

Abergele Town Council

MINUTES

The Minutes of the meeting of the POLICY & FINANCE COMMITTEE, held at 7.20pm (directly after General Purposes and Planning Committee) on Thursday 21 October 2010, in the Town Hall, Llanddulas Road, Abergele.

303/10 **Attendance Register**

The Mayor, Cllr R M Medicott

Cllr K J Sudlow (Chairman)

Cllrs: M Bond; J A MacLennan; D A MacRae; J D Mortimer; B C Roberts;
S Rowlands; T Rowlands; J Stubbs;; R G Waters; A Wood.

Mr John Roberts (Acting Clerk)

304/10 **Apologies for Absence**

Apologies for absence were RECEIVED from:

Cllrs: M Bird; G P Davies; D Meredith; R D Peacock; J E H Pitt.

305/10 **Disclosure of Interest**

Members are reminded that they must declare the **existence** and **nature** of any personal interests (using the form provided for this purpose).

Cllrs J A MacLennan and B C Roberts made a declaration of interest with regard to Authorisation of Payments – Schedule A.

306/10 **Minutes**

It was RESOLVED to APPROVE and SIGN the Minutes of the last meeting of the Policy & Finance Committee, held on 16 September 2010.

307/10 **Matters Arising from Previous Minutes:**

a) Abergele Regeneration Team

The Mayor agreed to contact the second signatory for the Regeneration Account in order to close the existing Bank Account

b) Broadband Provision

Members NOTED the resolution passed under Minute Number 223/10 passed on 16 September 2010./

It was RESOLVED that the Acting Clerk contact TalkTalk to establish the possible length of contract

c) Bus Shelter – Gwrych Medical Centre

The work had now commenced on the Bus Shelter at the Medical Centre.

It was RESOLVED that the Acting Clerk write to CCBC re-affirming that the Town Council will only provide revenue funding not capital.

d) Standards Conference Wales

Cllr J A MacLennan had attended the conference as the Council's representative.

e) Metal Document Boxes

Members NOTED that the Clerk had written to CCBC asking for the boxes to be collected.

It was RESOLVED that the boxes be placed in store.

- f) Summer Play Schemes (CF1A page 8)
Contents of letter sent to CCBC RECEIVED and NOTED.
- g) Energy Supplier for Floodlights, Pentre Mawr
Members NOTED that the new supplier would be ScottishPower.
- h) Replacement Lights
Consideration was given to an e-mail from Peter Adderley
The work had commenced on 10 October 2010. Several letters had been received in support of the scheme. The Acting Clerk had contacted CCBC regarding the replacement of the pavement 'sets'.
It was RESOLVED to write to Peter Adderley congratulating him on the Scheme.

308/10 **Correspondence**

The following items of correspondence were RECEIVED and considered

- a) Hacker Young
The Annual Return 2009/10 was duly APPROVED and signed by the Chairman and the Clerk.
- b) Council's Statement of Accounts 2009/10
The Annual accounts were APPROVED and duly signed by the Chairman, the Mayor 2009/10 and Clerk
- c) Abergele Harriers
Consideration was given to a grant application from Abergele Harriers
It was RESOLVED, owing to time constraints, that sum of £300 be given to Abergele Harriers towards the cost of staging the Abergele '5' Road Race
- d) North Wales Business Park
Consideration was given to a letter from the Managing Director.
- e) Be Bright – Be Upright
Consideration was given to the leaflet.
- f) Feel Good Friday
Consideration was given to the leaflet.
- g) Direct Contact Exhibition
Information was RECEIVED and NOTED.

309/10 **Sub-Committee Minutes**

The Acting Clerk submitted the Minutes of the following sub-committees:

- a) The Staffing Sub-Committee, held on 22 September 2010
- b) The Staffing Sub-Committee, held on 5 October 2010
It was NOTED that Mr J Roberts had been engaged as Acting Clerk for a temporary period. The Acting Clerk reported that written confirmation, satisfactory references and medical returns had been received from Mrs Mandy Evans. Mrs Evans would commence her duties on Monday 8 November 2010.

