

Abergele Town Council

MINUTES

A meeting of the POLICY & FINANCE COMMITTEE was held at 8.00 pm on Thursday 16th October 2014, in the Town Hall, Llanddulas Road, Abergele.

262/14 **Attendance Register**

The Mayor, B.C. Roberts;
Cllrs: B. Kinsey; J.A. MacLennan; D.A. MacRae (Chairman); R.M. Medicott;
D. Meredith; S. Rowlands; T. Rowlands; A. Wood;
Mrs M. J. Evans (Clerk)

263/14 **Apologies for Absence**

Apologies were received from:
Cllrs: M.D. Bird; M. Bond; G.P. Davies; ; J.E.H. Pitt; M. Roberts; K.J. Sudlow;
J. Stubbs; R.G. Waters;

264/14 **Chairman**

Due to the absence of the Chairman and Vice Chairman it was RESOLVED that Cllr. MacRae would act as Chairman for this meeting.

265/14 **Disclosure of Interest**

- Members were reminded that they must declare the **existence** and **nature** of any personal interests (using the form provided for this purpose).
None were declared

266/14 **Minutes**

-It was RESOLVED to RECEIVE, APPROVE and SIGN the Minutes of the last meeting of the Policy & Finance Committee, held on the 18th September 2014.

267/14 **Correspondence**

- The following items of correspondence were RECEIVED, CONSIDERED and NOTED:

- a) A consultation document from the Independent Remuneration Panel for Wales regarding the payment of Community Councillors for 2015/16 was RECEIVED and CONSIDERED. Members debated the matter at length and it was PROPOSED and SECONDED with a vote of four in favour and three against to accept the £100 per annum towards the cost of resources. **It was RESOLVED to obtain advice from the Remuneration Panel as to the best method of implementation, and to ensure that members who do not wish to accept the payment are able.** Cllr S Rowlands wished for it to be NOTED that he was against the PROPOSAL.
- b) An email from CCBC regarding the Playing out Summer scheme. Members NOTED the information and stated that they were pleased with the increase in numbers.
- c) An email from Action Aid with regard to a campaign
- d) A note of thanks from a member of the Fairtrade Committee for organizing the unveiling. Members wished to note a vote of thanks to the Clerk for organising the event.

- e) A letter from Urdd Gobaith Cymru requesting a contribution for 2014/15. **It was RESOLVED to release the £200 held in the grant budget for the Organisation.**
- f) A letter from the Town Council's bank regarding a change to their terms and conditions was NOTED
- g) Business telephone banking for the Town Council was APPROVED.
- h) An email from Wales Audit Office regarding Financial Management and Governance in Local Councils 2012-13 was RECEIVED
- i) A letter of thanks from Abergele Golf Club was NOTED. The Clerk informed members that the Club has been sent a letter to inform them that they will require to complete a grant application should they require funding in the future.
- j) A generic notification from HMRC regarding penalties in 2014/15 was NOTED
- k) An email from Gwynedd Pensions with regard to Ill health regulations was NOTED

268/14 **Quotations requested for consideration**

- a) A quotation for a raised bed planter on Rhuddlan Road from Meirion Jones Landscapes, originally submitted in February 2013 and a cost for planters to be positioned under the new Town Signs was RECEIVED. **It was RESOLVED to obtain additional quotes for consideration.**
- b) Members considered the purchase of a leaf blower/vac for the caretaker. The Mayor informed members that he had one that the Town Council could have.
- c) A gritter deferred from 2012/13 for costs was RECEIVED. **It was RESOLVED to purchase the gritter and a limit of £120 was set for the item.**
- d) A quotation from MSI for an additional camera was RECEIVED and APPROVED.

269/14 **The Financial Situation as at today was NOTED:-**

	£
Current Account	20155.81
Monthly Interest Account	84880.89
General Reserve	<u>51699.10</u>
<u>TOTAL:</u>	<u>£156735.80</u>

Hall & Development Account	<u>£57562.32</u>
Regeneration Reserve	<u>£272.36</u>

270/14 **Payment of Accounts**

The payment of accounts falling due, as detailed on Schedule 'A' attached was APPROVED.

271/14 **Quarterly Budget Monitoring Report**

A copy of the Report as at 30th September 2014 was RECEIVED.

272/14 **Minutes**

The Minutes of the following Meetings / Committees were RECEIVED:

- a) Local Government Sub Committee Meeting held on the 24th July 2014
- b) Christmas Decoration Sub Committee Meeting held on the 21st July 2014
- c) Town Guide Sub Committee Meeting held on the 13th January 2014

273/14 **Documents for information**

The following documents for information were NOTED

- (a) Wales Audit Office – Financial Management
- (b) Twinning Association Autumn Events 2014

Meeting closed at 8:55pm

Signed
(Chairman)

Abergele Town Council

SCHEDULE 'A'

Payments to be authorised as at 16th October 2014

		Chq No:	Total £	Incl. VAT £	Notes / Statutory Powers (new or unusual payments)
1	Salaries	DD	£2,906.20		monthly salaries
2	CCBC	DD	£710.00		monthly charge
3	Scottish Power	DD	£71.00		monthly charge
4	Bank Charges	DD	£27.18		monthly charges
5	BT Phone	DD	£73.20	12.20	quarterly charges
6	HMRC	DD	£769.41		monthly payment
7	Gwynedd Pension	105013	£902.44		monthly payment
8	Petty Cash	105014	£108.47		October claim
9	Cathedral Leasing	105015	£13.00		Hygiene
10	Clerical Medical	105016	£40.00		monthly charge
11	Digital Dream	105017	£45.00		monthly charge
12	Broxap	105018	£80.40	13.40	Recycling bin
13	PWLB	DD	£1,885.42		loan payment
14	Mandy Evans	105019	£65.30		travel for September
15	Urdd Gobaith Cymru	105020	£200.00		Annual Grant
16	Kate Johnson	105021	£47.50	7.92	Leather Journal
17	OVW	105022	£70.00		Conference Fee
18	Torino Italian Design	105023	£88.00		Framed Design a Light /Cards
19	Staples	105024	£23.98	4.00	Stationery
20	Next Day Coffee	105025	£52.40		Refreshments
21	Mrs Buffet catering	105026	£87.00		Buffet for Fairtrade unveiling
22	UHY Hacker Young	105027	£780.00	130.00	external audit
23	Best One	105028	£9.12		newspapers
24	Canon	105029	£116.17	19.36	quarterly charges
25	Lite x 2	105030	£9,830.40	1638.40	Christmas lite contract
26	A & R Locksmiths	105031	£30.00		Lock Repair
27	CCBC	105032	£165.15		Recycling charges for 2014/15
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Total Payments		27	£19,196.74	1,825.28	

** Under the Local Government Act 1972, Sect. 137 & 139, the Council can incur expenditure which, in the opinion of the Council, is in the interest of the area or it's inhabitants and will benefit them in a manner commensurate with the expenditure.