

Abergele Town Council

DRAFT MINUTES

A meeting of the Policy & Finance Committee, held on Thursday 15th February 2007 in the Town Hall, Llanddulas Road, Abergele

95/07 Attendance Register

The Mayor, Cllr. C.J. MacRae
Cllr. M.Bird (Chairman)

Cllrs: J.A. MacLennan; D.A. MacRae; R. MacRae; M. Medicott; R. Peacock; B.C. Roberts; K.J. Sudlow; R.G. Waters

96/07 Apologies for Absence

Cllrs: C.A. Billington; G.R.K. Brown; D.A. Byrne; G.P. Davies; J. Mortimer;
J. Stubbs

97/07 Disclosure of Interest

Cllrs: J. MacLennan, B.C. Roberts and R.G. Waters – see Min. 99/007(c)

98/07 It was RESOLVED to RECEIVE, APPROVE and SIGN the Minutes of the Policy and Finance Committee, held on Thursday 18th January 2007

99/07 Matters Arising on Those Minutes:

a) Min. 37/007(a) – Refuse Collections

A response from Reverend Shirley Griffiths to the letter sent by this Council was NOTED.

b) Min. 37/007(b) –Repair / Renewal of Benches

It was NOTED that a quotation had been received from a local carpenter/joiner for the repair of three damaged benches, but this had now been withdrawn as he had decided not to go self-employed and had now taken alternative employment.

It was RESOLVED to write to several other local tradesmen to enquire as to whether they would be interested in quoting for this work.

c) Min. 37/007(c) –Joint Burial Board Precept

(i) It was NOTED that a meeting of the Joint Burial Board was held on 26th January and it was agreed:

1. Not to request any precept for 2006/07, due to balances held
2. To approve a precept of £2,250 for Abergele Town Council for 2007/08

(ii) A request that the Clerical Assistant to the Council assists with the financial accounting and annual return for the J.J.B., with the J.B.B. to be invoiced by the

Council for the additional hours worked, was considered.

Some concern was expressed regarding possible conflict between two separate precepting authorities, whether payment would have to be made directly by the Joint Burial Board and the need for a separate contract of employment for the post, outlining the job description and responsibilities.

It was RESOLVED to seek advice from One Voice Wales and the S.L.C.C. regarding this matter.

It was FURTHER NOTED that the storage of maps and registers could not be taken on without a thorough investigation as to what space and equipment (e.g. safe) would be required and what extra workload this may place on the staff at the Town Hall.

d) Min. 37/007(d) - Annual Grants

- (i) It was NOTED that acknowledgements of annual grants have been received from the following recipients:
1st Abergele St. Michael's Scout Group
Rape & Sexual Abuse Support Group
- (ii) Following advice received from the SLCC and One Voice Wales, members considered the need for a standard application form for grants, to ensure sufficient information is available for the Clerk to correctly identify any legal powers for payment of approved grants.

It was RESOLVED that an appropriate form should be drafted.

e) Min. 38/007(g) – Insurance Renewal

It was NOTED that confirmation is awaited from Zurich regarding the renewal premium for 2007/08 and that a form has now been received to apply for a quote from Norwich Union.

f) Min. 39/007 - Annual Estimates

- (i) It was NOTED that the Annual Estimates had been approved at the Ordinary meeting held on 1st February and that a full copy would be made available to each member at the next meeting.
- (ii) It was NOTED that the Clerk will be meeting with Cllr. R.G. Waters to discuss possible revisions to the budget layout for next year.

100/07 **Correspondence:**

a) Urdd Gobaith Cymru

A request for financial assistance for the work with young people in Conwy Borough was RECEIVED and considered.

It was RESOLVED to authorise payment of a grant of £500, in accordance with the budget approved in the Annual Estimates.

It was FURTHER RESOLVED to authorise payment of the annual grants of £1,000 each to the Urdd National Eisteddfod and the National Eisteddfod, in accordance with the budget approved in the Annual Estimates.

b) Newspaper Licensing Agency

Information regarding the need to obtain a licence, if the Council wishes to reproduce articles from National and Regional newspapers, was NOTED.

c) Grant applications

- To note that the following application(s) have been received for consideration in October 2007:

- (i) Benefits Advice Shop
- (ii) Bus Stop (Mobile Information Service)

d) Standard Life

It was NOTED that the interest payable on the Hall & Development Reserve balances had increased by 0.25%, following the base rate rise in January.

101/07 **The Financial Situation, as at Today was NOTED:-**

	£
Current Account	3,145.27
Monthly Interest Account	<u>92,034.52</u>
TOTAL:	95,179.79
Hall & Development Account	446.84
Hall & Development Reserve	<u>63,265.10</u>
TOTAL:	63,711.94

102/07 **Payment of Accounts**

It was RESOLVED to authorise payment of the accounts, as detailed on Schedule 'A' attached.

103/07 The Meeting Closed at 9.25 p.m.

..... Chairman

Abergele Town Council

SCHEDULE 'A'

Payments authorised on Thursday 15th February, 2007:

	Chq No:	Total £	Incl. VAT £	Statutory Powers (new or unusual payments)
a) Conwy County Borough Council National Non-Domestic Rates		NIL		
b) Inland Revenue (Salaries)	102797	766.93		
c) Gwynedd Pensions	102798	534.92		
d) Tiscali (Broadband)	DD	18.79	2.80	
e) Petty Cash Imprest Account	102782	64.00		
f) B.T. (IT/Fax line)	102778	49.53		
g) B.T. (Alarm line)	102775	59.39		
h) W.N.W Stationery & Supplies	102783 102784	120.94 43.60	18.01 6.49	
i) Abergele Joint Burial Committee Rental of Hearse House 2006/07	102785	200.00		
j) Merlin Lighting & Events	102786	3,537.93	526.93	
k) Play Wales Membership Renewal 2007	102787	25.00		
l) N.W.P. Electrical Ltd Re: St George Christmas Tree Power Supply	102788	643.90	95.90	
m) C.C.B.C. Re: Belgrano Christmas Tree Power Supply	102789	1,292.50	192.50	
n) Travel Claims: Mrs C Earley - NWATC & SLCC Meetings	102790	48.35		
Cllr. D Byrne - NWATC & N W Playing Fields mtgs	102791	24.00		
o) S.L.C.C. Update pages for 'Working with your Council'	102792	19.50		
p) Blue Sky Technologies e-mail domain renewal - March 2007-2011	102793	29.32		
q) John Ff. Griffiths - Translation	102794	219.11		
r) Staples (ink etc.)	102795	89.47	13.33	
s) CCBC re lamp column strength tests	102796	117.50	17.50	

** Under the Local Government Act 1972, Sect. 137 & 139, the Council can incur expenditure which, in the opinion of the Council, is in the interest of the area or it's inhabitants and will benefit them in a manner commensurate with the expenditure.