

Abergele Town Council

AGENDA

A meeting of the Marketing and Promotion Sub-Committee, to be held at 6.30pm on Thursday 14th February 2019 in Room 4, Council Offices, Llanddulas Road, Abergele.

1. **Attendance Register**
2. **Apologies for Absence**
3. **Absence without Apologies**
4. **Declaration of Interest**
Members are reminded that they must declare the **existence** and **nature** of any personal interests (using the form provided for this purpose).
5. **Minutes**
To approve and sign the Minutes of the last meeting of the Marketing and Promotion Committee held on 14th January 2019
6. To RECEIVE an e-mail update from A P Systems regarding the progress of the IT installation and ongoing support (CF1 pp1 –7)
7. To RECEIVE a cost for anti-virus protection. (CF1 pp8-9)
8. To RECEIVE an e-mail from CCBC regarding IT support (CF1 p10)
9. To RECEIVE the Data Processor Agreement from Delwedd for APPROVAL. (CF1 pp11-21)
10. To AGREE content to be included on the Town Council side of the new town website DEFERRED from Placeplan Committee (CF2 Mktg & promo WEBSITE)
11. **TOWN GUIDE**
 - a) To RECEIVE, REVIEW and PROOF articles and map for the Town Guide ready for translation and submission to the publisher. (CF1 pp 22- 46
 - b) To APPROVE a cover design for the guide (CF 1 pp 47-49) (A sample cover using the branding to be tabled at the meeting)