

# Cyngor Tref Abergele Town Council

Mrs Mandy Evans  
Clerc y Dref a Swyddog Cyllid



Mrs Mandy Evans  
Town Clerk & Finance Officer  
Town Hall  
Llanddulas Road  
Abergele  
Conwy  
LL22 7BT

Ein Cyf /Our Ref: ME/LW

Tel: 01845 833242

Eich Cyf / Your Ref :

Fax: 01845 833780

info@abergele-towncouncil.co.uk

## GRANT APPLICATION 2018

### Guidelines

Applications are invited annually from Voluntary Groups, Community Groups or Charities operating in the Abergele area.

**ALL APPLICATIONS** must be accompanied by the following:

For applications under £1000

- Copy of latest available Statement of Accounts
- Covering letter on headed paper
- Copy of latest bank statement

For applications over £1000

- Copy of latest available Audited Accounts
- Covering letter on headed paper
- Copy of latest bank statement

Completed applications should be submitted to:-

The Town Clerk  
Abergele Town Council  
Town Hall  
Llanddulas Road  
ABERGELE.  
LL22 7BT

Grant applications for 2018/19 must be received by either 30 September 2018 or 31 January 2019.

Please note that applications submitted without the relevant documents as listed above will not be considered.

(Applications of an urgent nature may, at the Council's discretion, be considered at an earlier meeting of the Policy & Finance Committee)

# Cyngor Tref Abergele Town Council

## Application for Grant Funding 2018

### Details about your organisation / group

Name of Organisation / Group: .....

Name of Secretary:.....

Address:.....

.....Post Code: .....

Tel: ..... E-mail address:.....

Name of Treasurer: .....

Address: .....

..... Post Code: .....

Tel: ..... E-mail address:.....

What are the main aims / objectives of your organisation?

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Where and when does your organisation meet? (if applicable)

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### Project / Activity Details

How much money are you applying for?

£.....

# Cyngor Tref Abergele Town Council

For what purpose? (please continue on a separate sheet, if required)

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Please provide a breakdown of the estimated total costs of the project/activity/event:

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Please provide details of any other sources of income to be used towards this project/activity/event:

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Approximately how many people from the Abergele area will benefit from this project/activity/event? .....

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.....

# Cyngor Tref Abergele Town Council

Has your Organisation / Group received a grant from this Council previously?

YES /NO      If YES, please provide details: .....

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Please provide any other information that you would wish the Council to take into account when considering this application:

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**Statement** (to be completed by the Chairman/Secretary/Treasurer of the Organisation)

I confirm that all the information on this form is true and correct and that any grant received will be used for the specified purpose(s) only.

I confirm that I have enclosed a copy of the following documentation to support this application (if not, please state reason below):

- Copy of latest Audited or Statement of accounts      Y / N      (whichever is applicable)
- Copy of latest bank statement      Y / N
- Covering letter on headed notepaper      Y / N

**DATA PROTECTION AND AUTHORISATION OF USE**

Abergele Town Council will use submitted details internally for administration purposes. As some of the information may be classed as 'personal data' it will be processed in accordance with the rights and obligations of the 1998 Data Protection Act.

Name: ..... Position: .....

Signature: ..... Date: .....