

2.

Abergele Town Council

AGENDA

A meeting of the Staffing Sub-Committee to be held on 11th October 2018 at 6:30pm in Room 4, Council Offices, Llanddulas Road, Abergele.

1. **Attendance Register**
2. **Apologies for Absence**
3. **Declaration of Interest**
4. **Minutes**
- To receive, approve and sign the Minutes of the Confidential Staffing Sub-Committee held on the Monday 26th February 2018.
5. **In accordance with the Public Bodies (Admission to Meetings Act) 1960 and with Standing Order no.68, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and instructed to withdraw.**
6. **To receive and consider the following items:**
 - a) To receive an update from the Clerk following the recent Staff Professional Development Reviews
 - b) To consider the training needs for Staff for 2018/19 & 2019/20

Town Clerk – to register for the Cilca course	£250
Deputy Clerk – Welsh Course Level 4	£70 tbc
Administration Officer – Publisher/newsletter/ECDL	£300 tbc
Budget for 2018/19	£750 available of £620
 - c) To receive and consider a wellbeing programme for staff members
7. **Annual Pay Review**
To conduct the annual pay review for all staff, which will feed into the Annual Estimates for 2019/20 (Confidential file page 1-2)