

# Abergele Town Council

## MINUTES

A meeting of the Placeplan Committee was held on Thursday 26<sup>th</sup> July 2018 at 6.30pm in the Main Chamber, Town Hall, Llanddulas Road, Abergele.

- 246/18      **Attendance Register**  
The Mayor, Cllr. M D Bird,  
Cllrs: Dr. M. Baker; G. Frost (non-member); P Heap-Williams; S. Jones-Roberts;  
D A MacRae; R.M. Medicott (non-member); M. Richards; B. C. Roberts;  
S Rowlands; R.G. Waters (non-member); A. Wood;  
Non-Voting: Mrs Linda Tavernor (ITACA); Mrs Jeanette Dew;  
Mr Shane Wetton CCBC;  
Mrs M. J. Evans (Clerk)
- 247/18      **Apologies**  
Apologies were received from:  
Cllrs: A. Hunter; C. McCoubrey; Mr. Tomos Jones (ITACA);
- 248/18      **Absence with no apologies**  
None
- 249/18      **Declaration of Interest**  
- Members were reminded that they must declare the **existence** and **nature** of any personal and/or prejudicial interests (using the form provided for this purpose).  
None were declared
- 250/18      **Minutes**  
- **It was RESOLVED to RECEIVE, APPROVE and SIGN the Minutes of the last Placeplan Committee meeting, held on 28<sup>th</sup> June 2018**
- 251/18      **Matters Arising from those and other Minutes**
- a) An update from CCBC with regard to the shop fronts presentation was received from Mr Shane Wetton. Mr Wetton informed members that recommendations from the last report stated that the item should be viewed together with the rest of the Place Plan priorities and that match funding and intervention levels should be considered. The funding level is still the same as it was from the previous presentation. There should not be too much reliance on the S106 funding and the recommendation was for Mr Peter Jones-Hughes to meet with the Abergele Traders Association at their next meeting to provide them with the information.
  - b) The resignation of a member of the Committee (Received at last Ordinary meeting) was NOTED
  - c) An update following the rescinding of the post of the Placeplan Co-ordinator (approved at the last Ordinary meeting) was RECEIVED. **It was RESOLVED that Chris Jones Regeneration is engaged to continue with the projects and that a quote is obtained for a 6 month contract. The detail of the projects is to be confirmed. The Town Council will continue to provide the secretariat and all information should be reported to the Committee.**  
One abstention from the vote
  - d) The future of the Committee (deferred from last Ordinary Meeting for the Committee's consideration) was RECEIVED. The Clerk informed members of the report she gave to members of the Council at the last meeting and that the matter was forwarded to this committee for consideration. The Clerk informed members of the Newtown Town

Council situation and how they had evolved. It was RECOMMENDED that the Committee continues in its current format.

e) A copy of the Task and Finish Meeting notes from the recent meeting held on the 27<sup>th</sup> June 2018 and the following items were CONSIDERED:

- (i) A DRAFT copy of the priority list from Chris Jones Regeneration was RECEIVED as the general priorities (pages 3-5 of the correspondence file) for the group and it was RECOMMENDED that the lists is DEFERRED to the Working groups to prioritise and CONSIDER who will be the lead on each of the projects i.e. CCBC/Community-ATC.
- (ii) Items Deferred from the meeting for consideration:
  - (1) The Themes for the Thematic Working Groups/Advisory Committees were RECEIVED and it was AGREED that the groups are revised as follows:
    - Community Wellbeing and Culture
    - Business Tourism & Jobs
    - Access & InfrastructureReliance on the S106 funding was discussed and RECOMMENDED that other sources of funding should also be considered
  - (2) The Theme Leads for the Working groups/Advisory Committees were CONFIRMED as follows:
    - Community Wellbeing and Culture – Cllr Dr Mark Baker
    - Business Tourism & Jobs – Cllr Andrew Wood
    - Access & Infrastructure – Cllr Charlie McCoubrey
  - (3) The identification and prioritisation of the projects from the project lists was DEFERRED
  - (4) The current membership of the Working group/Advisory Committee, including any assistance required for recruiting membership to these groups was AGREED as four different Committee members to sit on each group.  
*(In order for the Committees to be as democratic as possible was recommended that the same members do not sit on all of the groups)*  
It was AGREED that the Clerk will collate the names for the next meeting.
  - (5) A copy of Standing Order no. 45 confirming the procedure for such Committees was RECEIVED:
    - a) *The Town Council may create advisory committees, whose name, and number of members and the bodies to be invited to nominate members shall be specified.*
    - b) *The Town Clerk shall inform the members of each advisory committee of the terms of reference of the committee.*
    - c) *An advisory committee may make recommendations and give notice thereof to the Town Council.*
    - d) *An advisory committee may consist wholly of persons who are not members of the Town Council.*

The Clerk will draft the Terms of Reference for each of the Advisory Groups with the relevant legislation for the Town Council to approve.

- i) **Business & Tourism** - A report from Chris Jones Regeneration on the Place Branding and website was RECEIVED.  
Cllr Wood informed members that the Branding is now complete and the next project will be the website. Members requested clarification on whether the website will incorporate the Town Council's website or would be separate and were informed that the branding will be the same but can be a separate link. There was a suggestion that a person could be employed to update the website, which will support Town Businesses and Events. The website will take around 6 months to create. It was RECOMMENDED that the Clerk contacts VCA to clarify how the Town Council's website will fit into this project and to DEFER the matter to the Ordinary meeting for consideration.
- ii) **Access and Infrastructure** was DEFERRED to the next meeting as Cllr McCoubrey was not present
- iii) **Housing** now disbanded see Min No: 251/18 (e) (ii) (1)
- iv) **Health & Well Being** amended under Min No: 251/18 (e) (ii) (1)
- v) **Heritage, Culture & Information** amended under Min No: 251/18 (e) (ii) (1)
- vi) **Community** amended under Min No: 251/18 (e) (ii) (1)

Meeting Closed at 8:50pm

Signed .....  
(Chairman)