

Abergele Town Council

AGENDA

A meeting of the Executive Committee, to be held on Thursday 28th September 2017 at 10:00 am in Room 4, Council Offices, Llanddulas Road, Abergele.

1. **Attendance Register**
2. **Apologies for Absence**
3. **Absence without Apologies**
4. **Declaration of Interests**
- Members are reminded that they must declare any personal and/or prejudicial interests using the form provided for this purpose.
5. **Minutes**
- To Approve and Sign the Minutes of the Executive Sub-Committee Meeting held on 9th August 2017
6. **Terms of Reference**
(a) To receive the Terms of Reference for the Committee (CF1 page 1)
7. **Risk Assessment**
 - a) To undertake a review of the current risk assessment and management report and update this, where necessary.
 - b) To review the annual inventory check
8. **Internal Controls and Audit**
To review the Council's internal controls and consider the appointment of an internal auditor for 2017/18.
9. **Insurance**
To note that the Town Councils Insurance Company is under the agreement until 2019 and been reviewed to provide best value on the market.
10. **Correspondence**
To receive and consider the following correspondence received and requiring action before the next Ordinary meeting:
 - (a) An email from OVW with regard to the Model Local Resolution Protocol for Community & Town Councils deferred from the Ordinary Meeting with a recommendation to forward to the Executive Committee for consideration (CF1 page 2-8)
 - (b) To receive and consider observations for the 2017-22 Priority list from the Community of Abergele (CF1 page 9-16)
 - (c) An email from Welsh Government with regard to Statutory Guidance on the Wellbeing of future Generations Act 2015 deferred in order to discuss a forward plan and commence preparing the report. (CF1 page 17-20)
Documents for information & 4 x Welsh Government WFG documents in dropbox/Executive folder
 - o Town Council's Mission Statement (CF1 page 21)

3.

- Vision Statement, Purpose & Aims (CF1 page 22)
- Priority List 2012-17 (CF1 page 23)
- Details of the Council's projects (CF1 page 24-25)
- Example of an Annual Report from Mold Town Council (dropbox/executive folder)