED
 - (ii) A copy of the Good Councillor's Guide was NOTED

00126/11 **Urgent Correspondence**

To RECEIVE any additional items of urgent correspondence of which there were none.

00127/11 **Update from County Councillors**

Written reports from Cllr. Pitt and Cllr S. Rowlands were RECEIVED.

00128/11 **Minutes**

- The Minutes of the following Meetings/Committees were RECEIVED:

- (a) General Purpose & Planning Committee held 19th May 2011.
- (b) Policy & Finance Committee held 19th May 2011

00129/11 **Documents for Information**

The following documents for information were NOTED:

- (a) Colwyn Bay & Abergele Twinning Summer News
- (b) A patician from Friends of the Parklands to support easier access to the 'Quiet Garden'
- (c) A letter & poster from WAG regarding 'Do not forget the Person'
- (d) Being a good employer – a guide for parish and town councillors booklet
- (e) The Voice Spring edition
- (f) Miracle Design and Play Ltd flyer
- (g) J Parkers Dutch bulbs wholesale catalogue Autumn 2011
- (h) An e-mail from Competent Cleaners for Carpet Cleaning
- (i) An e-mail from Awetu & Cardiff and Vale Coalition of Disabled People regarding a Mental Health First Aid Course 14-15th July in Cardiff
- (j) Departure Lounge July & August Events
- (k) WAG News
- (l) CVSC Mail – Community Voice Programme
- (m) Planning Portal News 23/6/11
- (n) Russell Play e-mail
- (o) St Kentigern Spring 2011 Newsletter
- (p) Pentre Mawr & Gele Park updates from Friends of the Parklands
- (q) WAG Consultation Newsletter
- (r) CVSC Tender opportunity
- (s) Notts Sport – cost effective MUGA
- (t) Historic Towns Forum Newsletter June 2011

- (u) ICO e-newsletter June 2011
- (v) Consultation on Draft Charter Document
- (w) CSVC Community Voice Programme
- (x) Ombudsman Annual Report 2010/11
- (y) An e-mail and attachments from OVW regarding Domestic Abuse
- (z) CVSC – BT Community Connections ‘IT for the Terrified’
- (aa) Sustainablegov Newsletter for June
- (bb) Play Wales Press release
- (cc) WAG Consultation Newsletter
- (dd) CCBC Shared Community Draft Charter

Meeting Closed at 8:30pm

Signed
(Chairman)