It was RESOLVED the Minutes be APPROVED and signed by the Chairman

310/10 **To Note the Financial Situation, as at today :-**

Current Account	£ 2903.32
Monthly Interest Account	£ 91,007.98
General Reserve	£ 70,000.00
TOTAL:	<u>£163,911.30</u>

Hall & Development Account	£ 473.02
Hall & Development Reserve	<u>£71,577.71</u>
TOTAL:	<u>£72,050.73</u>

311/10 **Payment of Accounts**

It was RESOLVED to authorise the payment of accounts falling due, as detailed on Schedule A attached.

The following items had not been specified on the Agenda, but were considered as a matter of urgency , with the agreement of the Chairman, to avoid delay.

312/10 **Mrs Ann Roberts, Secretary**

Owing to the increase in work, due to the absence of a permanent Clerk, consideration was given to an increase in hours worked.

It was RESOLVED that Mrs Roberts be asked to increase the hours worked to 27 per week.

313/10 **Grant Applications**

Cllr D A MacRae raised the issue of the amount of paperwork that accompanied grant applications. Members agreed that a summary should be drawn up prior to the meeting.

314/10 **North Wales Association of Town and Larger Community Councils**

Following the meeting of the Association held on 15 October 2010, it was intended for representatives (10) of the Association to meet with a similar number from One Voice Wales. Nominations were sought for delegates.

It was RESOLVED that Cllr J A MacLennan be nominated to represent the Council. The Acting Clerk to inform the secretary of the Association.

315/10 **Grant Application**

A grant application had been received at very short notice (ie Today PM) from Ysgol Emrys ap Iwan. The Acting Clerk reported no financial documentation had been submitted with the application. In principle, it was considered that more information was required.

It was RESOLVED that the organiser be invited to attend and address the next meeting of the Committee to be held on 18 November 2010.

The meeting closed at 8.10pm.

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(Chairman)

Abergele Town Council

SCHEDULE 'A'

Payments authorised on Thursday 21 October 2010:

	Chq No:	Total £	Incl. VAT £	Notes / Statutory Powers (new or unusual payments)
a) Salary payments	BACS	875.69		
b) Inland Revenue (Salaries)	103866	219.52		
c) Gwynedd Pensions	103867	185.07		
d) CCBC NDR	DD	614.00		
e) Tiscali Broadband	DD	18.79	2.80	
f) Public Works Loan Board	BT	2,235.42		
g) Scottish Power (Pentre Mawr)	DD	160.83		
h) WNW (Stationery)	103865	178.46	23.37	
i) WNW (Stationery)	103868	61.73	5.98	
j) Staples	103869	52.84	7.87	
k) Canon (Photocopier)	103870	31.90	4.75	
l) Food Glorious Food	103871	59.50		
m) Howell Jones (Solicitor) - Legal fees	103872	799.00	119.00	
n) Bibby Financial Services (Merlin Lighting)	103873)	3,595.50	535.50	
o) J A MacLennan (Travel)	103874	10.40		
p) Petty Cash Imprest Account	103875	118.70		
q) NWATCC (Delegates fees)	103876	35.00		
r) Pennine Tea and Coffee	103877	69.22		
s) MM Catering	103878	893.00	133.00	
t) Brian Lawrence Signs	103879	47.00	7.00	
u/v Brian Roberts (Travel)	103880 } 103881 }	33.60		
w) Garden Pride	103882	266.00		
x) WNW (Stationery)	103883	55.99	8.34	
y) J A MacLennan (Travel & Accommodation)	103884	266.27		

** Under the Local Government Act 1972, Sect. 137 & 139, the Council can incur expenditure which, in the opinion of the Council, is in the interest of the area or it's inhabitants and will benefit them in a manner commensurate with the expenditure.