

# Abergele Town Council

## MINUTES

Cynhelwyd cyfarfod y PWYLLGOR POLISI A CHYLLID am 6.45yh ar Dydd Iau 17 Hydref 2019, yn Neuadd y Dref, Ffordd Llanddulas, Abergele.

A meeting of the POLICY & FINANCE COMMITTEE was held at 6.45pm on Thursday 17 October in the Town Hall, Llanddulas Road, Abergele.

### 363/19 Cofrestr Presenoldeb - Attendance Register

The Mayor, Cllr. S Jones-Roberts,

Cllrs: D M Armstrong; Dr. M. Baker; J M Bird; G. Frost; P Heap-Williams; A. Hunter; D A MacRae; R.M. Medicott; M. Richards; B. C. Roberts; S Rowlands; A. Wood; Mrs L Whalley (Deputy Clerk)

### 364/19 Ymddiheuriadau am Absenoldeb - Apologies for Absence

Cllrs: M. Bond; C. McCoubrey; R.G. Waters;

### 365/19 Yn absennol heb ymddiheuriad - Absence without Apologies

None

### 366/19 Datganiad o Ddiddordeb- Disclosure of Interest

Atgoffwyd aelodau eu bod yn rhaid iddynt ddatgan bodolaeth a natur unrhyw fantais personol (gan ddefnyddio'r ffurflen a ddarperir ar gyfer y pwrpas hwnnw).

- Members were reminded that they must declare the **existence** and **nature** of any personal interests (using the form provided for this purpose).

Min No: 372/19

Cllr MacRae

Travel Claim

Min No: 372/19

Cllr Roberts

Travel Claim

### 367/19 Cofnodion – Minutes

Derbyn, cymeradwyo ac arwyddo fel yn gywir gofnodion y cyfarfodydd canlynol the Minutes from the last meeting of the Policy & Finance Committee, held on Thursday 19 Medi/September 2019 were **RECEIVED** and **APPROVED**.

### 368/19 Correspondence

- a) A report from the Clerk with regard to the Interpretation Board at the Mount was **RECEIVED** and **NOTED**
- b) An email from Gwynedd Pension Fund with regard to a representative on the Board was **NOTED**.
- c) An email from the Town Councils bank with regard to fighting cheque fraud was **NOTED**.
- d) An email from OVW with regard to the transfer of Community Asset Transfer research was **NOTED**.
- e) Information from the Town Councils insurance with regard to their Local Community Advisory Service was **NOTED**.
- f) A copy of a proforma from OVW for the submission of members information to the Remuneration panel was **NOTED**.
- g) A copy of an Agenda from OVW for the Larger Local Councils Committee meeting held on the 16<sup>th</sup> October and to receive a report from the representative following the recent AGM was **NOTED**.

369/19 **In accordance with the Public Bodies (Admission to Meetings Act) 1960 and with Standing Order no.68, it was RESOLVED that, in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw.**

- a) The Estimates Committee the ongoing charges for the finance software for 2020/21, continued use of the Company approved under Min No: 657/18 was **RECEIVED** and **APPROVED**.
- b) The funding request for the 2020 Playing out provision was **RECEIVED** and **APPROVED** with extra sessions to mirror 2019 provision.

370/19 **Draft Minutes**

- a) The recommendations from the last meeting of the Marketing & Promotion Sub Committee under Min No: 286/19 d, e, and f and to confirm the budget were **RECEIVED**. A decision was deferred to a future meeting. Also, Min. No: 286/19 g, officer to attend next Ordinary meeting was **NOTED**.

371/19 **To Note the Financial Situation as at today:-**

Current Account	£ 3009.34
Monthly Interest Account	£149,008.87
General Reserve	£ 73,000.00

**TOTAL:** **£225,018.71**

Hall & Development Account £ 49437.30

372/19 **Payment of Accounts**

The payment of accounts falling due, as detailed on Schedule 'A' attached was **AUTHORISED**.

373/19 **Monthly Report**

- a) A copy of the Monthly Report as at 31<sup>st</sup> July 2019, 31<sup>st</sup> August and 30<sup>th</sup> September 2019 (added to dropbox) was **RECEIVED**.

374/19 **Minutes**

The Minutes from the following meetings were **RECEIVED**:

- a) Christmas Decoration Sub Committee meeting held on the 10<sup>th</sup> June 2019
- b) Events Sub Committee meeting held on the 15<sup>th</sup> July 2019
- c) Marketing & Promotion Sub Committee meeting held on the 8<sup>th</sup> July 2019

375/19 **Letter of thanks**

- a) Abergele Field Club & History Society **NOTED**

Meeting Closed at

Signed

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(Chairman)

# Abergele Town Council

## SCHEDULE 'A'

Payments to be authorised as at 21 November 2019

	Chq No:	Total £	Incl. VAT £	Notes / Statutory Powers (new or unusual payments)
1	Salaries	FP	£5,161.52	monthly salaries
2	HMRC	FP	£1,513.51	monthly payment
3	Gwynedd Pensions	FP	£1,751.58	monthly payment
4	Clerical Medical	FP	£50.00	monthly charges
5	Bank Charges	DD	£6.50	monthly charges
6	CCBC	DD	£802.00	monthly charges
7	BT	DD	£0.00	quarterly charges
8	DCK	FP	£30.00	£5.00 Payroll
9	Cathedral Hygiene	DD	£13.00	£2.17 Hygiene Services
10	Npower	DD	£21.46	£1.02 MUGA
11	A P Systems	FP	£74.64	£12.44 Email hosting, Monthly charge and increase mailboxes
12	Apogee	FP	£103.87	£17.31 Photocopier
13	Pitney Bowes	FP	£15.54	£2.59 Franking Machine
14	BNP Paribas	FP	236.40	£39.40 UTAX Photocopier lease
15	Business Communications Associates	FP	£1,250.00	Website
16	One Voice Wales	FP	£80.00	IT Website and Social Media Training - MR & AW
17	E N Roberts	FP	£133.50	£22.25 Repairs to gutter
18	CVSC	FP	£30.00	GDPR Reflections training - LW
19	JTM Signs	FP	£864.00	£144.00 Remembrance day, installand removal of signs/road closure
20	Computer World	FP	£49.99	£8.33 Laser Toner Brother TN2420
21	Waterloo	FP	£1,098.00	£183.00 Hire of disabled toilet, Pentre Mawr
22	MSI Alarms	FP	£126.00	£21.00 Reset intruder alarm
23	4 Seasons Florist	FP	£31.99	Flower arrangement
24	Bay of Colwyn Town Council		£324.00	£54.00 Chapter 8 Roadcraft course 21/09/2019 x 2 places
25	D Hargreaves	FP	£24.00	Window Cleaning
26	Abergele and District Round Table		£500.00	Donation towards mini Christmas trees
27	Mrs Susan James	FP	£21.60	Travel Claim October/November
28	Mrs Tina Heath	FP	£28.80	Travel Claim Sept/Oct
29	Mrs Lorraine Whalley	FP	£5.40	Travel Claim November
30	Cllr S Jones-Roberts		£16.20	Travel Claim October/November
31	Cllr B C Roberts	FP	£6.75	Travel Claim November
32	A & R Locksmiths	FP	£40.00	Service digital door locks

**Total Payments** 25 £14,410.25 £512.51

\*\* Under the Local Government Act 1972, Sect. 137 & 139, the Council can incur expenditure which, in the opinion of the Council, is in the interest of the area or it's inhabitants and will benefit them in a manner commensurate with the expenditure.