

# Abergele Town Council

## MINUTES

The Ordinary Meeting of the Council was held on Thursday 5<sup>th</sup> January 2012 at 6.45p.m. in the Town Hall, Llanddulas Road, Abergele.

### 397/11 Attendance Register

The Mayor, J.A. MacLennan;  
Cllrs: M.D. Bird (arrived at 7:50pm); M. Bond; G.P. Davies; D.A. MacRae;  
R.M. Medlicott; D. Meredith; J.D. Mortimer; B.C. Roberts; J. Stubbs; K.J.  
Sudlow; R.G. Waters; A. Wood  
Mrs M. J. Evans (Clerk)

### 398/11 Apologies for Absence

Apologies were received from:  
Cllrs: R.D. Peacock; J.E.H. Pitt; S. Rowlands; T. Rowlands;

### 399/11 Declaration of Interest: Code of Conduct

- Members were reminded that they must declare the **existence** and **nature** of any personal interests (using the form provided for this purpose).  
None were declared

### 400/11 Visitors to the Council

The Mayor opened the meeting with a welcome to members and wished them a Happy New Year.

The Mayor welcomed Ann Lloyd Williams from Conwy CBC to the Meeting who stated that as the Gele ward of Abergele falls within the rural area there is an opportunity to be able to apply for European funding for rural Gele, which has not had any funding to date. The second phase of the grant is open until 2013. Mrs Williams provided an overview of the Rural Development Plan and the grants that are available as follows:

- 1) Key fund diversification for farming families i.e. bee keeping £200k available.
- 2) Business' – health check advisor for small businesses i.e. business support, grants for marketing, getting online etc.
- 3) Award Scheme – marketing scheme i.e. Facebook, twitter etc.
- 4) Mountain bikes
- 5) Evening economy – support for pubs and welsh culture including outdoor activities.
- 6) Tourism project grants (key fund)
- 7) Conwy village renewal & development – fencing, walls, signs, information boards, litter bins, street seating 25% match funding
- 8) Conwy Rural Heritage – grants for landowners who want to reinstate dry stonewalls, key grant funding, historic walks, trail, history etc.
- 9) Resources, economic archives, timber businesses, woodland, machinery, energy projects, small scale hydro projects for community facilities are also available
- 10) Crops – energy incentive, training needs, assessment and bursaries.
- 11) Food enhancement
- 12) Community capacity building- feasibilities for small projects

Sessions to be held through surgeries and the Town Council have agreed for an Open day to be held at the Town Hall in the near future.

The Chairman thanked Mrs Williams for attending the meeting and **RESOLVED that the Clerk would liaise with Mrs Williams regarding moving forward.**

401/11 **Resolutions**

The Resolutions from previous Meetings as at 20<sup>th</sup> December 2011, were RECEIVED

402/11 **Minutes**

**It was RESOLVED to RECEIVE, APPROVE and SIGN as a correct record the following Minutes:**

- (a) **The Ordinary Meeting of the Council, held on 1<sup>st</sup> December 2011**
- (b) **The Special Meeting of the Council, held on 6<sup>th</sup> December 2011**

403/11 **Matters Arising from those Minutes:**

- (a) (i) Email from a local resident regarding the proposed footpath at Eldon Drive sent to CCBC
- (ii) Email from a local resident to ATC regarding the proposed footpath  
**It was RESOLVED that the Clerk responds to the residents email to confirm that members support the County Councils proposal to create the footpath.**
- (b) Details of the new Town Council e-mail addresses for members were RECEIVED
- (c) The request for more information regarding the request for support for the International Olympics to be held in Abergele with a parade through the Town organised by Emrys ap Iwan, which has the interest of 21 foreign schools was DEFERRED until Cllr T Rowlands is present.

404/11 **Correspondence**

- The following Correspondence was RECEIVED, CONSIDERED and NOTED:

- (a) Mayor's Diary - details of the Mayor's engagements for January 2012
- (b) To receive details of forthcoming meetings of the Council and its committees / sub-committees
- (c) Notes from the Police Liaison Meeting on Monday 19<sup>th</sup> December
- (d) A copy of a letter from Cllr Waters to highlight the derelict building to the rear of the Fireside/Cariad Bride on Market Street addressed to Cllr T. Rowlands.  
**It was RESOLVED that the Clerk writes to the HSE for request advice regarding the property's condition.**
- (e) A letter from Cogent Research regarding the Community Benefit fund of Gwynt y Mor offshore wind farm. **It was RESOLVED that the Clerk requests that Cogent Research attend a meeting of the Council.**
- (f) A letter from the National Assembly for Wales regarding Consultation on Local Government Byelaws (Wales) Bill. **It was RESOLVED that the matter is deferred to the Local Government Sub-Committee to consider implications regarding the Town Council being a legislative body.**
- (g) A letter from CCBC regarding Bus Shelters. **It was RESOLVED that the Clerk writes to CCBC to inform them that the Council will not be taking up the option at present and to obtain costs from local contractors for comparison purposes.**
- (h) A copy of the 2011 Electoral Register was RECEIVED
- (i) Feedback from CCBC regarding the Corporate plan was NOTED

