

# Abergele Town Council

## MINUTES

A meeting of the Newsletter Sub-Committee was held at 10am on Wednesday 16<sup>th</sup> October 2019 in Room 4, Town Hall, Llanddulas Road, Abergele.

- 346/19      **Attendance**  
The Mayor, Cllr. S Jones-Roberts,  
Cllrs: G. Frost; R.M. Medicott; B. C. Roberts;  
Mrs L Whalley (Deputy Clerk); Mrs Sue James (Admin Officer)
- 347/19      **Apologies for Absence**  
Cllrs: J M Bird; D A MacRae;
- 348/19      **Absence without Apologies**  
None
- 349/19      **Declaration of Interest –**  
Members were reminded that they must declare the **existence** and **nature** of their personal interests (using the form provided for this purpose). None Declared
- 350/19      **Minutes**  
The Minutes of the Newsletter Sub-Committee, held on 3<sup>rd</sup> June 2019 were **RECEIVED** and **APPROVED**
- 351/19      A discussion document regarding the future format of the Newsletter was **RECEIVED**. The future of the Newsletter in its current format was discussed at length. It was acknowledged that as the community becomes more 'online friendly', the paper edition of the Newsletter would gradually become obsolete. Members felt that the paper edition was still valued by residents who do not use computers and the means of reaching those readers was considered. It was **RESOLVED** to ensure that supplies of the Newsletter are maintained in high footfall locations within the community to reach as many people as possible. Community groups will be invited to collect extra copies from the Town Hall as needed. Members also **CONSIDERED** conducting a survey in a future edition to measure the effectiveness of the altered distribution method.
- 352/19      An article submitted for the Newsletter was **CONSIDERED**. It was agreed that the article, regarding part of Abergele's history was more suited to the Town Guide and is to be **DEFERRED** to Marketing & Promotion Sub Committee.
- In accordance with the Public Bodies (Admission to Meetings Act) 1960 and with Standing Order no.68, it was RESOLVED that, in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw.**
- 353/19      3 quotes for printing the Newsletter were **RECEIVED**. A quote from Mr Flyer at £295 was **APPROVED**

- 354/19 A summary of advertisers was **NOTED**.
- 355/19 A summary of Newsletter costs was **NOTED**
- 356/19 A summary of expenditure to date was **NOTED**
- 357/19 A DRAFT copy of the Newsletter to date was **RECEIVED and proofed**. Members commented on the bright and cheerful presentation of the Newsletter and conveyed their compliments to Mrs Sue James the Admin Officer. It was **AGREED** that the amended final version of the Newsletter is sent to all Members for a final proofread before sending to print.

Meeting Closed at 11:50

Signed

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(Chairman)