

# Abergele Town Council

## MINUTES

A meeting of the Placeplan Committee was held on Thursday 25<sup>th</sup> July 2019 at 6:30pm in the Town Hall, Llanddulas Road, Abergele.

235/19 **Attendance Register**

The Mayor, Cllr. S Jones-Roberts,  
Cllrs: D M Armstrong; J M Bird; M. Bond; G. Frost; A. Hunter; C. McCoubrey;  
D A MacRae; M. Richards (arrived at 6:40pm); B. C. Roberts; S Rowlands; A. Wood;  
Mrs. Linda Tavernor  
Mr Shane Wetton CCBC  
Mr Chris Jones – Chris Jones Regeneration  
Mrs M. J. Evans (Clerk)  
Member of the public

236/19 **Apologies**

Apologies were received from:  
Cllrs: Dr. M. Baker; R.M. Medicott; R.G. Waters;  
Mr. Tomos Jones;

237/19 **Absence with no apologies**

Cllrs: P Heap-Williams;

238/19 **Declaration of Interest**

- Members were reminded that they must declare the **existence** and **nature** of any personal and/or prejudicial interests (using the form provided for this purpose).  
None were declared

239/19 **Presentation to Members**

**In accordance with the Public Bodies (Admission to Meetings Act) 1960 and with Standing Order no.68, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and instructed to withdraw.**

*Standing orders were suspended*

- a) A presentation to members from Roberts Limbrick regarding the Pensarn Beach Masterplan was RECEIVED.

*Cllr. Richards arrived at this juncture*

Chris Jones provided an update on the Place Plan Framework and Key Priorities, in addition to the work undertaken by Owen Conroy on the Coastal Defence Work, that has highlighted the need for a Masterplan. Chris Gentle from Roberts Limbrick provided an overview of the brief for Pensarn, with a site analysis being carried out on how the area could evolve to be accessible, enhanced amenities and more exciting a destination. Roberts Limbrick will be seeking input from the local community and hope to encourage activities and attractions. The area could be zoned and reorganised and they will provide options. The work would be carried out in phases. The project has not been costed to date; some options would be easier to deliver but not necessarily cheaper.

It was agreed that a copy of the slides would be distributed.

- b) A presentation and update to members from BCA regarding the new Town website was RECEIVED.  
Mr Hutchinson has been employed to carry out the content work for the new website. VCA are responsible for the design of the website. Mr. Hutchinson provided an overview of the work to date and informed members that the work has to be managed once he has completed his element. The next stage is to engage with the Community and public by September. The Public element is to be uploaded and publicised, including encouraging groups to use and market the branding. A disclaimer stating that the Town Council reserve the right to refuse the inclusion of some information was discussed, and it was confirmed that the work will be signed off by the Place Plan Committee. Members of the Working group are overseeing the project. The Welsh language side of the website was discussed, and it was recommended to obtain options for consideration.

*Standing orders were reinstated*

**It was RESOLVED that ATC would fund the cost of translating the forms for distribution from the Translation budget. It was FURTHER RESOLVED that the letter should be in the name of the Mayor.**

240/19 **Minutes**

**-It was RESOLVED to APPROVE and SIGN the Minutes of the last Placeplan Committee meeting, held on 23<sup>rd</sup> May 2019**

241/19 An update from CCBC with regard to ongoing projects was DEFERRED to the end of the meeting.

242/19 **Matters Arising from those and other Minutes**

- a) An update with regard to the Tourism Signage was RECEIVED. Chris Jones informed members that the Welsh Government grant for £15k has not been successful and he is currently liaising with the Businesses and CCBC to ascertain if they are able to contribute. It was RECOMMENDED to DEFER to the September Ordinary meeting for an update.
- b) An update with regard to the Newsletter to be included as a part of a subscription service on the new website was RECEIVED. The Clerk informed members that VCA have amended the website to facilitate the online subscription option and the Clerk has set up an account with mailchimp for enable this function.
- c) An update regarding the purchase of branding material for the Town was RECEIVED. Chris Jones informed members that the artwork was required in order to progress and a mock-up should be prepared for the September Place Plan Committee meeting. The Tote bags have been received and in future it may be possible to ask local businesses to sponsor and have their logo on the bag in return. It was RECOMMENDED that the bags are distributed to the local shops, Community groups, and for members to distribute.

*Chris Jones retired at this juncture*

- d) An item deferred from the last Parks, Street Scene and CCTV Sub Committee via the General Purpose and Planning Committee for the Place Plan Committee to consider funding Minute No: 133/19 x 4 boards was RECEIVED and CONSIDERED. It was RECOMMENDED that CCBC are requested to fund 3 x boards at £350 plus the design costs from the open spaces and Town Centre

regeneration budgets. Pantri bach in Pensarn have agreed to assist with the project.

The purchase of the accessories was DEFERRED, pending clarification if ERF is able to supply FOC. It was AGREED that Cllr McCoubrey would make an initial enquiry with CCBC.

243/19 An update from CCBC with regard to ongoing projects DEFERRED from Agenda item above was RECEIVED. Shane Wetton informed members that Mr Chris Jones time would now be to focus on the larger projects. It is evident that Chris has put a lot of work into the Working groups and they should now be able to continue independently. A member questioned why some of the themes had switched and it was confirmed that there were cross cutting projects that are applicable to more than one theme. Shane Wetton provided an update on the Old School site project. The brief moving forward has been discussed with Chris Jones. Linda Tavernor provided a brief update on Itaca's involvement and it was confirmed that the next stage is to consult with the community. The Clerk provided an overview of the Term of Reference for the Working groups.

244/19 Draft Meeting Notes and update from the Theme leads on any progress to date were RECEIVED:

- a) Community Wellbeing and Culture
- b) Access & Infrastructure
- c) Business Tourism & Jobs – Cllr. Wood provided an update of the items on the meeting notes.

Meeting Closed at 8:50pm

Signed .....  
(Chairman)