- (j) An e-mail from CVSC regarding the Launch of Estates Review Consultation by the Police Authority. **It was RESOLVED that the Clerk writes to NW Police to enquire as to whether they would consider selling the building to the Town Council to alleviate their high cost factor**
  - (k) An e-mail from OVW regarding Green Futures training programme. **It was RESOLVED that the Clerk attends the course in March.**
  - (l) To receive a letter from CCBC regarding the Precept for 2012/13 and Town & Community Council Elections 2012 was NOTED and DEFERRED until the end of the meeting
  - (m) A letter from Darren Miller AM regarding North Wales Health Reviews was NOTED
  - (n) (i) A letter from Darren Miller AM regarding the LDP
  - (ii) The original letter referred to in the above letter (re-submission) – point 2
  - (iii) Copy of the Site Allocation Representation Form
  - (iv) Copy of the Register for the Allocation and Appendix 1 are available for view at the Town Hall
- It was RESOLVED that the Clerk, Mayor, Deputy Mayor and Cllr Waters would meet on Tuesday to draft a letter to comment on all sites and to attend the hearing in person of response before the deadline.**
- (o) A letter from CBSC/CCBC regarding a donation to the Conwy Community Facilities Brochure 5<sup>th</sup> Edition. The donation was APPROVED.
  - (p) An email regarding advertising in the 'Pulse' was NOTED
  - (q) An email regarding the updated list for Friends of the Parklands was NOTED
  - (r) An email from CCBC regarding a Corporate Plan Workshop on 11<sup>th</sup> January, 2012 was NOTED
  - (s) An email and letter from Independent Remuneration Panel for Wales regarding their Annual Report was NOTED
  - (t) An email from CCBC regarding a 5 day development programme for young people in January was NOTED
  - (u) A letter and E-mail requesting support for the Friends of the Parklands project to install a viewing platform in Pentre Mawr Park was supported in principle as RESOLVED previously and DEFERRED to the end of the meeting to be further considered with the Estimates.

405/11 **Urgent Correspondence**

- To RECEIVE any additional items of urgent correspondence
- None were received

406/11 **Update from County Councillors**

- To receive written and verbal reports from County Councillors.
- No members were present

407/11 **Minutes**

- The Minutes of the following Meetings / Committees were RECEIVED:

- (a) General Purpose & Planning Committee held 17<sup>th</sup> November 2011.
- (b) Policy & Finance Committee held 17<sup>th</sup> November 2011
- (c) Staffing Sub-committee held 5<sup>th</sup> October, 2010
- (d) Estimates Sub-Committee held 18<sup>th</sup> January, 2011

**Confidential Matters**

It was PROPOSED and SECONDED to move to Committee to discuss the following, which may be considered in private by the Council:

**In accordance with the Public Bodies (Admission to Meetings Act) 1960 and with Standing Order no.68, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and instructed to withdraw.**

**(a) Estimates Sub-Committee**

- i. Recommendations made by the Estimates Sub-Committee in preparing the Draft Annual Estimates for 2012/13 were CONSIDERED and APPROVED
- ii. The Annual Estimates for 2012/13 and agree the level of the precept, for submission to CCBC was APPROVED (refer to separate CONFIDENTIAL MINUTES).

**(b) Staffing Sub-Committee**

- i. 1. A copy of the revised Clerks Job Description was APPROVED with the two minor additions be included in the document
  - Point 10 to read – conditions of employment, 'matters of discipline' and work of other staff.
  - Point 11 to read - To draw up 'when relevant' on his/her.....
- ii. The Clerk expressed that reading time was a problem and members RECOMMENDED that the item be referred to the Full Council to debate. Members APPROVED the RECOMMENDATION to read documents relating to any specialist interest they may have, to assist the Clerk and that a list of Councillors specialist areas is drawn up.
- iii. Members NOTED that the Clerk has now completed the 12 month probation period and RECOMMENDED that the Full Council confirm her permanent appointment.

**(c) Matters deferred from the Ordinary Meeting**

- ii. Min. 358/11 – An e-mail and quotation regarding way markers for the walks leaflet (refer to separate CONFIDENTIAL MINUTES).
- iii. Min. 358/11 - A copy of a letter regarding timescales for a response from Highways was NOTED
- iv. Min 360/11- Toilets at Pentre Mawr Park (refer to separate CONFIDENTIAL MINUTES).
- v. Notes from a Meeting held on the 7<sup>th</sup> December regarding the Toilets at Pentre Mawr Park were considered together with the above.
- vi. An e-mail regarding the purchase of land in Abergele (refer to separate CONFIDENTIAL MINUTES).

**Documents for Information**

The following Documents for information were NOTED

- (a) Butterworths Webinars
- (b) Welsh Government News
- (c) CVSC Mail
- (d) Departure Lounge December
- (e) Community Buying – Rock Salt

- (f) CCBC Key Drivers
- (g) Arbor
- (h) Historic Town Forum Newsletter
- (i) Sustainable Gov
- (j) Community Facilities Brochure
- (k) Independent Remuneration Panel for Wales Annual Report December 2011
- (l) Sustainable options
- (m) Season's greetings from Cllr Brenda Taylor

410/11 **To Note letters of thanks from Grant recipients for 2011**

The following was NOTED

- (a) Cylch Meithrin Abergele

Meeting Closed at 8.55pm

Signed .....  
(Chairman)