

# Abergele Town Council

## MINUTES

A meeting of the Policy & Finance Committee, held on Thursday 17<sup>th</sup> April at 8.05 p.m. in the Town Hall, Llanddulas Road, Abergele.

798/07 **Attendance Register**

The Mayor, Cllr. G.P. Davies  
Cllr. J.D. Mortimer (Chairman)  
Cllrs: C.A. Billington; M. Bird; G.R. K. Brown; D.A. Byrne; J.A. MacLennan;  
D.A. MacRae; R.M. Medicott; R. Peacock; J. Stubbs; K.J. Sudlow; R.G. Waters  
Mrs C.J. Earley (Clerk)  
Member of the Public

799/07 **Apologies for Absence**

Cllrs: A. Lloyd-Roberts; R. MacRae; B.C. Roberts

800/07 **Disclosure of Interest**

Members were reminded that they must declare the **existence** and **nature** of their declared interests (using the form provided for this purpose).

801/07 **Minutes**

**It was RESOLVED to APPROVE and SIGN the Minutes of the Policy and Finance Committee, held on Thursday 20<sup>th</sup> March 2008.**

802/07 **Matters Arising on Previous Minutes:**

a) Min. 613/07(b) – Digital Mapping Software

A further e-mail from Darren Fennell, C.C.B.C., regarding digital mapping for Town, Parish and Community Councils was RECEIVED.

It was NOTED that the Clerk is currently investigating whether a free 'Map Info Reader' software package could be used to access the digital maps for Abergele currently held by CCBC, under the terms of this OS Licence Agreement.

b) Min. 661/07(c) – Traffic Calming, Pentre Mawr Park

It was NOTED that Ted Hopkins of the Design Department, CCBC, would like to meet to discuss the issues / concerns surrounding the speeding vehicles in Pentre Mawr Park, in order to come up with a design for suitable traffic calming measures for putting out to tender.

**It was RESOLVED to ask the Clerk to meet with Mr Hopkins and to invite PC Albi Hall to attend to discuss his concerns.**

**Correspondence:**

## a) CCBC – Street Lighting, Abergele

- (i) A letter from the Acting Head of Service regarding the implementation of a programme for the replacement of life expired street lighting was RECEIVED and considered.

**It was RESOLVED to ask the Clerk to contact Peter Adderley to discuss the possibility of having decorative lamp columns in the town centre and to ascertain what the additional cost of this would be to this Council.**

- (ii) It was NOTED that details of the lamp columns used for Christmas lighting have already been forwarded to the Street Lighting Officer.

## b) Insurance Renewal

- (i) It was NOTED that the annual full inventory check/update has recently been carried out by the Clerk and the Administrative Assistant.

- (ii) **It was RESOLVED to authorise renewal of the Council's policy with Norwich Union, at a premium of £2,916.91, on a three year long terms agreement.**

## c) The Local Authorities (Model Code of Conduct) (Wales) Order 2008

It was NOTED that the Order comes into force on 18<sup>th</sup> April 2008 and the Council will then have 6 months in which to adopt a Code of Conduct based on the new Model Code.

**It was RESOLVED to await further details of any revisions to the Model Code agreed by CCBC and to receive training on the new Code, prior to its adoption by this Council.**

It was therefore NOTED that Members would be asked to sign up to the current Code again when they take office on 6<sup>th</sup> May.

## d) Requests for Financial Assistance

The following 'urgent' requests for financial assistance were RECEIVED and considered:

- (i) Llangollen International Musical Eisteddfod (previously deferred until the new financial year)

**It was RESOLVED to make a donation of £200, in accordance with the amount approved in the Annual Estimates.**

- (ii) Conwy Youth Service – support for Abergele Youth Club

**It was RESOLVED to make a donation of £1,000, in accordance with the amount approved in the Annual Estimates.**

- (iii) Tramway & Light Railway Society - Annual Exhibition

**It was RESOLVED to make a donation of £100 towards the costs of the annual exhibition, using the powers given under the Local Government Act 1972, Sect. 137 & 139, whereby the Council can incur expenditure which, in the opinion of the Council, is in the interest of the area or it's inhabitants and will benefit them in a manner commensurate with the expenditure.**

- (iv) Rowen Scout Camp Service Team

**It was RESOLVED to make a donation of £500 towards the appeal for funding for the upgrading of the Parc Mawr Scout Camp and training site at Rowen (using the powers given under S.19 of the Local Government (Miscellaneous Provisions) Act 1976.**

- e) CVSC / WCVA – Business and Strategic Planning Course

Details of a one day course being offered to staff and board members of frontline voluntary and community organisations were RECEIVED.

