

## 2.

# Cyngor Tref Abergele Town Council

## AGENDA

Cyfarfod Cyffredinol y Cyngor i'w gynnal ar Dydd Llun 16 Hydref am 6.30y.h.yn Neuadd y Dref, Ffordd Llanddulas, Abergele.

A meeting of the Staffing Sub-Committee to be held on Monday 16<sup>th</sup> October 2017 at 6:30pm in Room 4, Council Offices, Llanddulas Road, Abergele.

1. **Cofrestr Presenoldeb/Attendance Register**
2. **Ymddiheuriadau am Absenoldeb/Apologies for Absence**
3. **Datganiad o ddiddordeb/Declaration of Interest**  
Atgoffir aelodau ei bod yn rhaid iddynt ddatgan bodolaeth a natur unrhyw fantais personol (gan ddefnyddio'r ffurflen a ddarperir ar gyfer y pwrpas hwnnw).  
Members are reminded that they must declare the existence and nature of any personal interests (using the form provided for this purpose).
4. **Cofnodion/Minutes**  
- Derbyn, cymeradwyo ac arwyddo fel yn gywir gofnodion y -  
- To receive, approve and sign the Minutes of the –  
**Staffio/Staffing Sub-Committee held on the 14 Medi/September 2017**
5. **Correspondence**
  - (i) To receive a letter of resignation from the Apprentice Clerical Assistant (Confidential File 1 page 1)
  - (ii) To consider the draft interview questions (CF1 page 1-2)
  - (iii) To set the panel for the interviews
  - (iv) To set a date and time for the interviews
  - (v) To receive and consider a letter from the Clerk (Confidential file 1 page 2-3)