

# Abergele Town Council

## MINUTES

A meeting of the Policy & Finance Committee, held on Thursday 18<sup>th</sup> June 2009, at 8.00pm (immediately after the General Purposes & Planning Committee), in the Town Hall, Llanddulas Road, Abergele.

071/09 **Attendance Register:**

The Mayor, Cllr. D.A. MacRae  
Cllr. B.C. Roberts – Chairman  
Cllrs: J.M.D. Bird; G.P. Davies; R.M. Medicott; P.D. Meredith; J.D. Mortimer;  
T. Rowlands; K.J. Sudlow; R.G. Waters; A. Wood  
Mrs C.J. Earley (Clerk)  
Member of the local press

072/09 **Apologies for Absence**

Apologies for absence were received from:  
Cllrs: M. Bond; R.D. Peacock; J.E.H. Pitt; J. Stubbs

073/09 **Disclosure of Interest**

Members were reminded that they must declare the **existence** and **nature** of their declared interests (using the form provided for this purpose).

074/09 **Minutes**

**It was RESOLVED to APPROVE and SIGN the Minutes of the Policy and Finance Committee, held on Thursday 21<sup>st</sup> May, 2009.**

075/09 **Matters Arising on Previous Minutes:**

- a) Land Adjacent to The Mount – Min. 637/08(b)  
It was noted that a site meeting had been held with Jim Smith from Stepnell Ltd on Wednesday 10<sup>th</sup> June, where it was agreed that the list of works previously agreed was still outstanding and that he would appoint the Council's chosen contractor, Meirion Jones, to complete this work as soon as possible.
- b) Hanging Baskets – Min. 040/09  
It was noted that Cllr. A. Wood had recently sent out a letter to all traders and received a limited response, based on which an order for 40 baskets has now been placed at a cost of £12 each.  
  
Concern was expressed regarding the health and safety aspects of the watering of the baskets at the Town Hall.  
**It was RESOLVED to authorise the Clerk to purchase a suitable watering container with a lance to make watering easier for staff, up to a maximum cost of £25.**
- c) Annual Grants  
It was NOTED that letters of thanks have been received from the following grant recipients:
  - (i) St Elfod Junior School
  - (ii) Abergele Rangers Boys F.C.

(iii) CCBC re: summer play-scheme 2009

076/09

**Correspondence:**

- The following items of correspondence were received and considered:

- a) Gwynedd Council  
- Notice of Pension Fund Annual Meeting  
**It was RESOLVED to request a copy of the agenda for the meeting and to seek a representative to attend if a report is to be given by the fund manager(s).**
- b) CCBC Trade Waste Recycling Service  
It was NOTED that charges are being introduced to cover the costs of the paper recycling bin and that a collection has been requested four-weekly initially, rather than the current weekly collection, at a cost of £1.75 per collection.  
**It was RESOLVED to monitor this to ensure a four weekly collection is sufficient.**
- c) Tramway & Light Railway Society  
- A request for funding towards the annual exhibition, to be held on Saturday 15<sup>th</sup> August.  
**It was RESOLVED to query why the accounts do not show the donations given by the Town Council and the Round Table and to DEFER this until the next meeting.**
- d) Annual Grants  
- To receive and consider for adoption the Grants Policy and updated application form prepared by the Clerk as part of her Local Policy studies.  
**It was RESOLVED to DEFER this item to check if it has previously been considered by the Council.**
- e) Code of Conduct
  - (i) Details of training to be offered to Town and Community Councils by CCBC
  - (ii) A copy of the guidance notes issued to Members of Conwy County Borough Council regarding the disclosure of confidential information.
- f) Urgent Correspondence  
- It was noted that there were no additional urgent items of correspondence to be received.

077/09

**The Financial Situation, as at today, was NOTED :-**

	£
Current Account	10,836.27
Monthly Interest Account	<u>115,768.92</u>
TOTAL:	125,605.19
Hall & Development Account	472.62
Hall & Development Reserve	<u>69,769.97</u>
TOTAL:	70,242.59

078/09 **Payment of Accounts**

**It was RESOLVED to authorise payment of the accounts, as detailed on Schedule 'A' attached.**

- Cllr. M. Bird declared an interest in item 8(r) – payment to Snowdonia Promotions

079/09 **Confidential Business**

**In accordance with the Public Bodies (Admission to Meetings Act) 1960 and with Standing Order no.68, in view of the confidential nature of the business about to be transacted, it was considered advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw.**

a) Town Maps – Min. 033/09(a)

It was NOTED that a new map has now been installed outside the library (adjacent to the new cycle rack).

Two quotations received for the installation of the remaining two maps were considered.

**It was RESOLVED to accept quotation A. from J&K Property Services and instruct work to commence as soon as possible.**

b) Curtains for Main Chamber – Min. 643/08

Four quotations received for the replacement of the curtains in the main chamber were considered.

**It was RESOLVED to accept quotation A. from Curtain Up, for the supply and fitting of 12 pairs of lined velvet curtains, complete with new curtain tracks and pull cords. It was FURTHER RESOLVED to delegate authority to the Clerk to approve the choice of a dark red fabric.**

The meeting closed at 8.50 p.m.

..... Chairman

# Abergele Town Council

## SCHEDULE 'A'

Payments authorised on Thursday 18th June 2009:

	Chq No:	Total £	Incl. VAT £	Notes / Statutory Powers (new or unusual payments)
a) Salary payments	BACS	2,809.44		
b) Inland Revenue (Salaries)	103426	1,030.10		
c) Gwynedd Pensions	103427	935.89		
d) Tiscali (Broadband)	DD	18.79	2.80	
e) University of Gloucestershire - Clerk's Training	DD	131.00		
f) CCBC - National Non-Domestic Rates	DD	599.25		
g) Petty Cash Imprest Acc	103428	115.31		
h) CCBC - Floodlights Amendment to Chq: 103402, authorised 21.5	103402	4,984.64	650.17	(amount to be confirmed)
i) SLCC - Regional Conference (re: chq 103387)	103412	7.35	7.35	(VAT only due)
j) Banner business services - stationery	103413	51.19	6.67	
k) BT - joint bill	103414	320.93	41.86	
l) Marc Macauley Catering - Annual Meeting	103415	350.00		
m) Hywel Evans - Newsletter Printing	103416	740.00		**
n) NWN Media Ltd - Newsletter Delivery	103417	86.88	11.33	**
	103418	96.60	12.60	**
m) Colwyn Link Magazine for the Blind - newsletter	103419	55.25		**
n) Cyfieithu Cymunedol Conwy - translation	103420	174.74		
o) mSpark - hire of PA equipment	103421	200.00		
p) Firemaster - annual fire extinguisher tests	103422	49.68	6.48	
q) P.G.Lloyd - Planning Consultant	103423	541.80		
r) Snowdonia Promotions - Town Guide distribution	103424	324.00		**
s) Canon UK Ltd - copier rental	103425	165.26	21.56	
t) John Ffrancon Griffiths - translation	103429	282.74		

\*\* Under the Local Government Act 1972, Sect. 137 & 139, the Council can incur expenditure which, in the opinion of the Council, is in the interest of the area or it's inhabitants and will benefit them in a manner commensurate with the expenditure.