**It was RESOLVED to ask the Clerk to attend this training session, at a cost of £20 ( for members organisations).**

804/07 **Minutes**

The Minutes of the following Sub-Committees were RECEIVED:-

- a) The Local Government Sub-Committee, held on 1<sup>st</sup> April 2008

805/07 **Matters Arising on Those Minutes:**

- a) Min. 774/07 – Wales Spatial Plan Update 2008

**It was RESOLVED to ENDORSE the response drafted by the sub-committee to the consultation questions, as detailed in Schedule 'A' to those Minutes.**

- b) Min. 775/07 – Conwy Draft Rights of Way Improvement Plan

(i) It was NOTED that the Ramblers are in the process of compiling their response and will forward a copy to this Council as soon as it is complete.

(ii) **It was RESOLVED to ENDORSE the additional recommendations of the sub-committee, as detailed in the Minutes, to write to the Rights of Way Officer about 'lost' footpaths and to suggest an amendment to the Draft ROWIP regarding improvements to signs and way-markers.**

- c) Min. 776/07 - Local Government Member Code of Conduct

The recommendation of the Sub-committee, following the receipt of further guidance, that all members should sign a new declaration prior to 1<sup>st</sup> May 2008, was NOTED.

It was FURTHER NOTED that all those Members who had been re-elected or were standing for election on 1<sup>st</sup> May had now signed their new declaration.

d) Min. 777/07 - Draft Terms of Reference

- (i) Standing Order no. 47, which states that the Chair & Vice-Chair of a Committee shall be members of any sub-committee appointed by it, unless they signify that they do not wish to serve, was considered.

**It was RESOLVED to amend the Terms of Reference for all sub-committees, where necessary, to ensure they comply with this Standing Order, with effect from May 2008.**

- (ii) The draft Terms of Reference of the Local Government Sub-Committee were considered.

**It was RESOLVED to adopt these, with one slight amendment, as follows:**

**"The Local Government Sub-Committee may be given delegated powers to respond to consultation and other documents as may be referred to it from time to time by the Council or its Committees."**

806/07 **The Financial Situation, as at Today, was NOTED :-**

	£
Current Account	4,167.89
Monthly Interest Account	65,775.95
High Interest Bond	<u>30,000.00</u>
TOTAL:	99,943.84
Hall & Development Account	464.09
Hall & Development Reserve	<u>66,977.46</u>
TOTAL:	67,441.55

807/07 **Payment of Accounts**

**It was RESOLVED to authorise payment of the accounts, as detailed on Schedule 'A' attached.**

The Meeting Closed at 8.50 p.m.

..... Chairman

## Abergele Town Council

### SCHEDULE 'A'

Payments authorised on Thursday 17th April 2008:

	Chq No:	Total £	Incl. VAT £	Statutory Powers (new or unusual payments)
a) Salary payments	BACS	2,659.11		
b) Inland Revenue (Salaries)	103114	783.83		
c) Gwynedd Pensions	103115	852.15		
d) Tiscali (Broadband)	DD	18.79	2.80	
e) University of Gloucestershire - Clerk's Training	DD	132.00		
f) CCBC - National Non-Domestic Rates	DD	569.50		
g) Public Works Loan Board	DD	2,454.17		
f) Petty Cash Imprest Account	103111	36.80		
g) SLCC - Working with your Council	103095	150.00		
h) D H Window Cleaning (Town Hall)	103096	22.00		
i) Torino Italian Design - picture framing	103097	45.00		**
j) CCBC - training course	103098	30.00		
k) Merlin Lighting - 24 sets of tree lights & transformers	103099	1,407.18	209.58	
l) N MacRae - general maintenance	103100	102.00		
m) Petty Cash Imprest acc - balance to 31/3/08	103101	25.16		
n) Colwyn Abergele & District Twinning Assoc	103102	12.00		
o) Pennine Tea & Coffee (supplies)	103103	52.64		
p) CPRW - Annual Membership	103104	20.00		
q) One Voice Wales - Annual Membership	103105	1,201.00		
r) Abergele Youth Action - summer programme 2008	103106	3,000.00		
s) Abergele Joint Burial Board - Hire of Hearse House	103107	200.00		
- Annual precept	103108	3,938.00		
t) Mrs C J Earley - Travel claim (April) (two trips to Bodlondeb, Conwy)	103109	9.60		
u) NWATC 1/4ly meeting	103110	25.00		
v) Banner Business Supplies - stationery	103112	56.47	8.41	
w) Canon UK Ltd - quarterly service charge	103113	25.86		

\*\* Under the Local Government Act 1972, Sect. 137 & 139, the Council can incur expenditure which, in the opinion of the Council, is in the interest of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure.